Memphis Urban Area Metropolitan Planning Organization (MPO)
Engineering and Technical Committee (ETC)
Thursday, August 20, 2020 11:00 AM
Virtual GotoWebinar Meeting

SUMMARY OF MINUTES

Ms. Pragati Srivastava called the meeting to order at 11:00 AM. In addition to Ms. Srivastava, the following voting members were present at the meeting, and a roll call was taken to confirm the attendees.

Gary Scruggs  
Sammy Holcomb  
Darren Sanders  
John Modzelewski  
Bennie Hopkins  
Randall Tatum  
Stephen Edwards  
Rick McClanahan  
Frank McPhail  
Tim Gwalltney

TDOT  
MDOT  
Shelby County  
Shelby County  
DeSoto County  
Memphis  
Memphis  
Bartlett  
Collierville  
Germantown

Emily Harrell  
Steve Hill  
Jason Dixon  
Christopher Pate  
Harvey Matheny  
Keith Briley  
Shea Skenne  
Ethan Greene  
James Hay  
John Lancaster

Lakeland  
Arlington  
Millington  
Oakland  
Piperton  
Hernando  
Southaven  
Horn Lake  
MSCAA  
MATA

The following Ex-officio members were present:

Sean Santalla  
FHWA-TN

The following Interested Individuals were present:

Preston Elliott  
Kwabena Aboagye  
Jennifer Marshall  
Antoine Hawkins  
Susan Steffenhagen  
Suzanne Carlson  
Brian Hurst  
Daniel McDonell  
Brian Copeland  
Tiena Gwin  
Marc Corrigan  
Ben Campbell

TDOT  
TDOT  
TDOT  
TDOT  
TDOT  
TDOT  
TDOT  
TDOT  
MDOT  
MATA  
TDEC  
HDR

Kristen Halton  
Peter Kauffman  
Rob Schiffer  
Kenny Monroe  
Kamillah Kelly  
Russ Brasfield  
James Stokes  
Sylvia Crum  
Patrick Neal  
Kevin Eason  
Ben Ledsinger  
Andrew Pinkley

Resident  
Barge Design  
Future Plan  
Kimley-Horn  
MAAG-WTRPO  
Barge Design Solutions  
Bass River Advisors  
Innovate Memphis  
Pickering  
Barge Design Solutions  
SSR  
Buchart Horn

The following MPO Staff members were present:

Sajid Hossain  
Jasmine Champion  
Kate Horton  
Nick Warren  
Mavrick Fitzgerald  
Jordan Smith

Vice Chair

Zylavian Watley  
Hines
A quorum was present.

1) **Call to Order @ 11:00 AM**

Ms. Pragati Srivastava called the meeting to order at 11:00 AM.

2) **Memphis MPO’s Administrator’s Report**

   a) Meeting Format and Instructions
   b) Coordinated Public Transit – Human Services Transportation Plan (CPT-HSTP) – Update
   c) Freight Stakeholder Meeting

3) **Approval of February 6, 2020 Minutes**

Mr. James Hay moved to approve the minutes as presented; Mr. Shea Skeen seconded the motion, a roll call was made, and the motion carried without dissent.

**NO DISCUSSION/QUESTIONS**

4) **2020 Public Participation Plan (PPP) Adoption**

Mr. Nick Warren gave a presentation on the 2020 Public Participation Plan (PPP).

Mr. James Hay moved to adopt the 2020 Public Participation Plan as presented; Mr. Darren Sanders seconded the motion, a roll call was made, and the motion carried without dissent.

**NO DISCUSSION/QUESTIONS**

5) **2020 Congestion Management Process (CMP) Plan Adoption**


Mr. John Lancaster moved to adopt the 2020 Congestion Management Process (CMP) Plan as presented; Mr. Keith Briley seconded the motion, a roll call was made, and the motion carried without dissent.

**DISCUSSION/QUESTIONS:**

Mr. Rick McClanahan asked about examples of CMP Strategies and Mr. Nick Warren provided some examples, that are included in the plan including signal coordination, bicycle and pedestrian improvements, and transit improvements.

