SUMMARY OF MINUTES

Mayor Mark Luttrell, Jr. called the meeting to order at 1:30 P.M. In addition to Mayor Luttrell, the following voting members were present at the meeting:

Perry Brown  MDOT  James Hay  Airport
Jim Flanagan  Rep. Ms. Gov.  Austin Cardosi  Horn Lake
Mayor AC Wharton  Memphis  BJ Page  Olive Branch
Derek Baskin  Millington  Steve Hill  Arlington
Mayor Sharon Goldsworthy  Germantown  Tom Fox  MATA
Mayor Stan Joyner  Collierville  Mayor Patti Denison  Walls
Jared Darby  Hernando  Mayor Rhea Taylor  Fayette
Mayor A. Keith McDonald  Bartlett  Mayor Chester Cocke  Braden
Chris Thomas  Lakeland  Chris Pate  Oakland
Mayor Phil Malone  Byhalia  Pat Brown  Gallaway
Justin Hall  Marshall County

Ex-Officio Members present:
Eddie Brawley  West Memphis MPO

Interested Individuals present:
Darren Sanders  Shelby County  Art Wolff  Citizen
John Cameron  Memphis  Stephen Edwards  Memphis
Brian Copeland  MDOT  Amanda Meadows  Waggoner
Thomas Rossi  Cambridge  Tanisha Hall  TDOT
Toks Omishakin  TDOT  Lyndsay Botts  TDOT
John Schorer  TDOT  Frank McPhail  Collierville
Ted Garrod  esoto  Kenneth Moness  KHA
James Stokes  Bass River  Kerry Roby  Pickering
Bob Evans  Shelby County  Kenny Monroe  Kimley-Horn
Dennis Lynch  Sierra Club  Maura Sullivan  Memphis
Josh Schumaker  MAGG  Anurag Komanduri  Cambridge
Dean Thomas  Dalhoff  Greg Dotson  Gannet
Aury Kangelos  TDOT  Larry Smith  SCHD
Bob Wenner  Wolf River  Rick McClanahan  Bartlett
Erik Cempel  Cambridge  Russ Brasfield  BWSC

The following MPO Staff members were present:
Pragati Srivastava  Linda K. Lawrence  Andrew Ray  Mitchell Lloyd  Kate Horton
Kwasi Agyakwa  Kyle Wagenschutz  Nicholas Oyler  Peter Jenkins  Jonathan Spencer

A quorum was present.
1) **Call to Order @ 1:30 PM**

Mayor Mark Luttrell thanked UT Health Science Center for the use of their meeting space.

2) **Approval of May 29th, 2014 Minutes**

Mayor A C Wharton moved to approve the minutes as presented; Mayor A. Keith McDonald seconded the motion and the motion carried without dissent.

3) **Recognition of Service Mayor Sharon Goldsworthy by MPO’s Transportation Policy Board**

Appreciation was shown to Mayor Goldsworthy for her many years of service on the TPB.

4) **Presentation by TDOT Commissioner John Schroer**

- 91% of TDOT is spent on projects in communities across the state
- Only 2% of budget is spent on Administration costs
- Tennessee is 4th in America’s top states for Transportation and Infrastructure
- TDOT recognizes the interest of citizens who list Maintaining Existing Highways as top priority
- TDOT also looking at expanding Public Transportation

5) **Memphis MPO Administrator’s Report**

a. 2014 Public Participation Plan Update
b. MS LPA Meeting at the DeSoto County Administration Building, Hernando – August 25th at 9am
c. TDOT Accelerated Delivery Pilot Program Webinar – August 27th
d. MDOT Quarterly Meeting, Jackson, MS (September 18th – September 20th)
e. 2015 TDOT Transportation Alternatives Program (TAP) - application deadline November 3, 2014
f. Ms. Srivastava introduced new MPO Planners, Mr. Peter Jenkins and Intern, Mr. Jonathan Spencer

6) **FY 2014-17 TIP Project Status Updates**

TIP projects Status update by Ms. Kate Horton

**DISCUSSION/QUESTIONS:**

Mr. Dennis Lynch asked if the Shelby Farms Parkway project funding should be moved to FY2015. He also asked if the Greenline Bridge in Shelby Farms had received obligation without any specific plans being provided to the public.

