



Memphis Urban Area Metropolitan Planning Organization (MPO)
Engineering Technical Committee (ETC)
Thursday, February 18, 2021 10:30 AM
Virtual GotoWebinar Meeting

SUMMARY OF MINUTES

Ms. Pragati Srivastava called the meeting to order at 10:32 AM. In addition to Ms. Srivastava, the following voting members were present at the meeting, and a roll call was taken to confirm the attendees.

Table with 4 columns listing attendees and their affiliations: Gary Scruggs (TDOT), Evan Wright (MDOT), Darren Sanders (Shelby County), John Modzelewski (Shelby County), Bennie Hopkins (DeSoto County), Randall Tatum (Memphis), Stephen Edwards (Memphis), Rick McClanahan (Bartlett), Frank McPhail (Collierville), Tim Gwaltney (Germantown), Emily Harrell (Lakeland), Steve Hill (Arlington), Jason Dixon (Millington), Christopher Pate (Oakland), Harvey Matheny (Piperton), Vince Malavasi (Horn Lake), Andy Swims (Olive Branch), James Hay (MSCAA), John Lancaster (MATA)

The following Ex-officio members were present:

Table with 4 columns listing ex-officio members: Elizabeth Watkins (FHWA-TN), Randal Jansen (FHWA-MS)

The following Interested Individuals were present:

Table with 4 columns listing interested individuals: Antoine Hawkins (TDOT), Jennifer Marshall (TDOT), Brian Copeland (MDOT), Christian Craine (MATA), James Collins (Kimley Horn), Kamillah Kelly (MAAG), Kenny Monroe (Kimley Horn), Rob Schiffer (Metro Analytics), James Stokes (Bass River Advisors), Ben Ledsinger (SSR-Inc.), Ian Engstrom (SSR-Inc.)

The following MPO Staff members were present:

Table with 4 columns listing MPO staff: Sajid Hossain, Natalie Brooks, Kate Horton, Nick Warren, Mavrick Fitzgerald, Zylavian Watley Hines, Jordan Smith, Jasmine Champion

A quorum was present.

1) **Call to Order @ 10:32 AM**

Pragati Srivastava called the meeting to order at 10:32 AM and information was provided on the meeting format and instructions.

2) **Approval of Meeting Format**

Mr. James Hay moved to approve the necessity of conducting the meeting by electronic means in light of the COVID-19 outbreak; Mr. Darren Sanders seconded the motion, a roll call was made, and the motion carried without dissent.

**NO DISCUSSION/QUESTIONS**

3) **Approval of November 19, 2020 Minutes**

Mr. James Hay moved to approve the minutes as presented; Mr. Jason Dixon seconded the motion, a roll call was made, and the motion carried without dissent.

**NO DISCUSSION/QUESTIONS**

4) **Memphis MPO's Administrator's Report**

Ms. Pragati Srivastava gave an overview of the following items.

- a) 2020 State of the MPO Annual Report
- b) FY 2021 Transportation Alternatives (TA) Program Projects – Tennessee & Mississippi
- c) FY 2022-23 Unified Planning Work Program (UPWP) Major Planning Activities List
- d) Transportation Improvement Program (TIP) Project Status & Federal Funding Updates
  - FY 2021 First Quarter Obligations
  - Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA)
  - FY 2023-26 TIP Cycle – Begin Fall 2021
- e) Safe Transportation for Every Pedestrian (STEP) Workshop – April 13<sup>th</sup>
- f) TDOT Active Transportation Counts Program
- g) ADA Transition Plan Update
- h) New MPO Staff Announcement – Ms. Natalie Brooks

Mr. Stephen Edwards asked if the project ranking criteria will be updated for the FY 2023-26 TIP cycle. Ms. Pragati Srivastava responded that MPO staff will review and update the criteria as needed with the timeframe scheduled to adopt the new criteria at the November 2021 meeting.

5) **Coordinated Public Transit-Human Services Transportation Plan (CPT-HSTP) Update Adoption**

Mr. Jordon Smith gave a presentation on the Public Transit -Human Service Transportation Plan.

Mr. John Lancaster moved to approve the CPT-HSTP as presented; Mr. James Hay seconded the motion, a roll call was made, and the motion carried without dissent.

**NO DISCUSSION/QUESTIONS**

6) **Resolution Recommending MATA be the Designated Recipient of the CARES Act Funding**

Mr. James Hay moved to approve the MATA Resolution as presented; Mr. Rick McClanahan seconded the motion, a roll call was made, and the motion carried without dissent.

Mr. Darren Sanders asked about the eligibility of the CARES Act funding for capital and/or operational improvements. Ms. Pragati Srivastava responded that the funding is flexible to assist transit agencies impacted by the COVID-19 pandemic and Mr. John Lancaster added that the funds could be used for loss revenue and operating expenses and were flexible.

7) **FY 2020-23 Transportation Improvement Program (TIP) Amendments**

Ms. Pragati Srivastava provided an overview of the FY 2020-23 Transportation Improvement Program (TIP) amendments.

Mr. Darren Sanders moved to approve TIP Amendments as presented; Mr. Stephen Edwards seconded the motion, a roll call was made, and the motion carried without dissent.

**NO DISCUSSION/QUESTIONS**

8) **Open Grant/Funding Opportunities**

Current grant and funding opportunities, which might be of interest to the ETC, were provided and will be included in future agendas, as well as distributed via email.

9) **Other Business**

- a) Next Scheduled ETC Meeting: May 6, 2021, 1:30 pm, Format/Location: TBD (closer to meeting date)

**Adjourn @11:22 am**

Mr. John Modzelewski moved to adjourn; Mr. James Hay seconded the motion, and the meeting was adjourned at 11:22 am.

**Note:** *The meeting minutes are a summary of the meeting. If you would like to review the tape recording of the entire meeting you may do so by scheduling an appointment with Kate Horton, Transportation Planner at (901) 636-7218.*