Mayor Mark Luttrell, Jr. called the meeting to order at 1:30 P.M. In addition to Mayor Luttrell, the following voting members were present at the meeting:

Tanisha Hall  
Mike Merry  
Jim Flanagan  
John Cameron  
Darek Baskin  
Tim Gwaltney  
Frank McPhil  
Mayor Chip Johnson  
Mayor A. Keith McDonald  
Chris Thomas  
Tanisha Hall  
Mike Merry  
Jim Flanagan  
John Cameron  
Darek Baskin  
Tim Gwaltney  
Frank McPhil  
Mayor Chip Johnson  
Mayor A. Keith McDonald  
Chris Thomas  
Tanisha Hall  
Mike Merry  
Jim Flanagan  
John Cameron  
Darek Baskin  
Tim Gwaltney  
Frank McPhil  
Mayor Chip Johnson  
Mayor A. Keith McDonald  
Chris Thomas  
Tanisha Hall  
Mike Merry  
Jim Flanagan  
John Cameron  
Darek Baskin  
Tim Gwaltney  
Frank McPhil  
Mayor Chip Johnson  
Mayor A. Keith McDonald  
Chris Thomas  
Tanisha Hall  
Mike Merry  
Jim Flanagan  
John Cameron  
Darek Baskin  
Tim Gwaltney  
Frank McPhil  
Mayor Chip Johnson  
Mayor A. Keith McDonald  
Chris Thomas

Ex-Officio Members present:
Corbin Davis  
Sabrina David

Interested Individuals present:
Tom Needham  
Manny Belen  
Keith Head  
Bennett Foster  
Ted Garrod  
Davis Fullerton  
Jamie Young  
Steven Sondheim  
Grace Hutchinson  
Kirstin Cheers  
Larry McGoogin  
Josue Rodriguez  
Deborah Cunningham  
Tracy Huffman

The following MPO Staff members were present:
Pragati Srivastava  
Kate Horton  
Linda K. Lawrence  
Andrew Ray  
Mitchell Lloyd  
Kwasi Agyakwa  
Kyle Wagenschutz  
Nicholas Oyler

A quorum was present.
1) **Call to Order @ 1:36 pm**

iPad Demo and overview given by Mr. Mitchell Lloyd

2) **Approval of March 20, 2014 Minutes**

Mayor A. Keith McDonald moved to approve the minutes as presented; Mr. B.J. Page seconded the motion; 2 Dissent by Mr. John Cameron & Mr. John Lancaster; and the motion carried.

**DISCUSSION:**

a) Ms. Judith Rutschman stated that the voting shares for the City of Memphis do not carry enough weight. She requested that the minutes not be approved in order to not finalize the By-Laws amendment.

b) Mr. Josue Rodriguez of Memphis Center for Independent Living (MCIL), in reference to Title 23 US Code Plans, stated that the Memphis MPO is required to plan for an accessible, intermodal transportation system in the metropolitan area. A response from Congressman Steve Cohen stated that the City of Memphis should receive their fair share of federal funds and should have a proportional vote on infrastructure investment decisions.

c) Ms. Deborah Cunningham, Executive Director of MCIL, read a quote for Strong Cities that stated transportation investments in the region creates sprawl and are detrimental to the region as a whole.

d) Mr. Dennis Lynch of the Sierra Club stated that MPO’s should address fair voting structures and quoted a report that said Memphis has an unbalanced voting structure. He also quoted the Smart City blog that believes racial and spatial balance must be addressed in voting structures.

e) Chairman Mark Luttrell requested that comments be confined to the agenda item of Meeting Minutes.

f) Mr. Steven Sondheim stated that the voting structure in the By-Laws needs to be relooked at.

g) Mr. Bennett Foster-MBVR, requested that minutes not be approved and to look at by-laws again.

h) Chairman Mark Luttrell clarified that the amendment to the By-Laws went into effect at the time of the May 20, 2014 TPB meeting. The approval of the minutes of that meeting is to check for accuracy in documentation, but does not affect the votes that were taken.

i) Mr. Art Wolff asked that the MPO ensure that they are actively engaging with the public in their plan making efforts.

j) Mr. John Cameron asked if the by-laws can be reconsidered. Chairman Mark Luttrell responded no because that was finalized with the adjournment of the last meeting.