Ms. Horton stated that Fiscal Year 2014 TIP funds can be spent in FY 2015 and later so no changes would be necessary. She also clarified that the Greenline Bridge project that had funds obligated was located near Tillman Avenue and not in the Shelby Farms area.

Mr. Art Wolff asked what the status of the Kirby Parkway Project is and the time they will actually begin the construction phase?
Mr. John Cameron stated that the project is currently under review by FHWA and they expect a response on the review from them by next spring. He further stated that the time to project construction is at least 2 years from now, after Design and Right-of-Way phases are completed.

7) **Approval of MATA as the designated recipient for FTA Section 5307 and Section 5339 funds**

Designate MATA as the recipient for Federal Transit Authority Section 5307 (Urbanized Area Formula Funding program) and Section 5339 (Bus and Bus Facilities Program) funds in the Memphis MPO Area.

**Overview by Ms. Pragati Srivastava**

**DISCUSSION/QUESTIONS:**

Mr. Carlos McCloud moved to approve Item #7 with addition of timeline as suggested by Mayor A. Keith McDonald, Mayor A C Wharton seconded the motion and the motion carried without dissent.

Mayor A. Keith McDonald stated that the resolution did not include a time frame for the funds.

Mr. Tom Fox clarified that this resolution only designates MATA as the recipient of the fund type.

Ms. Pragati Srivastava said the designation would be in effect until additional direction is received from FTA.

Mayor A C Wharton stated that language should be added to clarify the timeline.

8) **Approval of designated recipients for FTA Section 5310 funds**

Designate MATA and MDOT as the recipients for FTA Section 5310 funds (Enhanced Mobility of Seniors and Individuals with Disabilities program) in the Tennessee portion of the Memphis MPO area, Mississippi portion of the MPO area, respectively. The selection of projects to be awarded will incorporate strategies included in the Statewide Coordinated Human Services Transportation Plan for Tennessee and Mississippi and will be coordinated between the Memphis Urban Area MPO, MATA and MDOT and partner agencies.

**Overview by Ms. Pragati Srivastava**

Mayor AC Wharton moved to approve Item #8 with addition of timeline as suggested by Mayor A. Keith McDonald; Mr. Carlos McCloud seconded the motion and the motion carried without dissent.

**DISCUSSION/QUESTIONS:**

Mayor A. Keith McDonald asked that clarification regarding the time frame for the funds be included.

9) **FY 2014-17 Transportation Improvement Program (TIP) Amendments**

**Overview by Ms. Pragati Srivastava**

Mayor A. Keith McDonald moved to approve Item #9 for three TIP Amendments as presented, Darek Baskin seconded the motion and the motion carried without dissent.
**Congestion Mitigation & Air Quality (CMAQ) Amendments**

a. **TIP Amendment CMAQ-2008-02: Air Quality Outreach**
   The Memphis and Shelby County Health Department is requesting to amend the TIP by adding $395,877 in federal CMAQ-M funds and $79,175 in Local Match funds to demonstrate the air quality benefits of improved public awareness through establishing a major public education and outreach campaign on clean air. The goal of this project is to educate the public, area leaders and businesses about connections among trip making and transportation alternatives, traffic congestion and air quality. This campaign will help the Shelby-Crittenden nonattainment area reduce emissions and congestion by encouraging change in transportation choices. These funds originated from TDOT PIN #1115333.01 (Ozone Action Day) and are being transferred to TDOT PIN # 111533.02 (Air Quality Outreach).

b. **TIP Amendment CMAQ-2014-02: Congestion Mitigation and Air Quality Group**
   MDOT is requesting to amend the TIP by adding the Congestion Mitigation and Air Quality Group for FY 2014, $364,000 in federal CMAQ funds and $16,000 in state CMAQ funds and for FY 2015, $8,300,000 in federal CMAQ funds. This project will fund programs to reduce congestion and improve air quality in DeSoto County in accordance with CMAQ guidelines. These projects and programs include, but are not limited to: Signal Corridor Timing on MS-302, Stateline Road and Airways Boulevard; Active Traffic Signal Management on MS-302, and US-51; and the ITS Long Range Plan for DeSoto County.

