Mayor Mark H. Luttrell, Jr. called the meeting to order at 1:35 PM. In addition to Mayor Luttrell the following voting members were present at the meeting:

Austin Cardosi, Desoto County  
Keith Briley, Horn Lake  
Mayor Rhea Taylor, Fayette County  
Harvey Matheny, Piperton  
Steve Hill, Arlington  
Frank McPhail, Collierville  
Tom Skehan, Lakeland  
Jason Dixon, Millington  
Jason Baker, TDOT  
Perry Brown, MDOT  
Jared Darby, Hernando  
B J Page, Olive Branch  
Christopher Pate, Oakland  
Mayor Judy Watters, Rossville  
Rick McClanahan, Bartlett  
Tim Gwaltney, Germantown  
Mayor Jim Strickland, Memphis  
John Lancaster, MATA

The following Interested Individuals were present:

Dustin Whitworth, TDOT  
Nichole Lawrence, TDOT  
Tom Doherty, TDOT  
Michael Welch, TDOT  
Manny Belen, Memphis  
Nicholas Oyler, Memphis  
Tom Word, MLGW  
Jonathan Whitfield, Gresham Smith & Partners  
John Hochstein, U of Memphis  
James Collins, Kimley-Horn  
Sara Studdard, Explore Bike Share  
Doug Carpenter, DCA  
Gregory Dotson, Neel-Schaffer, Inc.  
Chris Triplett, BWSC  
Patrick Lantrip, Daily News  
Frank Hornsby, TDOT  
Nicole Seymour, TDOT  
Josh Suddath, TDOT  
Scott Fox, MATA  
Stephen Edwards, Memphis  
Kristen Duggan, Hernando  
Sonja Owens, Health Dept./ Air Quality  
Steven Wayne, U of Memphis  
Kenny Monroe, Kimley-Horn  
Suzanne Carlson, Innovate Memphis  
Cara Greenstein, Explore Bike Share  
David Bowman, Neel-Schaffer, Inc.  
Ben Ledsinger, SSR  
Wain Gaskins, Cannon & Cannon  
Ashvin Singh, Citizen

The following MPO Staff members were present:

Kwasi Agyakwa  
Alvan Sanchez  
Betty Turner  
Kate Horton  
Jordan Smith  
Zylavian Watley  
Sajid Hossain  
Parker Sherwood  
Mitchell Lloyd  
Pragati Srivastava

A quorum was present.
1. **Call to Order @ 1:35 PM**
   
   In recognition of Mr. Art Wolff’s passing, Mayor Luttrell asked for a moment of silence.

2. **Approval of November 17, 2016 Minutes**
   
   Mayor Rhea Taylor moved to approve the minutes as presented; Mr. Tim Gwaltney seconded the motion and the motion carried without dissent.

3. **Transportation Policy Board Election**
   
   a. **Chairman**
      
      Mayor Jim Strickland moved to elect Mayor Mark H. Luttrell, Jr. as the Transportation Policy Board Chairman; Mr. B J Page seconded the motion and the motion carried out without dissent.
   
   b. **Vice Chairman**
      
      Mayor Jim Strickland moved to elect Mayor A. Keith McDonald as the Transportation Policy Board Vice Chairman; Mr. B J Page seconded the motion and the motion carried out without dissent.

   **NO DISCUSSION/QUESTIONS**

4. **Election of Transportation Policy Board Representative for Freight Committee**
   
   Mayor Judy Watters moved to elect Mayor Rhea Taylor as Transportation Policy Board Representative for the Freight Committee; Mr. B J Page seconded the motion and the motion carried out without dissent.

   **NO DISCUSSION/QUESTIONS**

5. **TDOT Commissioner John Schroer IMPROVE Act Presentation**
   
   Mayor Mark H. Luttrell, Jr. introduced TDOT Commissioner John Schroer to the TPB.
   
   Commissioner John Schroer gave a presentation on the IMPROVE Act: “Improving Manufacturing, Public Roads & Opportunities for a Vibrant Economy.”

   **DISCUSSION/QUESTIONS**
   
   Mayor Judy Watters asked if the IMPROVE Act cuts on business taxes for manufacturers, sales tax for groceries, and the Hall income tax would reduce the portion of taxes that the cities received.
Commissioner Schroer responded that the state portion is what is being proposed to be reduced for both the cuts on business taxes for manufacturers and on the sales tax for groceries. The Hall income tax is currently planned to be phased out.

Mr. Steve Hill asked if there was a list of the IMPROVE Act Projects available for review.

Commissioner Schroer responded that there is a link on the homepage of TDOT’s website to an interactive map where you can search the IMPROVE Act projects by County, Region, and Project Type.

Ms. Pragati Srivastava added that a list of projects for Shelby and Fayette County is included in the IPads.

