Memphis Urban Area Metropolitan Planning Organization (MPO)
Planning and Land Use Advisory Committee (PLAC)
Thursday, March 31, 2016 3:00 PM
3175 Lenox Park Boulevard, Suite 201
Memphis, Tennessee 38115

**SUMMARY OF MINUTES**

Mr. John Lancaster called the meeting to order at 3:00 PM. In addition to Mr. John Lancaster, the following Advisory Committee Members were present at the meeting:

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
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<tr>
<td>Keith Briley</td>
<td>Horn Lake</td>
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<tr>
<td>Christopher Pate</td>
<td>Oakland</td>
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<td>Tom Skehan</td>
<td>Lakeland</td>
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<td>Jessica Dilley</td>
<td>MDOT</td>
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<td>Sheila Pounder</td>
<td>Germantown</td>
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<td>Sean Isham</td>
<td>Town of Collierville</td>
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<td>Burk Renner</td>
<td>Memphis and Shelby County OPD</td>
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<td>Manny Belen</td>
<td>Memphis</td>
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<td>Carlos McCloud</td>
<td>TDOT</td>
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<td>Bennie Hopkins</td>
<td>DeSoto County</td>
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<td>Stephen Edwards</td>
<td>Memphis</td>
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<td>Kristen Duggan</td>
<td>Hernando</td>
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The following members of the general public were present:
- Dennis Lynch - Sierra Club
- Emmily Tiampati - TDOT

The following Memphis MPO staff members were present:
- Sajid Hossain - Zylavian Watley
- Nathaniel Heyward - Kwasi Agyakwa
- Roger Ekstrom - Pragati Srivastava
1. Welcome and Introduction

Ms. Pragati Srivastava explained the importance and the purpose of the Planning and Land Use Advisory Committee (PLAC). Ms. Srivastava stated that the committee is to engage all planners in the metropolitan area and connect everyone together to discuss land use issues region-wide associated with transportation planning.

2. Election

Ms. Srivastava recommended Mr. Bennie Hopkins for the Vice Chair seat that has been vacant since Ms. Heather Sparkes left the Town of Arlington. John Lancaster would remain as chair.

a. Committee Chair and Vice Chair: John Lancaster – Mr. Keith Briley made the motion to elect John Lancaster as the Chair and of the Planning and Land Use Committee; Mr. Christopher Pate seconded the motion and the motion carried without dissent. For Vice Chair, Bennie Hopkins - Mr. Christopher Pate made the motion to elect Mr. Bennie Hopkins as the Vice Chair of the Planning and Land Use Committee; Mr. Tom Skehan seconded the motion was carried.

Introduction: Introductions of each attendee was made.

3. Update on Completed and Upcoming Ongoing MPO Projects

Ms. Srivastava provided updates on MPO Projects:

a. Regional Transportation Plan:
Ms. Srivastava shared the update about the approval of the Livability 2040 Regional Transportation Plan received final approval from both FHWA –TN and FHWA-MS. All updated documents will be on the Memphis MPO website.

http://www.memphismpo.org/project/livability-2040-rtp

b. Congestion Management Process (CMP)
Ms. Srivastava stated that the Congestion Management Process (CMP) is a requirement for larger MPO’s, according to federal regulations. Memphis MPO staff developed this last year and it completed it has strategies to mediate issues of congestion. This process is available on the Memphis MPO website.
c. **Coordinated Public Transit - Human Services Transportation Plan (CPT-HSTP)**

Ms. Srivastava detailed the final stages of the Coordinated Public Transit – Human Services Transportation Plan (CPT-HSTP), a public transit-human services plan that will identify current transportation providers and services and it assess the needs of older adults, persons with disabilities, and individuals of low income. The plan will be adopted at the Engineering and Technical Committee (ETC) meeting on April 7, 2016 and Transportation Policy Board (TPB) on May 5, 2016.

d. **Regional Freight Plan**

Ms. Srivastava described the beginning stages of developing the upcoming Regional Freight Plan. This will be a comprehensive regional freight plan. The Memphis MPO will engage the PLAC throughout this process.

**Discussion**

Mr. Dennis Lynch inquired about his request to hold additional public meeting for the CTP-HTSP. Also, Mr. Lynch asked for clarity in funding for paratransit services.

Ms. Srivastava replied that no other meetings are scheduled for the CTP-HTSP. Memphis MPO is always open to suggestions and comments, and there had not been any additional comments regarding the plan.

Mr. Lancaster explained that the CTP-HTSP is funded through 5310, and the CTP HTSP just states how to coordinate existing functions between difference transit services. He also stated that the plan’s intent is to find new funding sources for paratransit.

Mr. Manny Belen asked if the function of the Planning and Land Use Advisory Committee is not to address funding issues, but to discuss the planning aspect of certain land use topics.

Ms. Srivastava confirmed the function of the PLAC as stated by Mr. Belen.

4. **Presentation on MPO's Interactive Map**

Mr. Kwasi Agyakwa presented the interactive map and discussed the tools and functions of how to use the map.
The point of the interactive map is to provide information about transportation projects in the MPO area.

Interactive Map Website Link
www.memphismpo.org/resources/maps

Discussion
Ms. Sheila Pounder brought up the idea of the MPO staff adding land use data from local municipalities to the Interactive Web Map. The MPO staff agreed that this was a good idea and that the option could be explored but will have to be provided by the jurisdictions.

5. Regional Bike-Ped Plan – Jurisdiction Reports

Mr. Nathaniel Heyward reported on the 2014 Regional Bike-Pedestrian Plan and the completed Jurisdiction Reports. The report provides analysis information for all jurisdictions and recommendations for policies for Bike-Ped plans in the Memphis MPO boundary, and ranking of all projects in jurisdictions

6. Other Business

Ms. Srivastava stated the point of the advisory committee. Asked for any suggestions or items moving forward that can be discussed for future meetings.

1. Corridor Management

Mr. Carlos McCloud mentioned that TDOT is discussing the establishment of corridor managements along state routes. He requested to bring items of corridor management to the Planning and Land Use Advisory Committee.

Regional Comprehensive Plan
Mr. Lynch asked if there is a regional comprehensive plan that is in place or could happen in the near future.

Ms. Srivastava mentioned that it would be difficult to develop and implement a comprehensive regional plan, due to the different regulations of jurisdictions.

7. Adjourn
The meeting was adjourned at 4:00 p.m.

NOTE: The meeting minutes are a summary of the meeting. If you would like to review the recording of the entire meeting you may do so by scheduling an appointment with Zylavian Watley at 901-576-7216.