3) **Memphis MPO Administrator’s Report**

a) Welcome and Introduction of new MPO Members

b) Introduction of New MPO Transportation Planner, Mr. Nicholas Oyler

c) A workshop is being set up for TN members regarding the LPA process. MPO staff will update ETC and TPB members with a date when it is finalized.

d) TDOT will conduct a workshop at the Christian Brothers University on June 10th to discuss the TN Extreme Weather impacts on the transportation system project.
No Questions/Comments

4) Approval of the Unified Planning Work Program (UPWP) FY 2015

Overview by Ms. Pragati Srivastava

Mayor A. Keith McDonald moved to approve the UPWP FY2015 as presented; Mr. B.J. Page seconded the motion; and the motion carried without dissent.

No Questions/Comments

5) Amendment to the Roadway Functional Classification System: SR-14, TN

TDOT is requesting to change the functional classification from Rural Minor Arterial to Urban Principal Arterial for a section of Austin Peay Highway/SR-14 from Covington Pike to the Bartlett city limit.

Overview by Ms. Pragati Srivastava

Mayor A. Keith McDonald moved to approve the Amendment to the Roadway Functional Classification System as presented; Mr. Darek Baskin seconded the motion; and the motion carried without dissent.

No Questions/Discussions

6) Approval of the MOA between MDOT and the Memphis MPO for TIP Amendments and Adjustments

Overview by Ms. Pragati Srivastava

Mr. Chris Thomas moved to approve the TIP Amendment Adjustments as presented; Mr. B.J. Page seconded the motion; and the motion carried without dissent.

No Questions/Discussions

7) FY 2014-17 Transportation Improvement Program (TIP) Project Tracking

Update/Presentation by Ms. Kate Horton

DISCUSSION:

a) Mayor A. Keith McDonald renewed his concern about the number of TIP projects that are rated high but do not get funding obligated. He asked that, in light of uncertain future funding, projects that are in the TIP but are not moving forward with funding to be considered for removal so that other projects that were not initially selected for funding may move forward.

b) Mayor McDonald also voiced his concerns regarding the process of a local jurisdiction funding a project then requesting reimbursement from TDOT when the reimbursement is not made in a timely manner.
8) **FY 2014-17 Transportation Improvement Program (TIP) Amendments**

   Overview by Ms. Pragati Srivastava

   Mayor A. Keith McDonald moved to approve the FY2014-17 TIP Amendments as presented; Mr. Frank McPhail seconded the motion; and the motion carried without dissent.

   One abstain by Mr. Steve Hill due to Powers/Hill working on the Elvis Presley Project

**TN Local Road TIP Amendments**

a. **TIP Amendment ENH-2010-01: Elvis Presley Blvd**
   The City of Memphis is requesting to amend the TIP by adding $3,600,000 in federal STPs funds that were included in the FY 2011-14 TIP, but were not carried-over. The funds are added back into the TIP for FY 2014 to include PE-D, ROW, and Construction for obligation. The Elvis Presley Blvd project is from Shelby Drive to Brooks Road.

   No Questions/Comments

**Transit Amendments**

b. **TIP Amendment 5310-2014-01: Capital Equipment**
   TDOT is requesting to amend the TIP by adding the Capital Equipment project for FY 2014, $107,538 in federal FTA Section 5310 funds to purchase 2 Rear Lift Conversion Vans, 1 Cutaway Minibus, and 1 Center Aisle Raised Roof Passenger Van for Shelby Residential & Vocational Services Inc.

   No Questions/Comments

c. **TIP Amendment 5310-2014-02: Capital Equipment**
   TDOT is requesting to amend the TIP by adding the Capital Equipment project for FY 2014, $34,014 in federal FTA Section 5310 funds to purchase 1 Passenger Bus for Goodwill Homes Community Services, Inc.

   No Questions/Comments

d. **TIP Amendment 5307-2014-01: Jobs Access/Reverse Commute Bus Service**
   MATA is requesting to amend the TIP by adding the Jobs Access/Reverse Commute (JARC) project for FY 2014, $75,000 in federal FTA Section 5307 funds to provide a new bus service in the northeastern part of Memphis along Goodlett Farms Parkway.

