Ms. Pragati Srivastava called the meeting to order at 1:35 PM. In addition to Ms. Srivastava the following voting members were present at the meeting:

- Gary Scruggs  
  TDOT  
  DeSoto County
- Bennie Hopkins  
  Perry Brown  
  MDOT  
  Millington
- Keith Briley  
  JPDOT  
  Horn Lake
- B J Page  
  Olave Branch  
  James Hay  
  MSCAA
- Christopher Pate  
  Oakland  
  Patrick Neal  
  Piperton
- Darren Sanders  
  Shelby County  
  John Modzewlewski  
  Shelby County
- Steve Hill  
  Arlington  
  Rick McClanahan  
  Bartlett
- Frank McPhail  
  Collierville  
  Tim Gwaltney  
  Germantown
- Emily Harrell  
  Lakeland  
  John Lancaster  
  MATA
- Stephen Edwards  
  Memphis  
  Manny Belen  
  Memphis

The following Ex-officio members were present:

- Eddie Brawley  
  West Memphis MPO

The following Interested Individuals were present:

- Brian Copeland  
  MDOT  
  Cannon & Cannon, Inc.
- Wain Gaskins  
  Mark Grey  
  HDR
- Ben Campbell  
  Kenneth Monroe  
  Kimley-Horn
- James Collins  
  Kamillah Kelly  
  MAAG - WTRPO
- Tena Gwin  
  Terry Glover  
  Memphis
- Randall Tatum  
  Memphis  
  SCHD
- Sonja Owens  
  Bob Rogers  
  SSR-INC
- Manoochehr Tanhaee  
  Ian Engstrom  
  SSR-INC
- Andy Swims  
  Olive Branch  
  Barge Design Solutions

The following MPO Staff members were present:

- Mavrick Fitzgerald
- Kate Horton
- Connie Jordan
- Jasmine Champion
- Nick Warren
- Zylavian Watley
- Sajid Hossain

A quorum was present.
1) Call to Order @ 1:35 PM
Ms. Pragati Srivastava called the meeting to order at 1:35 PM.

2) Approval of September 12, 2019 Minutes
Mr. James Hay moved to approve the minutes as presented; Mr. Bennie Hopkins seconded the motion and the motion carried without dissent.

NO DISCUSSION/QUESTIONS

3) Memphis MPO’s Administrator’s Report
   a) 2019 State of the MPO Annual Report
   b) FY 2020 Transportation Alternatives (TA) Program Projects – Tennessee & Mississippi
   c) Performance Measures MPO Requirements - Handout
   d) FY 2020-23 Transportation Improvement Program (TIP) Meetings
      a) Tennessee – February 27th 2:00 pm (Shelby County Training Rm, 6453 Haley Rd, Memphis)
      b) Mississippi – March 3rd 11:00 am (DeSoto County Admin Bldg., 365 Losher St, Hernando)
   e) Launch of the Walk & Roll Online Interactive Map
   f) TDOT I-55 Corridor Study – Draft Recommendations
   g) ETC Meeting Date Change – May 21, 2020, 11:00 am

DISCUSSION/QUESTIONS
Mr. Tim Gwaltney asked about approval of the FY 2020-23 TIP/STIP. Ms. Pragati Srivastava said that the FY 2020-23 STIP approval is undergoing the federal approval, which is anticipated to be received the week of February 17th.

4) Performance Measures Targets
Ms. Pragati Srivastava provided an overview of the Safety Performance Measure Targets, proposing to support the individual State targets for TDOT and MDOT.

Mr. Bennie Hopkins moved to approve to support the individual State targets for the Safety Performance Measure Targets as presented; Mr. Darren Sanders seconded the motion and the motion carried without dissent.

NO DISCUSSION/QUESTIONS

5) FY 2020-21 Unified Planning Work Program (UPWP) Amendment
Ms. Pragati Srivastava provided an overview of the FY 2020-21 Unified Planning Work Program (UPWP) amendments.

Mr. John Lancaster moved to amend the FY 2020-21 Unified Planning Work Program (UPWP) as presented; Mr. Stephen Edwards seconded the motion and the motion carried without dissent.

NO DISCUSSION/QUESTIONS

6) Memorandum of Agreement (MOA) for Amendments and Administrative Modifications to the Transportation Improvement Program (TIP) – Tennessee
Mr. Christopher Pate moved to approve the Memorandum of Agreement (MOA) for Amendments and Administrative Modifications to the Transportation Improvement Program (TIP) for Tennessee as presented; Mr. Tim Gwaltney seconded the motion and the motion carried without dissent.

NO DISCUSSION/QUESTIONS
7) **FY 2020-23 Transportation Improvement Program (TIP) Amendments**

Ms. Srivastava provided an overview of the FY 2020-23 Transportation Improvement Program (TIP) amendments.

Mr. Stephen Edwards approved the FY 2020-23 Transportation Improvement Program (TIP) amendments as presented; Mr. Jason Dixon seconded the motion and the motion carried without dissent.

**NO DISCUSSION/QUESTIONS**

8) **Open Grant/Funding Opportunities**

Current grant and funding opportunities, which might be of interest to the ETC, will be included in future agenda(s), as well as distributed via email.

9) **Other Business**

   a. **2020 ETC Meeting Schedule**: (Location: UT Health Science Center)
      a. May 21, 2020, 11:00 AM
      b. August 20, 2020, 11:00 AM
      c. November 5, 2020, 1:30 PM
   b. **City of Memphis Truck Route Map**: ETC members were invited to provide comments and input after the meeting.
   c. **Mr. B J Page’s Retirement**: Mr. B J Page announced his retirement in April and introduced Mr. Andy Swims as the new City Engineer for Olive Branch. Ms. Pragati Srivastava and ETC members recognized Mr. Page for his years of service and participation on the Engineering and Technical Committee (ETC).

**Adjourn @ 1:55 PM**

Mr. B J Page moved to adjourn; Mr. Keith Briley seconded the motion, and the meeting was adjourned at 1:55 PM.

**Note**: The meeting minutes are a summary of the meeting. If you would like to review the tape recording of the entire meeting you may do so by scheduling an appointment with Kate Horton, Transportation Planner at (901) 636-7218.