Mayor A. Keith McDonald called the meeting to order at 1:34 PM. In addition to Mayor McDonald the following voting members were present at the meeting:

- Joshua Suddath, TDOT
- Brandon Akins, Rep. Governor of TN
- Bennie Hopkins, Desoto County
- James Gambone, Olive Branch
- Christopher Pate, Oakland
- Tom Needham, Shelby County
- Frank McPhail, Collierville
- Tom Skehan, Lakeland
- Jason Dixon, Millington
- Randy Richardson, Port Commission
- Perry Brown, Mayor Rhea Taylor
- Roy Hall, Desoto County
- Mayor Jim Strickland, Hernando
- Harvey Matheny, Piperton
- Steve Hill, Arlington
- Tim Gwaltney, Germantown
- James Hay, MSC Airport Authority
- John Lancaster, MATA

The following Interested Individuals were present:

- Steve Chipman, TDOT
- Nicole Seymore, TDOT
- Brian Copeland, MDOT
- Robert Wenner, Wolf River Cons.
- Sonia Owens, SC Health Dept.
- Eddie Brawley, W. Memphis MPO
- Stephen Edwards, Memphis
- Rick McClanahan, Bartlett
- Calvin Abram, Sue Tease
- Patrick Neal, Greg Strangeways
- Sonia Owens, Robert Rogers
- Stephen Edwards, Greg Dotson
- Rick McClanahan, Manny Belen
- Pragati Srivastava, Sajid Hossain
- Betty Turner, Mitchell Lloyd

The following MPO Staff members were present:

- Pragati Srivastava, Kwasi Agyakwa, Sajid Hossain
- Betty Turner, Mitchell Lloyd, Zylavian Whatley

A quorum was present.
1) **Call to Order @ 1:34 PM**

2) **Approval of August 25, 2016 Minutes:**
Mr. Steve Hill moved to approve the minutes as presented; Mayor Rhea Taylor seconded the motion and the motion carried without dissent.

**NO DISCUSSION/QUESTIONS**

3) **Memphis MPO Administrator’s Report:**
Ms. Pragati Srivastava gave an overview of the following items:

   a) FY 2016 Annual Listing of Obligated Projects
   b) 2016 TDOT SRTS Grant Application (November 1 – January 31)
   c) Transportation Alternatives Program (TAP) - Application due date November 30, 2016
   d) Alternative Fuel and Electric Charging Network map released November 3, 2016 by USDOT
   e) FHWA’s Local Empowerment for Accelerating Projects (LEAP) Pilot Program- Application due November 25, 2016
   f) Mississippi Project Status meeting- November 28, 2016 @ 10:30 AM, Desoto County
   g) 2016 TDOT Project List
   h) Federal Performance Measures update

**DISCUSSION/QUESTIONS:**
Ms. Pragati Srivastava asked that if there were any questions concerning item C. the TAP Application, to contact her or Ms. Zylavian Whatley.

Mayor A. Keith McDonald requested information for item a, showing the percentage of funds that have been obligated versus programmed amounts. Ms. Srivastava responded that the information will be included in the minutes

**Obligation by percentage:**
   A. Tennessee projects: 52.6% (includes TDOT and Local Jurisdiction projects)
   B. Mississippi projects: 29.3% (includes MDOT and Local Jurisdiction projects)
   C. Transit projects: 65.5%

4) **2017 Memphis MPO Calendar:**
Mr. Christopher Page moved to approve the 2017 Memphis MPO Calendar as presented; Mr. Tim Gwaltney seconded the motion and the motion carried without dissent.

**NO DISCUSSION/QUESTIONS**
5) **Bus Stop Study:**
Mr. Greg Strangeways gave a presentation concerning the Bus Stop Design and Accessibility Guidelines

**DISCUSSION/QUESTIONS**
Mayor A. Keith McDonald noted that providing better bus stops for the riders is important and addressing the challenge that arises when placing stops on privately owned properties is something that needs to be looked at by MATA.

6) **FY 2014-17 Transportation Improvement Program (TIP) Amendment:**

**Transit Amendment:**
Ms. Pragati Srivastava gave a brief overview of the following item.

i. **TIP Amendment 5339-2013-01: Fixed-Route Buses**
The Memphis Area Transit Authority (MATA) is requesting to amend the FY 2014-17 TIP by adding $5,480,000 in 5339 federal funds, $150,000 in state funds and $1,220,000 in local funds to FY 2017 for the purchase of buses to replace diesel buses that have met their useful service life.

Mayor Jim Strickland moved to approve the FY 2014-17 Transportation Improvement Program (TIP) Amendments as presented; Mr. James Hay seconded the motion and the motion carried without dissent.

**NO DISCUSSION/QUESTIONS**

7) **Lamar Ave. Funding Support Letter:**
Memphis MPO Policy Board supporting TDOT’s Lamar Ave project by providing financial contribution towards the implementation of the project.

Ms. Pragati Srivastava gave a brief overview of the following item

Mayor Jim Strickland moved to approve the letter as presented; Mr. Tom Needham seconded the motion and the motion carried without dissent.

**DISCUSSION/QUESTIONS**
Mayor A. Keith McDonald expressed his support for the letter, noting that the previous application for Lamar Ave was unsuccessful, but hopefully moving on the project can receive funding to get this regionally significant project implemented.

Mr. Steve Hill asked if the letter is providing funding for the next round of FASTLANE application or general financial commitment. Ms. Srivastava responded that the letter is for a general financial support, but one that could help with securing funds under various grant opportunities.

Mayor Jim Strickland shared both his and Mayor Luttrell’s support for the Lamar Ave project.
Mayor Strickland asked if the next round of application will be impacted by the change in the administration after the election. Ms. Srivastava responded that at this point it is hard to say, but from the previous round, the results were announced in a quick timeframe.

8) **Other Business**

Next Scheduled TPB Meeting: February 23, 2017 1:30 PM, Location: UT Health Science Center

DISCUSSION/QUESTIONS

Mayor Jim Strickland asked if there were any current contracts for advertisements at bus stops. MATA representative Mr. John Lancaster replied that there are currently in contract with the Lamar Advertising Company for stops on the MATA system and they do provide revenue to MATA.

9) **Adjourn @ 2:18 PM**

Mr. Steve Hill moved to adjourn; Mr. Tom Needham seconded the motion. The meeting was adjourned at 2:18 PM.

*Note:*

The meeting minutes are a summary of the meeting. If you would like to review the tape recording of the entire meeting you may do so by scheduling an appointment with Mitchell Lloyd, Transportation Planner at (901) 576-7146.