SUMMARY OF MINUTES

Mayor Mark H. Luttrell, Jr. called the meeting to order at 1:35 PM. In addition to Mayor Luttrell, the following voting members were present at the meeting:

Brian Copeland  MDOT
Tom Haysley  Rep. MS Gov.
Rick McClanahan  Bartlett
Jared Darby  Hernando
Lee Caldwell  Desoto County
Steve Hill  Arlington
John Lancaster  MATA
Mayor Rhea Taylor  Fayette County
Jason Allen  Horn Lake
Mayor A C Wharton, Jr.  Memphis
Carlos McCloud  TDOT
Frank McPhail  Collierville
Tony Ladd  Germantown
Whitney Choat-Cook  Southaven
B. J. Page  Olive Branch
Randy Richardson  Port
Mayor Chester Cocke  Braden
Harvey W. Matheny  Piperton
Pat Brown  Gallaway
Christopher Pate  Oakland
Tom Haysley  Governor of MS

The following Interested Individuals were present:

James Collins  Kimley-Horn
Aury Kangelos  TDOT
Stephen Edwards  Memphis
Maura Black Sullivan  Memphis
Bennett Foster  MBRU
Josue Rodriguez  MCIL
Jim Vazquez  SC Housing
Gracie Kelker  MDEQ
Tom Needham  Shelby County
Ben Ledssinger  SSR
Steven Sondheim  Sierra Club
Grace Hutchinson  OPD
Bob Rogers  SCHD
Bob Wenner  Wolf River
Scarlet Ponder  MBRU
Art Wolff  Citizen
Ian Engstrom  SSR
Keith Head  MDEQ
Tom Word  MLGW
Patrick Neal  Pickering
Manny Belen  Memphis

The following Ex-officio members were present:

Eddie Brawley  W. Memphis MPO

The following MPO Staff members were present:

Pragati Srivastava  Sajid Hossain
Peter Jenkins  Kate Horton
Andrew Ray  Jonathan Spencer
Kwasi Agyakwa  Mitchell Lloyd
Nicholas Oyler  Linda Lawrence

A quorum was present.
1) **Call to Order @ 1:35 PM**

2) **Approval of November 20, 2014 Minutes**
   
   Mayor Rhea Taylor moved to approve the November 20, 2014 minutes as presented, Supervisor Lee Caldwell seconded the motion and the motion carried without dissent.

3) **Transportation Policy Board Election**
   
   a. **Chairman**
      
      Mr. Rick McClanahan nominated Mayor Mark Luttrell for Transportation Policy Board Chairman. Mayor A C Wharton seconded the motion; and the motion carried without dissent.
      
      Mayor Mark Luttrell thanked the board for the nomination and accepted the position of Chairman.

   b. **Vice Chairman**
      
      Mr. Steve Hill nominated Mayor A. Keith McDonald for Transportation Policy Board Vice-Chairman. Mayor A C Wharton seconded the motion; and the motion carried without dissent.

4) **Election of Transportation Policy Board Representative for Freight Committee**

   Mr. John Lancaster nominated Mayor A C Wharton, as the Transportation Policy Board Representative for the Freight Committee. Supervisor Lee Caldwell seconded the motion; and the motion carried without dissent.

   Mayor A C Wharton thanked the board for the nomination and accepted the position as the Transportation Policy Board Representative for the Freight Committee.

5) **Memphis MPO Administrator’s Report**
   
   a) Memphis MPO Online Web Mapping
   b) 2014 Annual Outreach Report
   c) Livability 2040 Regional Transportation Plan Update
   d) MS TIP Projects Application Review Status
   e) MS Local TIP Meeting with FHWA & MDOT – March 3, 2015
   f) FY 2014-17 Transportation Improvement Program (TIP) Project Status Update
**Strengthening Regional Transportation**

**g)** FY 2017-20 Transportation Improvement Program (TIP) Schedule  
**h)** MDOT 5310 Call for Applications – Deadline March 27, 2015  
**i)** TDOT CMAQ Call for Applications – Deadline April 10, 2015  
**j)** Ms. Pragati Srivastava will be out of office for 2 weeks.

