Memphis Urban Area Metropolitan Planning Organization (MPO)
Engineering and Technical Committee (ETC)
Thursday, August 20, 2020 1:30 PM
Virtual GotoWebinar Meeting

SUMMARY OF MINUTES

Mayor Jim Strickland called the meeting to order at 1:30 PM. In addition to Mayor Strickland, the following voting members were present at the meeting, and a roll call was taken to confirm the attendees.

Antoine Hawkins  TDOT/Rep. Governor  Jason Dixon  Millington
Gary Scruggs  TDOT  Christopher Pate  Oakland
Jim Flanagan  MDOT/Rep. Governor  Harvey Matheny  Piperton
Sammy Holcomb  MDOT  Keith Briley  Hernando
Mayor Rhea Taylor  Fayette County  Jason Gambone  Olive Branch
Cliff Norville  Shelby County  Shea Skeen  Southaven
Rick McClanahan  Bartlett  Ethan Greene  Horn Lake
Frank McPhail  Collierville  James Hay  MSCAA
Tim Gwaltney  Germantown  Gary Rosenfeld  MATA
Richard Donovan  Lakeland  Randy Richardson  Port Commission
Steve Hill  Arlington  Austin Cardosi  DeSoto County

The following Ex-officio members were present:

Sabrina David  FHWA-TN  Amanda Hicks  West Memphis MPO
Sean Santalla  FHWA-TN

The following Interested Individuals were present:

Preston Elliott  TDOT  Manny Belen  Memphis
Kwabena Aboagye  TDOT  Stephen Edwards  Memphis
Jennifer Marshall  TDOT  Kamillah Kelly  MAAG-WTRPO
Brian Hurst  TDOT  Kenny Monroe  Kimley-Horn
Suzanne Carlson  TDOT  James Stokes  Bass River Advisors
Brian Copeland  MDOT  Sylvia Crum  Innovate Memphis
John Lancaster  MATA  Ben Ledsinger  SSR
Tiena Gwin  MATA  Peter Kauffman  Barge Design
Rob Schiffer  Future Plan

The following MPO Staff members were present:

Pragati Srivastava  Kate Horton  Mavrick Fitzgerald  Jordan Smith
Sajid Hossain  Nick Warren  Zylavian Watley Hines  Jasmine Champion
A quorum was present.

1) **Call to Order @ 1:30 PM**
   Mayor Jim Strickland called the meeting to order at 1:30 PM.

2) **Memphis MPO’s Administrator’s Report**
   a) Meeting Format and Instructions
   b) Coordinated Public Transit – Human Services Transportation Plan (CPT-HSTP) – Update
   c) Freight Stakeholder Meeting

3) **Approval of February 6, 2020 Minutes**
   Mr. Jim Flanagan moved to approve the minutes as presented; Mr. Gary Rosenfeld seconded the motion, a roll call was made, and the motion carried without dissent.

   NO DISCUSSION/QUESTIONS

4) **Federal Highway Administration (FHWA-TN) Update**
   Ms. Sabrina David gave an update on current and upcoming federal initiatives, recognized the MPO for work on updating the Congestion Management Process (CMP) Plan and virtual engagement efforts, and noted when additional details are provided on the FAST Act, set to expire on September 30, 2020, it would be shared with the MPO.

   NO DISCUSSION/QUESTIONS

5) **Tennessee Department of Transportation (TDOT) Update**
   Mr. Preston Elliott gave an update the following grant programs, including the Multimodal Access Grant, the open call for projects for Transportation Alternatives (TA) funding, and the open IMPROVE Act Capital Grant Program applications available to public transportation providers.

   DISCUSSION/QUESTIONS:
   Mr. Gary Rosenfeld asked about the 2020 apportionment for state operating assistance for public transit. Mr. Elliott responded that he would check on this.

6) **2020 Public Participation Plan (PPP) Adoption**
   Mr. Nick Warren gave a presentation on the 2020 Public Participation Plan (PPP).

   Mr. James Hay moved to adopt the 2020 Public Participation Plan as presented; Mr. Gary Rosenfeld seconded the motion, a roll call was made, and the motion carried without dissent.

   NO DISCUSSION/QUESTIONS

7) **2020 Congestion Management Process (CMP) Plan Adoption**

   Mr. Gary Rosenfeld moved to adopt the 2020 Congestion Management Process (CMP) Plan as presented; Mayor Rhea Taylor seconded the motion, a roll call was made, and the motion carried without dissent.
DISCUSSION/QUESTIONS:

Mr. Gary Rosenfeld asked if this changed any baseline statistics and Mr. Nick Warren stated this plan, did not, and that question might be more related to the setting of the CMAQ Performance Measures Targets, which is a later agenda item. Mr. Rosenfeld asked if this plan recognizes congestion created by ride sharing companies, such as Uber and Lyft. Mr. Warren and Ms. Srivastava both responded that the plan recognizes and discusses these trends, but at this time there is no set data source for our region available from ride sharing companies, as mentioned.

