SUMMARY OF MINUTES

Mayor Mark H. Luttrell, Jr. called the meeting to order at 1:35 PM. In addition to Mayor Luttrell, the following voting members were present at the meeting:

- Brian Copeland, MDOT
- Tom Haysley, Rep. MS Gov.
- Rick McClanahan, Bartlett
- Jared Darby, Hernando
- Lee Caldwell, Desoto County
- Steve Hill, Arlington
- John Lancaster, MATA
- Mayor Rhea Taylor, Fayette County
- Jason Allen, Horn Lake
- Mayor A C Wharton, Jr., Memphis
- Carlos McCloud, TDOT
- Frank McPhail, Collierville
- Tony Ladd, Germantown
- Whitney Choat-Cook, Southaven
- B. J. Page, Olive Branch
- Randy Richardson, Port
- Mayor Chester Cocke, Braden
- Harvey W. Matheny, Piperton
- Pat Brown, Gallaway
- Christopher Pate, Oakland
- Tom Haysley, Governor of MS

The following Interested Individuals were present:
- James Collins, Kimley-Horn
- Aury Kangelos, TDOT
- Stephen Edwards, Memphis
- Maura Black Sullivan, Memphis
- Bennett Foster, MBRU
- Josue Rodriguez, MCIL
- Jim Vazquez, SC Housing
- Gracie Kelker, MDEQ
- Tom Needham, Shelby County
- Ben Ledsinger, SSR
- Steven Sondheim, Sierra Club
- Grace Hutchinson, OPD
- Bob Rogers, SCHD
- Bob Wenner, Wolf River
- Scarlet Ponder, MBRU
- Art Wolff, Citizen
- Ian Engstrom, SSR
- Keith Head, MDEQ
- Tom Word, MLGW
- Patrick Neal, Pickering
- Manny Belen, Memphis

The following Ex-officio members were present:
- Eddie Brawley, W. Memphis MPO

The following MPO Staff members were present:
- Pragati Srivastava
- Sajid Hossain
- Kwasi Agyakwa
- Mitchell Lloyd
- Peter Jenkins
- Kate Horton
- Nicholas Oyler
- Linda Lawrence
- Andrew Ray
- Jonathan Spencer
- Steve Hill
- Randy Richardson

A quorum was present.
1) Call to Order @ 1:35 PM

2) Approval of November 20, 2014 Minutes

Mayor Rhea Taylor moved to approve the November 20, 2014 minutes as presented, Supervisor Lee Caldwell seconded the motion and the motion carried without dissent.

3) Transportation Policy Board Election
   a. Chairman
      Mr. Rick McClanahan nominated Mayor Mark Luttrell for Transportation Policy Board Chairman. Mayor A C Wharton seconded the motion; and the motion carried without dissent.

      Mayor Mark Luttrell thanked the board for the nomination and accepted the position of Chairman.

   b. Vice Chairman
      Mr. Steve Hill nominated Mayor A. Keith McDonald for Transportation Policy Board Vice-Chairman. Mayor A C Wharton seconded the motion; and the motion carried without dissent.

4) Election of Transportation Policy Board Representative for Freight Committee

Mr. John Lancaster nominated Mayor A C Wharton, as the Transportation Policy Board Representative for the Freight Committee. Supervisor Lee Caldwell seconded the motion; and the motion carried without dissent.

Mayor A C Wharton thanked the board for the nomination and accepted the position as the Transportation Policy Board Representative for the Freight Committee.

5) Memphis MPO Administrator’s Report
   a) Memphis MPO Online Web Mapping
   b) 2014 Annual Outreach Report
   c) Livability 2040 Regional Transportation Plan Update
   d) MS TIP Projects Application Review Status
   e) MS Local TIP Meeting with FHWA & MDOT – March 3, 2015
   f) FY 2014-17 Transportation Improvement Program (TIP) Project Status Update
6) FY 2016-17 Unified Planning Work Program (UPWP) Major Activities List

Overview by Ms. Pragati Srivastava, MPO Administrator

COMMENTS:
Mayor Luttrell asked for clarification regarding public meetings related to activities on the UPWP Major Activities List. Ms. Pragati Srivastava stated some studies, such as the Coordinated Human Services Transportation Plan, the Regional Transportation Plan and the Freight Plan will have public meetings, but others that are data analyzes or data collection tasks do not have public participation elements.

Mr. Steven Sondheim suggested allowing the general public to introduce themselves at the meetings. Mr. Sondheim proposed the MPO should collect public input before any item is adopted.

7) Atoka-Brighton-Munford Smoothed Urban Boundary
The proposed Atoka-Brighton-Munford Smoothed Urban Boundary falls within Shelby County, which is part of the Memphis MPO planning area. TDOT is requesting the Memphis MPO to acknowledge the recommended changes to the Atoka-Brighton-Munford Smoothed urban boundary. TDOT will continue to be the lead agency for the portion that falls within Shelby County and coordinate its efforts with Memphis MPO.

Overview by Ms. Pragati Srivastava, MPO Administrator

Mr. Steve Hill moved to approve the Atoka-Brighton-Munford Smoothed Urban Boundary as presented; Mr. John Lancaster seconded the motion and the motion carried without dissent.

NO DISCUSSION/COMMENTS
8) **MDOT and Memphis MPO Working Agreement**

Overview by Ms. Pragati Srivastava, MPO Administrator

Mr. B J Page moved to approve the MDOT and Memphis MPO Working Agreement as presented; Supervisor Lee Caldwell seconded the motion and the motion carried without dissent.

**NO DISCUSSION/COMMENTS**

9) **Coordinated Human Services Transportation Plan Update**

Overview by Ms. Pragati Srivastava, MPO Administrator

Mayor A C Wharton moved to approve the Coordinated Human Services Transportation Plan (CHSTP) update as presented; Mr. John Lancaster seconded the motion and the motion carried without dissent.