**COMMENTS:**  
Mr. Rick McClanahan asked, with the change to the Ozone standard, would this increase the amount of CMAQ funds available if a larger area is considered as non-attainment. Ms. Pragati Srivastava stated the EPA determination process will take a couple of years to reach the point of qualifying new areas for CMAQ funds and a future increase in CMAQ funds is unknown at this time.

Mr. Steven Sondheim stated that he would like to see the MPO reaching out more neighborhoods and that he would also like to see the Citizen’s Action Committee restored. Mayor Mark Luttrell asked Mr. Sondheim to help spread the word about MPO meetings and events.

6) **FY 2016-17 Unified Planning Work Program (UPWP) Major Activities List**

Overview by Ms. Pragati Srivastava, MPO Administrator

**COMMENTS:**
Mayor Luttrell asked for clarification regarding public meetings related to activities on the UPWP Major Activities List. Ms. Pragati Srivastava stated some studies, such as the Coordinated Human Services Transportation Plan, the Regional Transportation Plan and the Freight Plan will have public meetings, but others that are data analyzes or data collection tasks do not have public participation elements.

Mr. Steven Sondheim suggested allowing the general public to introduce themselves at the meetings. Mr. Sondheim proposed the MPO should collect public input before any item is adopted.

7) **Atoka-Brighton-Munford Smoothed Urban Boundary**

The proposed Atoka-Brighton-Munford Smoothed Urban Boundary falls within Shelby County, which is part of the Memphis MPO planning area. TDOT is requesting the Memphis MPO to acknowledge the recommended changes to the Atoka-Brighton-Munford Smoothed urban boundary. TDOT will continue to be the lead agency for the portion that falls within Shelby County and coordinate its efforts with Memphis MPO.

Overview by Ms. Pragati Srivastava, MPO Administrator

Mr. Steve Hill moved to approve the Atoka-Brighton-Munford Smoothed Urban Boundary as presented; Mr. John Lancaster seconded the motion and the motion carried without dissent.

**NO DISCUSSION/COMMENTS**
8) MDOT and Memphis MPO Working Agreement

Overview by Ms. Pragati Srivastava, MPO Administrator

Mr. B J Page moved to approve the MDOT and Memphis MPO Working Agreement as presented; Supervisor Lee Caldwell seconded the motion and the motion carried without dissent.

NO DISCUSSION/COMMENTS

9) Coordinated Human Services Transportation Plan Update

Overview by Ms. Pragati Srivastava, MPO Administrator

Mayor A C Wharton moved to approve the Coordinated Human Services Transportation Plan (CHSTP) update as presented; Mr. John Lancaster seconded the motion and the motion carried without dissent.

COMMENTS:
Mr. Steven Sondheim asked that the CHSTP be comprehensive in scope and include good public input opportunities. Mr. Sondheim congratulated Shelby Farms and MATA on their efforts of expanded transit services.

10) Direction 2040 Long Range Transportation Plan (LRTP) Amendment

Overview by Ms. Pragati Srivastava, MPO Administrator.

Mayor A C Wharton moved to approve the Direction 2040 Long Range Transportation Plan (LRTP) amendment as presented; Mr. Frank McPhail seconded the motion and the motion carried without dissent.

a. LRTP Amendment 01090009-01090010: Houston Levee Road Widening
Shelby County is requesting to amend the TIP by changing the project description to widening the segment of Houston Levee Road from Walnut Grove Road to the Wolf River Bridge from two to six lanes to two to four lanes.

11) FY 2014-17 Transportation Improvement Program (TIP) Amendments

Overview by Ms. Pragati Srivastava, MPO Administrator

Supervisor Lee Caldwell moved to approve the FY 2014-17 Transportation Improvement Program (TIP) amendments as presented; Mr. B J Page seconded the motion and the motion carried without dissent.
**TN Local Road Amendments**

a. **TIP Amendment STP-M-2014-03: Houston Levee Road Widening**
   Shelby County is requesting to amend the TIP by changing the project description to widening the segment of Houston Levee Road from Walnut Grove Road to the Wolf River Bridge from two to six lanes to two to four lanes.

