

**Tennessee Department of Transportation (TDOT)**  
**Traffic Incident Management Committee (TIMS)**  
 &  
**Memphis Urban Area Metropolitan Planning Organization (MPO)**  
**Traffic Operations Advisory Committee (TOAC)**  
**Joint Meeting**  
**Thursday, September 24th, 2020, 10:00 AM**  
*Meeting held via GoToMeeting*  
**SUMMARY OF MINUTES**

The following committee members were present:

Randy Jansen	<i>FHWA-MS</i>	Jason Ervin	<i>SCFD</i>
Cannon Callicott	<i>ARDOT</i>	Larry Smith	<i>SCHD</i>
Joseph Hawkins	<i>ARDOT</i>	Sonja Owens	<i>SCHD</i>
Monica Saffle	<i>ARDOT</i>	James Harvill	<i>Arlington FD</i>
Celina Sumrall	<i>MDOT</i>	Jim McMillan	<i>Arlington FD</i>
William Futrell	<i>THP</i>	Rick McClanahan	<i>City of Bartlett</i>
Amanda Hicks	<i>West Memphis</i>	John Horne	<i>City of Bartlett</i>
	<i>MPO</i>	Randall Tatum	<i>City of Memphis</i>
Darren Sanders	<i>Shelby County</i>	Peter Schlesinger	<i>City of Memphis</i>
John Modzelewski	<i>Shelby County</i>	Delbert Polk	<i>MPD</i>
Bennie Hopkins	<i>DeSoto County</i>	Jason Stuart	<i>MFD</i>

TDOT staff members present:

Antoine Hawkins	Ashley Owens	Deadrick Wright	Gary Darnell
Gary Ogletree	Eric Hill		

Memphis MPO staff members present:

Pragati Srivastava	Nick Warren	Mavrick Fitzgerald	Jordan Smith
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## **1. Welcome and Introductions, TDOT and Memphis MPO**

The meeting began at 10:00 am with TDOT staff, MPO staff, and committee members introducing themselves.

## **2. Statement of Purpose, TDOT**

Mr. Brian White discussed the purpose of holding the TDOT TIMS and Memphis MPO TOAC meetings jointly, and noted that TDOT will seek input and participation from committee members in a number of areas related to Traffic Incident Management, enforcement, TIMS training, data sharing, and partnerships (MOUs).

## **3. General Overview of the Memphis MPO, Memphis MPO**

Mr. Jordan Smith provided a presentation on the Memphis MPO's role in regional transportation planning. Mr. Smith highlighted the general responsibilities of the MPO, and provided an overview of the MPO's planning process and planning area.

## **4. Congestion Management Process (CMP), Memphis MPO**

Mr. Nick Warren provided a presentation on the Memphis MPO's Congestion Management Process (CMP), and discussed the role that the MPO would like committee members to play in the future maintenance of the CMP. Mr. Warren noted that the MPO would seek assistance from committee members in identifying potential areas in which congestion management and transportation safety strategies could be coordinated across multiple jurisdictions and multiple modes of transportation.

## **5. Memphis Urban Area Regional ITS Architecture & Deployment Plan**

Mr. Mavrick Fitzgerald provided a presentation on the Memphis MPO's Regional Intelligent Transportation Systems (ITS) Architecture and Deployment Plan, and discussed the role that the MPO would like members to play in the future development and maintenance of the Regional ITS Architecture and Deployment Plan. Mr. Fitzgerald noted that the Regional ITS Architecture and Deployment Plan describes which agencies operate, or plan to operate, which services and describes how the services are connected. Mr. Fitzgerald also noted that the Regional ITS Architecture and Deployment Plan is a living document that needs to be updated continuously.

## **6. Questions, Feedback, & Other Business**

Mr. Warren indicated the MPO would distribute a survey to committee members to gather feedback on the format of the meeting, and asked that all committee members complete the survey to provide their feedback.

## **7. Adjourn**

The meeting adjourned at 10:45 am.