Mayor A. Keith McDonald of Bartlett called the meeting to order at 1:36 PM. In addition to Mayor A. Keith McDonald, the following voting members were present at the meeting:

Antoine Hopkins  
Stacy Morrison  
Keith Briley  
B J Page  
Christopher Pate  
Mayor Rhea Taylor  
Frank McPhail  
Manny Belen  
Gary Rosenfeld  

TDOT  
Hernando  
Olive Branch  
Oakland  
Fayette County  
Collierville  
Memphis  
MATA

Perry Brown  
Bennie Hopkins  
Bob Barber  
Shea Scken  
Harvey Matheny  
Cliff Norville  
Tim Gwaltney  
Jason Dixon  
Randy Richardson

MDOT  
DeSoto County  
Horn Lake  
Southaven  
Pipepton  
Shelby County  
Germantown  
Millington  
Port of Commission

The following Ex-officio members were present:

Elizabeth Watkins  
Pamela Kordenbrock  

FHWA-TN  
FHWA-TN

Sabrina David  
Eddie Brawley  

FHWATN  
West Memphis MPO

The following Interested Individuals were present:

Rick McClanahan  
Doug Deitz  
Kamillah Kelly  
Bob Rogers  
Kwabena Aboagye  

City of Bartlett  
Ensafe  
MAAG – WTRPO  
SCHD  
TDOT

Stephen Edwards  
James Collins  
Sonja Owens  
Darren Sanders  

City of Memphis  
Kimley-Horn  
SCHD-Pollution Control  
Shelby County

The following MPO Staff members were present:

Pragati Srivastava  
Sajid Hossain  

Mavrick Fitzgerald  
Zylavian Watley-Hines  

Connie Jordan  
Nick Warren  
Jasmine Champion

A quorum was present.
1) Call to Order @ 1:36 PM
Mayor A. Keith McDonald of Bartlett called the meeting to order at 1:36 PM.

2) Approval of September 12, 2019 Minutes
Mr. B J Page moved to approve the minutes as presented; Mr. Jason Dixon seconded the motion and the motion carried without dissent.

NO DISCUSSION/QUESTIONS

3) Transportation Policy Board Election
a) Chair
Mr. Randy Richardson moved to elect Mayor Strickland as the Transportation Policy Board Chair; Mr. Gary Rosenfeld seconded the motion and motion carried without dissent.

b) Vice Chair
Mr. B J Page moved to elect Mayor McDonald as the Transportation Policy Board Vice-Chair; Mr. Cliff Norville seconded the motion and motion carried without dissent.

NO DISCUSSION/QUESTIONS

4) Election of Transportation Policy Board (TPB) Representative for the Freight Advisory Committee (FAC)
Mr. Christopher Pate moved to elect Mayor Rhea Taylor as the Chair of the Freight Advisory Committee (FAC); Mr. Jason Dixon seconded the motion and the motion carried without dissent.

NO DISCUSSION/QUESTIONS

5) FHWA-TN- Ms. Pamela Kordenbrock, Division Administrator
Mayor McDonald recognized Ms. Pamela Kordenbrock, FHWA-TN Division Administrator. Ms. Kordenbrock thanked Mayor McDonald and recognized Ms. Sabrina David, FHWA-TN Division Deputy Administrator, along with Ms. Elizabeth Watkins with FHWA. Ms. Kordenbrock added that the MPO staff work on the Congestion Management Process (CMP) update and the Planning and Environmental Linkages (PEL) is data driven and using the latest information. Additionally, work done by the MPO on multimodal transportation addresses the needs of other modes. Ms. Kordenbrock ended her remarks by thanking the Board.

Mayor A. Keith McDonald inquired about the changes to the NEPA process that he read in a recent newspaper article.

Ms. Kordenbrock responded that NEPA is owned by the Council on Environmental Quality (CEQ) and currently they are under review and comments can be submitted during this period.

NO ADDITIONAL DISCUSSION/QUESTIONS

6) Memphis MPO’s Administrator’s Report
Ms. Pragati Srivastava gave an overview of the following items:

   a) 2019 State of the MPO Annual Report
   b) FY 2020 Transportation Alternatives (TA) Program Projects – Tennessee & Mississippi
   c) Performance Measures MPO Requirements - Handout
   d) FY 2020-23 Transportation Improvement Program (TIP) Meetings – Tennessee & Mississippi
   e) Launch of the Walk & Roll Online Interactive Map
7) Performance Measures Targets
   a) PM1 – Safety: MPO staff recommends supporting each individual state’s safety targets.

Ms. Srivastava provided an overview of the 2016-2020 Safety Performance Measure Targets for the States of Mississippi and Tennessee, and noted that MPO staff recommends supporting each individual State’s safety performance targets.

Mr. Manny Belen moved to approve the performance measure targets as presented; Mr. Cliff Norville seconded the motion and the motion carried without dissent.