**MS Local Road Amendments**

b. **TIP Amendment MS-LSTP-2014-02: Nail Road Extension**

   The City of Southaven is requesting to amend the TIP by removing this project from the TIP.

**MS State Road Amendments**


   The Mississippi Department of Transportation (MDOT) is requesting to amend the TIP by adding $1,350,000 in Highway Safety Improvement Program (HSIP) federal funds and $150,000 in state funds to FY 2016 to complete intersection improvements, access management, and signal upgrades along approximately 8.1 miles of MS 302 from US 61 to I-55.

d. **TIP Amendment MS-HSIP-2015-02: MS 302 (I-55 to the Marshall County Line)**

   The Mississippi Department of Transportation (MDOT) is requesting to amend the TIP by adding $1,800,000 in Highway Safety Improvement Program (HSIP) federal funds and $200,000 in state funds to FY 2016 to conduct an access management study and geometric improvements/equipment upgrades at five (5) signalized intersections along MS 302, including, Southcrest Parkway, Tchulahoma Road, Getwell Road, Craft Road, and Center Hill Road.

**Congestion Mitigation and Air Quality (CMAQ) Amendments**

e. **TIP Amendment CMAQ-2015-01: I-40 Corridor/ Shelby Farms Transit Service Improvements**

   Memphis Area Transit Authority (MATA) is requesting to amend the TIP by adding $290,667 in Congestion Mitigation & Air Quality Program (CMAQ) federal funds and $72,667 in local funds for FY 2015 and $274,667 in CMAQ federal funds and $68,667 in local funds for FY 2016 and FY 2017. MATA will provide transit service on three new routes and to two new park and ride locations under the CMAQ program. The three routes include the I-40 Corridor Circulator, the Route 34 Express and the Shelby Farms Circulator. The two new park and ride lots will serve the Route 53 Express-Greenline and the Route 34 Express-Agricenter.

f. **TIP Amendment CMAQ-2015-02: TDOT HELP Truck Program Expansion**

   The Tennessee Department of Transportation (TDOT) is requesting to amend the TIP by adding $403,809 in Congestion Mitigation & Air Quality (CMAQ) federal funds and $100,952 in state funds for FY 2015 and $369,780 in CMAQ federal funds and $92,445 in state funds for FY 2015, FY 2016, and FY 2017. TDOT will be expanding the existing TDOT Freeway Service Patrol Program by acquiring six new HELP trucks, adding six operators and adding/expanding routes to provide coverage and services during peak hours in the Memphis-Shelby County area.

12) **Other Business**

   a. Next Scheduled TPB Meeting: April 30, 2015 1:30pm, Location: UT Health Science Center

**COMMENTS:**

Mr. Art Wolff asked for clarification of a road widening project along Walnut Grove Road and expressed concern about the speed limit along the same corridor. Mr. John Cameron responded that the Walnut Grove Road project is moving forward in conjunction with the Shelby Farms Parkway project. The desire that the City of Memphis heard from the community was to keep Walnut Grove Road as a 4-lane road. As part of the project we will also look at the speed limit and see if any adjustments need to be made.
Mr. Dennis Lynch, representing the Sierra Club, was unable to attend the TPB Meeting, but submitted comments for record. In summary, the Sierra Club would like to insure that all meetings associated with the UPWP Major Activities list are posted on the MPO calendar, open to the public, and that emailed notifications are sent out. The Sierra Club would like to be invited to be a part of the working groups for the RTP, Land Use Plan, Regional Freight Plan, and Travel Times Study. Mr. Lynch requested the MPO to hire an independent consultant not currently involved in any recent MPO projects to review MPO policies. Mr. Lynch requested that a documented CHSTP be placed on the MPO website and that public meetings be held for the review of the draft plan.

13) Adjourn @ 2:05 PM

Mayor Rhea Taylor moved for adjournment; Mr. Steve Hill seconded the motion and the meeting adjourned at 2:05 pm.

NOTE: The meeting minutes are a summary of the meeting. If you would like to review the tape recording of the entire meeting you may do so by scheduling an appointment with Kate Horton, Transportation Planner at (901) 576-7218