   No Questions/Comments

9) **Presentation**

   a. Transportation Reauthorization: GROW AMERICA Act and Highway Trust Fund –Sabrina David, FHWA –TN

      a) Highway Trust Fund will drop below $4 billion in July and will experience a cash shortfall in late August if new legislation is not passed.
b) If this occurs, DOT may have to delay reimbursements.
   
   - Mr. Steve Hill asked if this affects funds getting obligated in our TIP.
   - Ms. Sabrina David responded that she was referring to reimbursements of obligations that have already happened. Ms. Tanisha Hall added since TDOT is a pay as you go State, they can continue moving forward with projects being worked on. She emphasized that it is important to continue to work on to get the funds obligated.

c) Ms. Sabrina David gave an update on Grow America Act:
   - 4 Yr. proposal FY 2015-18, 302 Billion level, from Map-21
   - Comprehensive Bill
   - Emphasis on Freight (Freight Investments) incentives for better planning, innovative planning strategies
   - FHWA recognizes Memphis MPO for Livability Videos- good job and those things are being recognized and were excellent.

b. MPO Obligation Update – Tanisha Hall, TDOT
   Ms. Tanisha Hall gave the following update

   a) Important to get money obligated quickly. TDOT is operating on a ‘first come, first serve’ basis until new legislation is passed.
   b) Attending the Local Programs training that is being set up will help jurisdictions better understand the project obligation process and avoid hold ups.
   c) TDOT will check on Mayor McDonald’s issue regarding delay in the reimbursement of funds

10) Other Business
   a. Next Scheduled TPB Meeting: August 21, 2014 1:30pm, Location: UT Health Science Center
   b. PUBLIC COMMENTS:

   a) Mr. Ed Jones – The last LRTP was biased toward road expansion in suburban areas. Analysis is needed to distinguish local projects versus state projects. The MPO should review prior traffic forecasts and check for errors.
   b) Mr. Dennis Lynch would like to see an initiative for a fair voting structure review and would like an adhoc committee to do this. He would like to see coordination between jurisdictions to better understand the impacts that individual jurisdictions have on other areas in the region. He would like to see the MPO utilize cost-benefit analysis in project selection. He would like to see citizen involvement in plan-making and project selection.
   c) Mr. Steven Sondheim would like to ask for review of bylaws and the process it was passed through. He would like to see the Citizens Advisory Committee and asked that MPO hold public meetings in areas which are minority and low income Mayor Luttrell stated he is happy to meet with people on such issues.
   d) Mr. David Fullerton said we need more buses in Memphis with shorter intervals between arrivals at stops. He stated that pedestrians do not get enough consideration, and asked that the TPB members give greater emphasis to pedestrian needs.
Mayor A. Keith McDonald stated that he read through the Smart City blog post and there were some inaccuracies that should be addressed. He stated that Memphis received 83% of federal allocation in the TIP for road projects and 57% of the allocation for other project groupings. He also stated that regarding the voting structure in the By-Laws, Memphis could attain the 2/3 critical vote when the city, the county and the other Memphis agencies combine their votes. Mayor McDonald added that projects are submitted by the jurisdictions.

Ms. Tanisha Hall stated that TDOT is in the process of adopting the statewide LRTP and Multi-Modal Plan. In doing so, TDOT is reaching out to communities and organizations to solicit input. She also stated that TDOT planners would be made available to come out and talk to any groups that are interested through Book a Planner Process.

Mr. B.J. Page said they received lots of good feedback regarding the MPO 101 class and that it may be useful to offer it to the public.

Mayor Mark Luttrell closed by requesting that comments be put in writing.

11) Adjourn @ 2:54 PM

Mayor A. Keith McDonald motioned to adjourn, Mr. B. J. Page seconded the motion and the motion carried without dissent.

NOTE: The meeting minutes are a summary of the meeting. If you would like to review the tape recording of the entire meeting you may do so by scheduling an appointment with Andrew Ray, Transportation Planner at (901) 576-7216.