8) FY 2020-21 Unified Planning Work Program (UPWP) Amendment

Mr. Tim Gwaltney moved to approved FY 2020-21 Unified Planning Work Program (UPWP) Amendment as presented; Mr. Chris Pate seconded the motion and the motion carried without dissent.

9) Memorandum of Agreement (MOA) for Amendments and Administrative Modifications to the Transportation Improvement Program (TIP) – Tennessee

Mr. Cliff Norville moved to approve Memorandum of Agreement (MOA) for Amendments and Administrative Modifications to the Transportation Improvement Program (TIP) – Tennessee as presented; Mr. Gary Rosenfeld seconded the motion and the motion carried without dissent.

10) FY 2020-23 Transportation Improvement Program (TIP) Amendments
    Tennessee Local Road Amendment

   i. TIP Amendment STBG-M-2017-06: Raleigh Millington Road at SR-385 Intersection Improvements
   The City of Millington is requesting to amend the FY 2020-23 TIP by applying construction funding to the project. The amendment will add $497,862 in STBG federal funds and $124,466 in local funds for a total of $622,328 in FY 2020 for the construction phase of the project.

   Transit Amendments

   ii. TIP Amendment 5339-2014-01: Bus Operations and Maintenance Facility
   The Memphis Area Transit Authority (MATA) is requesting to amend the FY 2020-23 TIP by adding $41,900,410 in 5339 federal funds and $10,475,103 in local funds for a total of $52,375,513 to the project. The changes in funding will impact FYs 2020-2023 and a right-of-way phase will be added to FY 2020 for the project.

   iii. TIP Amendment 5309-2017-01: Memphis Innovation Corridor
   The Memphis Area Transit Authority (MATA) is requesting to amend the FY 2020-23 TIP to add the $12M 2019 Better Utilizing Investments to Leverage Development (BUILD) Transportation Discretionary Grants Program award, 5309 funds, and appropriate matching funds. The amendment will add $35,581,000 in combined funding sources (BUILD, 5309, and STBG) and matches (federal, state, and local) to bring the total cost of the project to $73,831,000. Additionally, minor updates were made to the termini description for consistency with project documentation.

Mr. Manny Belen moved to approved FY 2020-23 Transportation Improvement Program (TIP) Amendments as presented; Mr. Randy Richardson seconded the motion and the motion carried without dissent.
NO DISCUSSION/QUESTIONS

11) Open Grant/Funding Opportunities

Ms. Srivastava provided an overview on the following grant and funding opportunities:

a) **Recreational Trails Program (RTP) 2020 Funding Cycle**
   a) **Sponsoring Organization** - Mississippi Department of Wildlife, Fisheries, & Parks (MDWFP)
   b) **Application Deadline** – February 28, 2020
   c) **Summary** - 80/20 matching grants for recreational trails (non-motorized and motorized)

b) **Land & Water Conservation 2020 Funding Cycle**
   ▪ **Sponsoring Organization** - Mississippi Department of Wildlife, Fisheries, & Parks (MDWFP)
   ▪ **Application Deadline** – May 21, 2020
   ▪ **Summary** - 50/50 matching reimbursable grants for public outdoor recreation areas & facilities

c) **Infrastructure for Rebuilding America (INFRA) FY 2020**
   a) **Sponsoring Organization** – U.S. Department of Transportation (USDOT)
   b) **Application Deadline** – February 25, 2020
   c) **Summary** – Discretionary grant program for major infrastructure projects

d) **2020 Innovations Deserving Exploratory Analysis (IDEA) Program**
   a) **Sponsoring Organization** – Transportation Research Board (TRB)
   b) **Application Deadline** – March 15, 2020
   c) **Summary** – Up to $100,000-$150,000, depending on the project type, to research innovative highway, rail safety, or transit concepts

e) **Funding for Advanced Vehicle Technologies**
   a) **Sponsoring Organization** – U.S. Department of Energy (DOE)
   b) **Application Deadline** – Concept due February 21, 2020 & full application due April 14, 2020
   c) **Summary** – Seeks research project to address areas related to advance vehicle technologies

NO DISCUSSION/QUESTIONS

12) Other Business

a) **2020 TPB Meeting Schedule (Location: UT Health Science Center)**
   a) May 21, 2020, 1:30 PM
   b) August 20, 2020, 1:30 PM
   c) November 19, 2020, 1:30 PM

NO DISCUSSION/QUESTIONS

b) Mayor McDonald recognized Mr. B J Page on his upcoming retirement and appreciated his participation in the MPO process. Mr. B J Page thanked Mayor McDonald and made final comments on his retirement.

13) Adjourn @ 2:03 PM

Mr. Cliff Norville moved to adjourn; Mr. Gary Rosenfeld seconded the motion, and the meeting was adjourned at 2:03 PM.

**Note:** *The meeting minutes are a summary of the meeting. If you would like to review the tape recording of the entire meeting you may do so by scheduling an appointment with Kate Horton, Transportation Planner at (901) 636-7218.*