**COMMENTS:**

Mr. Steven Sondheim asked that the CHSTP be comprehensive in scope and include good public input opportunities. Mr. Sondheim congratulated Shelby Farms and MATA on their efforts of expanded transit services.

10) **Direction 2040 Long Range Transportation Plan (LRTP) Amendment**

Overview by Ms. Pragati Srivastava, MPO Administrator.

Mayor A C Wharton moved to approve the Direction 2040 Long Range Transportation Plan (LRTP) amendment as presented; Mr. Frank McPhail seconded the motion and the motion carried without dissent.

a. **LRTP Amendment 01090009-01090010: Houston Levee Road Widening**

    Shelby County is requesting to amend the TIP by changing the project description to widening the segment of Houston Levee Road from Walnut Grove Road to the Wolf River Bridge from two to six lanes to two to four lanes.

11) **FY 2014-17 Transportation Improvement Program (TIP) Amendments**

Overview by Ms. Pragati Srivastava, MPO Administrator

Supervisor Lee Caldwell moved to approve the FY 2014-17 Transportation Improvement Program (TIP) amendments as presented; Mr. B J Page seconded the motion and the motion carried without dissent.
TN Local Road Amendments

a. TIP Amendment STP-M-2014-03: Houston Levee Road Widening
   Shelby County is requesting to amend the TIP by changing the project description to widening the segment of Houston Levee Road from Walnut Grove Road to the Wolf River Bridge from two to six lanes to two to four lanes.

MS Local Road Amendments

b. TIP Amendment MS-LSTP-2014-02: Nail Road Extension
   The City of Southaven is requesting to amend the TIP by removing this project from the TIP.

MS State Road Amendments

c. TIP Amendment MS-HSIP-2015-01: MS 302 (US-61 to I-55)
   The Mississippi Department of Transportation (MDOT) is requesting to amend the TIP by adding $1,350,000 in Highway Safety Improvement Program (HSIP) federal funds and $150,000 in state funds to FY 2016 to complete intersection improvements, access management, and signal upgrades along approximately 8.1 miles of MS 302 from US 61 to I-55.

d. TIP Amendment MS-HSIP-2015-02: MS 302 (I-55 to the Marshall County Line)
   The Mississippi Department of Transportation (MDOT) is requesting to amend the TIP by adding $1,800,000 in Highway Safety Improvement Program (HSIP) federal funds and $200,000 in state funds to FY 2016 to conduct an access management study and geometric improvements/equipment upgrades at five (5) signalized intersections along MS 302, including, Southcrest Parkway, Tchulahoma Road, Craft Road, and Center Hill Road.

Congestion Mitigation and Air Quality (CMAQ) Amendments

e. TIP Amendment CMAQ-2015-01: I-40 Corridor/ Shelby Farms Transit Service Improvements
   Memphis Area Transit Authority (MATA) is requesting to amend the TIP by adding $290,667 in Congestion Mitigation & Air Quality Program (CMAQ) federal funds and $72,667 in local funds for FY 2015 and $274,667 in CMAQ federal funds and $68,667 in local funds for FY 2016 and FY 2017. MATA will provide transit service on three new routes and to two new park and ride locations under the CMAQ program. The three routes include the I-40 Corridor Circulator, the Route 34 Express and the Shelby Farms Circulator. The two new park and ride lots will serve the Route 53 Express-Greenline and the Route 34 Express-Agricenter.

f. TIP Amendment CMAQ-2015-02: TDOT HELP Truck Program Expansion
   The Tennessee Department of Transportation (TDOT) is requesting to amend the TIP by adding $403,809 in Congestion Mitigation & Air Quality (CMAQ) federal funds and $100,952 in state funds for FY 2015 and $369,780 in CMAQ federal funds and $92,445 in state funds for FY 2015, FY 2016, and FY 2017. TDOT will be expanding the existing TDOT Freeway Service Patrol Program by acquiring six new HELP trucks, adding six operators and adding/expanding routes to provide coverage and services during peak hours in the Memphis-Shelby County area.

12) Other Business

   a. Next Scheduled TPB Meeting: April 30, 2015 1:30pm, Location: UT Health Science Center

   COMMENTS:
   Mr. Art Wolff asked for clarification of a road widening project along Walnut Grove Road and expressed concern about the speed limit along the same corridor. Mr. John Cameron responded that the Walnut Grove Road project is moving forward in conjunction with the Shelby Farms Parkway project. The desire that the City of Memphis heard from the community was to keep Walnut Grove Road as a 4-lane road. As part of the project we will also look at the speed limit and see if any adjustments need to be made.
Mr. Dennis Lynch, representing the Sierra Club, was unable to attend the TPB Meeting, but submitted comments for record. In summary, the Sierra Club would like to insure that all meetings associated with the UPWP Major Activities list are posted on the MPO calendar, open to the public, and that emailed notifications are sent out. The Sierra Club would like to be invited to be a part of the working groups for the RTP, Land Use Plan, Regional Freight Plan, and Travel Times Study. Mr. Lynch requested the MPO to hire an independent consultant not currently involved in any recent MPO projects to review MPO policies. Mr. Lynch requested that a documented CHSTP be placed on the MPO website and that public meetings be held for the review of the draft plan.

13) Adjourn @ 2:05 PM

Mayor Rhea Taylor moved for adjournment; Mr. Steve Hill seconded the motion and the meeting adjourned at 2:05 pm.

NOTE: The meeting minutes are a summary of the meeting. If you would like to review the tape recording of the entire meeting you may do so by scheduling an appointment with Kate Horton, Transportation Planner at (901) 576-7218