**Transit Amendment**

c. **TIP Amendment 5309-2014-01: Bus Facility Improvements**
   MATA is requesting to amend the TIP by adding the Bus Facility Improvements project for FY 2014, $120,000 in federal FTA Section 5309 funds and $30,000 in Local Match funds to perform various routine improvements to bus-related facilities such as construction and repairs to maintenance, operations and passenger facilities. Typical items include roof repairs, equipment repairs, painting, security elements, HVAC modifications, paving, etc.

10) **Title VI Report approval for TDOT Submission**

   Overview by Ms. Pragati Srivastava

   Mayor AC Wharton moved to approve Item #10 as presented, Mr. Darek Baskin; seconded the motion and the motion carried without dissent.

11) **Presentations**

   a. **Household Travel Survey** – Cambridge Systematics
      Presentation by: Mr. Tom Rossi & Mr. Anurag Komanduri
      - The project started last fall (2013)
      - Goal is to conduct various travel Surveys throughout the region
      - Expecting completion by year end i.e. December 2014
      - All household survey’s have been completed
      - Preparing household survey data to be used for model estimation, and currently sharing information with TDOT and MDOT

   b. **Land Use Model Update** – Kimley-Horn Associates
      Presentation by: Mr. Kenny Monroe
• Land Use Model boundaries need to be expanded to match the model update
• Expanded area includes 3 States
• Community Viz model will be used to allocate growth in the future
• To Work with Planning and Land use Committee
• Updates will be given at both ETC and TPB meetings

c. **Congestion Management Plan** – Gannett Fleming
   Presentation by: Mr. Greg Dodson
   • To identify CMP strategies
   • Completion is scheduled for June, 2015
   • The Mobility Summit will be held in October, 2014 – everyone is invited to participate
   • Since everyone may not be able to access online tools, other means will be provided

d. **2040 Regional Transportation Plan** – Cambridge Systematics and Corradino Group
   Presentation by: Mr. Joe Corradino & Mr. Erik Cempell
   • To assist MPO Staff and Consultants
   • Reach out to Community extensively
   • Technique for using Community remarks tool
   • Tutorial is only 15 minutes
   • There will be additional techniques, including Survey Monkey as well as Stakeholder interviews

**DISCUSSION/QUESTIONS:**

Mayor A. Keith McDonald asked if the slides from the presentation were available on the Website.
Ms. Pragati Srivastava stated that all presentation materials are available on the website.

Mr. Dennis Lynch asked how the Travel Demand Model would account for distortions in travel patterns in the area surrounding the I-40/I240 intersection.
Mr. Tom Rossi stated that the model would not build origin-destination patterns that would be specific to that area, but would rather develop a model that indicates how sensitive people are to travel times, congestion, costs, etc by utilizing the survey as well as other data sources. In this way, the survey is validated by other sources.
Mr. Lynch asked how the model calibration would be verified against actual results.
Mr. Tom Rossi stated that the model would be built to reflect 2010 and that origin-destination data would be derived from census sources and traffic count data.

Mr. Art Wolff asked if the public would be able to take part in the development of the Regional Transportation Plan (RTP) and if the public would be educated on the importance of the plan?
Ms. Pragati Srivastava stated that the RTP will involve the public and will solicit their input to determine the priorities to be included in the plan.

Mr. Dennis Lynch asked if the Congestion Management Plan would address the congestion at the Farm Road and Walnut Grove intersection and if the improvements proposed by the Sierra Club would be considered?
Mayor Luttrell asked that Mr. John Cameron and Mr. Tom Needham be available to discuss with Mr. Lynch the specific improvements intended for that area.

**12) Other Business**

a. Next Scheduled TPB Meeting: November 20, 2014 1:30pm, Location: UT Health Science Center
b. Ms. Pragati Srivastava stated that the parking space at UT will be limited for a while

DISCUSSION/QUESTIONS:
Mr. Dennis Lynch stated that it is important that the Travel Demand Model and the Land Use Model be developed so that they are integrated and can evaluate alternative development scenarios.

13) Adjourn @ 3:17 PM

Mr. B J Page moved to adjourn; Mr. Steve Hill seconded the motion and the motion carried without dissent.

NOTE: The meeting minutes are a summary of the meeting. If you would like to review the audio recording of the entire meeting you may do so by scheduling an appointment with Andrew Ray, Transportation Planner at (901) 576-7216