6) **Congestion Mitigation and Air Quality (CMAQ) Performance Measures Targets**

   a) PM3 – CMAQ Tri-State Targets (TN-MS-AR)
   b) PM3 – CMAQ Total Emissions Reduction Targets (TN)

Ms. Srivastava gave a presentation on the PM3 CMAQ Targets.

Mr. Shea Skeen moved to approve the CMAQ Performance Measures Targets as presented; Mr. Darren Sanders seconded the motion, a roll call was made, and the motion carried with majority voting in affirmation and opposition from the City of Memphis and MATA.
DISCUSSION/QUESTIONS:

Mr. Steve Hill asked if the targets were based on the unusual circumstances that we are currently facing, with the COVID pandemic, would this be an issue in the future. Ms. Srivastava replied that other factors were considered and reviewed including trend analysis based on past available data.

Mr. Rick McClanahan asked about lowering applicable targets and Ms. Srivastava explained that a buffer was also built in to consider any future uncertainties.

Mr. Stephen Edwards expressed concerns about updating the % Non-SOV target, stating that changing the target is showing that we are not trying to meet this goal to reduce the number of single occupancy vehicles. Ms. Srivastava explained that the change was based on ACS data and that the target was not aspirational. Ms. Srivastava added that a change in the target is not implying a change in funding towards non-single occupancy travel, but instead is based on actual data and what the trends are showing. Mr. Sean Santalla added the process the MPO has followed to setting the targets is responsive to federal requirements and the regulations state the targets should be data driven.

7) Memorandum of Agreement (MOA) for Amendments and Administrative Modifications to the Transportation Improvement Program (TIP) – Mississippi

Ms. Srivastava provided an overview of the Memorandum of Agreement (MOA) for Amendments and Administrative Modifications to the Transportation Improvement Program (TIP) for Mississippi.

Mr. Steve Hill moved to approve the Memorandum of Agreement (MOA) for Amendments and Administrative Modifications to the Transportation Improvement Program (TIP) for Mississippi as presented; Mr. Rick McClanahan seconded the motion, a roll call was made, and the motion carried without dissent.

NO DISCUSSION/QUESTIONS

8) Livability 2050 Regional Transportation Plan (RTP) Amendments and associated Air Quality Conformity Demonstration Report for DeSoto County

Ms. Srivastava provided an overview of the Livability 2050 Regional Transportation Plan (RTP) amendments and associated Air Quality Conformity Demonstration Report for DeSoto County.

Mr. Randall Tatum moved to approve the Livability 2050 RTP amendments and associated Air Quality Conformity Demonstration Report for DeSoto County as presented; Mr. Tim Gwaltney seconded the motion, a roll call was made, and the motion carried without dissent.

NO DISCUSSION/QUESTIONS

9) FY 2020-23 Transportation Improvement Program (TIP) Amendments and associated Air Quality Conformity Demonstration Report for Shelby County

Ms. Srivastava provided an overview of the FY 2020-23 Transportation Improvement Program (TIP) amendments and associated Air Quality Conformity Demonstration Report for Shelby County.

Mr. Stephen Edwards moved to approve the FY 2020-23 Transportation Improvement Program (TIP) amendments and associated Air Quality Conformity Demonstration Report for Shelby County as presented; Mr. John Lancaster seconded the motion, a roll call was made, and the motion carried without dissent.

NO DISCUSSION/QUESTIONS
10) **Walk & Roll Memphis Region Pedestrian and Bicycle Master Plan Update**

Ms. Zylavian Watley Hines gave a presentation on the Walk & Roll Memphis Region Pedestrian and Bicycle Master Plan.

**NO DISCUSSION/QUESTIONS**

11) **Open Grant/Funding Opportunities**

Current grant and funding opportunities, which might be of interest to the ETC, were provided and will be included in future agenda(s), as well as distributed via email.

12) **Other Business**

a. Next Scheduled ETC Meeting: November 5, 2020, 1:30 pm, Location: TBD (closer to meeting date)

**Adjourn @ 12:30 PM**

Mr. James Hay moved to adjourn; Mr. Stephen Edwards seconded the motion, and the meeting was adjourned at 12:30 PM.

**Note:** The meeting minutes are a summary of the meeting. If you would like to review the tape recording of the entire meeting you may do so by scheduling an appointment with Kate Horton, Transportation Planner at (901) 636-7218.