Mayor Luttrell stated that Commissioner Schroer would be back in Memphis to attend the Shelby County Commission meeting and Memphis City Council meeting in the next couple of weeks.

6. **Memphis MPO Administrator’s Report**

Ms. Pragati Srivastava gave an overview of the following items:

a. 2016 Annual Outreach Report
b. 2016 CMP Biennial Report
c. FY 2018-19 Unified Planning Work Program (UPWP) Major Planning Activities List
d. 2050 Regional Transportation Plan (RTP)
e. FY 2017-20 Transportation Improvement Program (TIP) – Final Approval January 6, 2017
f. FY 2016-17 Transportation Alternatives (TA) Call for Applications – MS
g. Transportation Alternatives (TA) Call for Applications – FY 2018 onwards
h. Final Rulemaking Concerning Metropolitan Planning Organization Coordination
i. New Employee Introduction: Jordan Smith, Parker Sherwood, and Alvan-Bidal Sanchez

**NO DISCUSSION/QUESTIONS**

7. **Approval of Roadway Functional Classification Amendments**

Ms. Pragati Srivastava gave an overview on the following requests that have been made to amend the Urban Functional Classification Map to designate:

i. **McIngvale Road** – Pleasant Hill Road to Green T Road as a Rural Minor Arterial Green T to Byhalia Road as an Urban Minor Arterial

ii. **Commerce Street** - McIngvale Road to Jaybird Road as an Urban Major Collector

iii. **Nail Road** - Airways Boulevard to Swinnea Road as Urban Major Collector

iv. **Swinnea Road** – Goodman Road to Church Road as an Urban Major Collector

Mr. Steve Hill moved to approve the Roadway Functional Classification Amendments as presented; Mayor Rhea Taylor seconded the motion and the motion carried without dissent.

**NO DISCUSSION/QUESTIONS**
8. **FY 2016-17 Transportation Alternatives (TA) Projects – TN**

Ms. Zylavian Watley gave a presentation on the FY 2016-17 TA Projects for TN.

The following nine projects have been selected as the recipients for the Memphis MPO FY 2016-17 Transportation Alternatives (TA) grant funding. The Memphis MPO’s TA FY 2016-17 federal fund allocation of $2,397,508 is included in the FY 2017-20 Transportation Improvement Program (TIP) under the Transportation Alternatives Grouping, TAP-2014-01.

i. **ADA Transition Plan – Bartlett** (Federal Funds - $120,000)
ii. **Canada Road Pedestrian and Bike Trail Improvements – Lakeland** (Federal Funds - $380,280)
iii. **Crosstown Corridor Superstop Enhancements – MATA** (Federal Funds - $400,000)
iv. **Bicycle Access to Transit Project – MATA** (Federal Funds - $120,000)
v. **CBU Pedestrian Access Improvements – Memphis** (Federal Funds - $600,000)
vi. **Shelby Farms Greenline Crossing Enhancements – Memphis** (Federal Funds - $340,200)
vii. **Kirby Parkway and Timber Trail Crossing Update – Memphis** (Federal Funds - $176,000)
viii. **Mullins Station Road Pedestrian Improvements – Memphis** (Federal Funds - $85,280)
iv. **Town of Rossville Greenbelt – Rossville** (Federal Funds - $175,748)

Mr. Christopher Pate moved to approve the FY 2016-17 Transportation Alternatives (TA) Projects – TN as presented; Mr. Rick McClanahan seconded the motion and the motion carried without dissent.

**NO DISCUSSION/QUESTIONS**

9. **FY 2017-20 Transportation Improvement Program (TIP) Amendments**

Ms. Pragati Srivastava gave an overview of this item.

Mr. Steve Hill moved to approve the FY 2017-20 Transportation Improvement Program (TIP) Amendments as presented; Mr. John Lancaster seconded the motion and the motion carried without dissent.

**Congestion Mitigation and Air Quality Program (CMAQ) Amendments**

i. **TIP Amendment CMAQ-2008-02: Air Quality Outreach**

The Shelby County Health Department is requesting to amend the FY 2017-20 TIP by adding the Air Quality Outreach project, CMAQ-2008-02, which was awarded a 2016 Congestion Mitigation and Air Quality Program (CMAQ) grant through the Tennessee Department of Transportation (TDOT). The amendment will add $80,000 in CMAQ-S federal funds and $20,000 in local funds to FY 2017 to continue the public education and outreach campaign focused on clean air.

ii. **TIP Amendment CMAQ-2017-01: ITS Expansion**

The City of Millington is requesting to amend the FY 2017-20 TIP by adding the ITS Expansion project, CMAQ-2017-01, which was awarded a 2016 Congestion Mitigation and Air Quality Program (CMAQ) grant through the Tennessee Department of Transportation (TDOT). The amendment will add $917,559 in CMAQ-S federal funds to FY 2017 for the expansion of the Intelligent Transportation System (ITS) in Millington.