8) Congestion Mitigation and Air Quality (CMAQ) Performance Measures Targets
   a) PM3 – CMAQ Tri-State Targets (TN-MS-AR)
   b) PM3 – CMAQ Total Emissions Reduction Targets (TN)

Ms. Srivastava gave a presentation on the PM3 CMAQ Targets.

Mr. Shea Skeen moved to approve the CMAQ Performance Measures Targets as presented; Mayor Rhea Taylor seconded the motion, a roll call was made, and the motion carried with majority voting in affirmation and opposition from MATA.

DISCUSSION/QUESTIONS:

Mr. Rick McClanahan asked about how the emission targets looked compared to Nashville and Ms. Srivastava responded for this round of CMAQ Performance Measures Targets, only Memphis and Knoxville were responsible for reporting on Emission Reductions.

Mr. Gary Rosenfeld asked if we reduce our targets, would this impact the funds that are coming to our area and is it necessary to change the targets. Ms. Srivastava responded that the change in performance measures targets, at this time, would not impact funding to the Memphis MPO area. The MPO is required to follow the federal process, which is data driven and not aspirational. Mr. Antoine Hawkins added that the FAST Act required us to develop these targets, which are not directly tied to a loss in funding, however it helps to look at benchmarking with a return on investment on future projects.

9) Memorandum of Agreement (MOA) for Amendments and Administrative Modifications to the Transportation Improvement Program (TIP) – Mississippi

Ms. Srivastava provided an overview of the Memorandum of Agreement (MOA) for Amendments and Administrative Modifications to the Transportation Improvement Program (TIP) for Mississippi.

Mr. Cliff Norville moved to approve the Memorandum of Agreement (MOA) for Amendments and Administrative Modifications to the Transportation Improvement Program (TIP) for Mississippi as presented; Mr. Rick McClanahan seconded the motion, a roll call was made, and the motion carried without dissent.

NO DISCUSSION/QUESTIONS

10) Livability 2050 Regional Transportation Plan (RTP) Amendments and associated Air Quality Conformity Demonstration Report for DeSoto County

Ms. Srivastava provided an overview of the Livability 2050 Regional Transportation Plan (RTP) amendments and associated Air Quality Conformity Demonstration Report for DeSoto County.

Mayor Rhea Taylor moved to approve the Livability 2050 RTP amendments and associated Air Quality Conformity Demonstration Report for DeSoto County as presented; Mr. Cliff Norville seconded the motion, a roll call was made, and the motion carried without dissent.
NO DISCUSSION/QUESTIONS

11) FY 2020-23 Transportation Improvement Program (TIP) Amendments and associated Air Quality Conformity Demonstration Report for Shelby County

Ms. Srivastava provided an overview of the FY 2020-23 Transportation Improvement Program (TIP) amendments and associated Air Quality Conformity Demonstration Report for Shelby County.

Mr. Chris Pate moved to approve the FY 2020-23 Transportation Improvement Program (TIP) amendments and associated Air Quality Conformity Demonstration Report for Shelby County as presented; Mr. Cliff Norville seconded the motion, a roll call was made, and the motion carried without dissent.

DISCUSSION/QUESTIONS:

Mr. Frank McPhail asked if the termini for the Summer Avenue Widening project should be 0.1 mile east of Sycamore View Road and MPO checked and confirmed it was shown correctly 0.1 mile north, as provided by TDOT.

12) Walk & Roll Memphis Region Pedestrian and Bicycle Master Plan Update

Ms. Zylavian Watley Hines gave a presentation on the Walk & Roll Memphis Region Pedestrian and Bicycle Master Plan.

NO DISCUSSION/QUESTIONS

13) Open Grant/Funding Opportunities

Current grant and funding opportunities, which might be of interest to the TPB, were provided and will be included in future agenda(s), as well as distributed via email.

14) Other Business

 a. Next Scheduled TPB Meeting: November 19, 2020, 1:30 pm, Location: TBD (closer to meeting date)

Adjourn @ 3:15 PM

Mayor Rhea Taylor moved to adjourn; Mr. Gary Rosenfeld seconded the motion, and the meeting was adjourned at 3:15 PM.

Note: The meeting minutes are a summary of the meeting. If you would like to review the tape recording of the entire meeting you may do so by scheduling an appointment with Kate Horton, Transportation Planner at (901) 636-7218.