iii. **TIP Amendment CMAQ-2017-02: Explore Bike Share System Expansion**

Explore Bike Share is requesting to amend the FY 2017-20 TIP by adding the Explore Bike Share System Expansion project, CMAQ-2017-02, which was awarded a 2016 Congestion Mitigation and Air Quality Program (CMAQ) grant through the Tennessee Department of Transportation (TDOT). The amendment will
add $1,818,360 in CMAQ-S federal funds and $454,595 in local funds to FY 2017 to expand the bike share system in the Memphis area.

iv. **TIP Amendment CMAQ-2017-03: Express Delivery with Autogas in Memphis**
The University of Tennessee at Knoxville is requesting to amend the FY 2017-20 TIP by adding the Express Delivery with Autogas in Memphis project, CMAQ-2017-03, which was awarded a 2016 Congestion Mitigation and Air Quality Program (CMAQ) grant through the Tennessee Department of Transportation (TDOT). The amendment will add $264,959 in CMAQ-S federal funds and $307,139 in local funds to FY 2017 to replace 16 gasoline-powered vehicles with propane powered vans.

v. **TIP Amendment CMAQ-2017-04: Greener Premier Taxis and Buses in Memphis**
The University of Tennessee at Knoxville is requesting to amend the FY 2017-20 TIP by adding the Greener Premier Taxis and Buses in Memphis project, CMAQ-2017-04, which was awarded a 2016 Congestion Mitigation and Air Quality Program (CMAQ) grant through the Tennessee Department of Transportation (TDOT). The amendment will add $447,398 in CMAQ-S federal funds and $454,948 in local funds to FY 2017 to fund 7 taxi Premier van replacements, 6 bus replacements and the upfit of 1 shuttle-bus with a hydraulic-hybrid system.

vi. **TIP Amendment CMAQ-2017-05: Georgia Avenue at Riverside Drive Intersection Improvements**
The City of Memphis is requesting to amend the FY 2017-20 TIP by adding the Georgia Avenue at Riverside Drive Intersection Improvements project, CMAQ-2017-05, which was awarded a 2016 Congestion Mitigation and Air Quality Program (CMAQ) grant through the Tennessee Department of Transportation (TDOT). The amendment will add $498,800 in CMAQ-S federal funds to design and construct a roundabout at the intersection of Georgia Avenue and Riverside Drive.

vii. **TIP Amendment CMAQ-2017-06: Vehicle Emissions Reduction Program**
The University of Memphis is requesting to amend the FY 2017-20 TIP by adding the Vehicle Emissions Reduction Program, CMAQ-2017-06, which was awarded a 2016 Congestion Mitigation and Air Quality Program (CMAQ) grant through the Tennessee Department of Transportation (TDOT). The amendment will add $372,648 in CMAQ-S federal funds and $85,106 in local funds to FY 2017 to fund multiple strategies including establishing a propane fueling station, converting 6 fleet trucks from gasoline to propane fuel, adding 14 bicycle racks, providing 2 alternate fuel workshops, and installing the first electric charging station on campus

**Transit Amendment**

i. **TIP Amendment 5339-2013-01: Fixed-Route Buses**
The Memphis Area Transit Authority (MATA) is requesting to amend the FY 2017-20 TIP by adding $5,360,000 in 5339 federal funds, $135,000 in state funds and $1,205,000 in local funds to FY 2017 for the purchase of up to 27 fixed route vehicles to replace up to 27 diesel buses that have met their useful service life. The changes to FY 2017, are requested to match the amendment to the FY 2014-17 TIP that was approved on November 17, 2016.

**DISCUSSION/QUESTIONS**

Mr. Rick McClanahan asked for clarification, on the following TIP Amendments: CMAQ 2017-03: Express Delivery with Autogas in Memphis and CMAQ-2017-04: Greener Premier Taxis and Buses in Memphis. Mr. McClanahan was concerned if all entities were given an equal opportunity to apply for the grant.
Ms. Pragati Srivastava responded that the CMAQ Grant Call for Applications goes through TDOT and the federal funds would be coming through the State with a local match provided by the grant recipient where applicable.

10. Other Business

Next scheduled TPB Meeting: May 25, 2017 1:30 PM, Location: UT Health Science Center.

11. Adjourn @ 2:32 PM

Mr. B J Page moved to Adjourn; Mr. Keith Briley seconded the motion. The meeting was adjourned at 2:32 PM.

Note: The meeting minutes are a summary of the meeting. If you have any questions, contact Kate Horton, Transportation Planner at (901) 576-7218 or kate.horton@memphistn.gov.