Ms. Pragati Srivastava called the meeting to order at 1:30 PM. In addition to Ms. Pragati Srivastava, the following voting members were present at the meeting:

- Perry Brown, MDOT
- Frank McPhail, Collierville
- Rick McClanahan, Bartlett
- Darren Sanders, Shelby County
- Tom Haysley, Desoto County
- Steve Hill, Arlington
- John Lancaster, MATA
- Esther Sykes-Wood, Fayette County
- David Smith, Lakeland
- John Cameron, Memphis
- Austin Cardosi, Horn Lake
- Dan Cordell, Southaven
- Carlos McCloud, TDOT
- Tim Gwaltney, Germantown
- Bob Evans, Shelby County
- B. J. Page, Olive Branch
- Darek Baskin, Millington
- James Hay, MSCAA
- Harvey W. Matheny, Piperton
- Pat Brown, Gallaway
- Manny Belen, Memphis
- Christopher Pate, Oakland
- Mayor Chester Cocke, Braden

The following Interested Individuals were present:

- James Collins, Kimley-Horn
- Kelsey Ford, Kimley-Horn
- Stephen Edwards, Memphis
- Mark Grey, Buchart Horn
- Ben Ledsinger, SSR
- James Stokes, Bass River Adv
- Jason Allen, Horn Lake
- Mike Brugge, Parsons
- Brian Copeland, MDOT
- Mike Merry, MDOT
- Bob Rogers, SCHD
- Bob Wenner, Wolf River
- Mark Grey, Burnhart-Horn
- Art Wolff, Citizen
- Ian Engstrom, SSR
- Russ Brasfield, BWSC
- Dennis Lynch, Sierra Club
- Amanda Meadows, Waggoner

The following Ex-officio members were present:

- Corbin Davis, FHWA-TN
- Mike Merry, MDOT
- Bobby Williams, W. Memphis MPO

The following MPO Staff members were present:

- Sajid Hossain
- Kwasi Agyakwa
- Mitchell Lloyd
- Peter Jenkins
- Kate Horton
- Nicholas Oyler
- Linda Kay Lawrence
- Jonathan Spencer

A quorum was present.
1) **Call to Order @ 1:30 PM**

2) **Approval of November 6, 2014 Minutes**

   Mr. Steve Hill moved to approve the minutes as presented; Mr. Tim Gwaltney seconded the motion, and the motion carried without dissent.

3) **Memphis MPO Administrator’s Report**

   Ms. Pragati Srivastava gave an overview on the following items.
   a) Memphis MPO Online Web Mapping
   b) 2014 Annual Outreach Report
   c) Livability 2040 Regional Transportation Plan Update
   d) MS TIP Projects Application Review Status
   e) FY 2014-17 Transportation Improvement Program (TIP) Project Status Update
   f) FY 2017-20 Transportation Improvement Program (TIP) Schedule

**COMMENTS:**

Mr. Dennis Lynch stated that the online webmap is a good step forward. Mr. Lynch expressed his concerns regarding the forecasted projections that will be part of the Livability 2040 RTP. Mr. Lynch offered to work with the MPO staff and consultants to review and refine the forecast projections and tools. Mr. Lynch requested the MPO to hire an independent consultant not currently involved in any recent MPO projects to review MPO policies. Mr. Lynch recommended that the MPO analyze various transportation alternatives and land use scenarios such as “Centers and Corridors”, reduction of VMT’s and greenhouse gases and Express Bus plus park and ride scenario. Mr. Lynch requested that the MPO ensure that the schedule has time for public input, review and modifications prior to the relevant ETC meetings.

4) **FY 2016-17 Unified Planning Work Program (UPWP) Major Activities List**

   Ms. Pragati Srivastava gave an overview of the activities that will be undertaken in the next two FY and asked the members to contact Mr. Sajid Hossain if they have any questions.

5) **Atoka-Brighton-Munford Smoothed Urban Boundary**

   The proposed Atoka-Brighton-Munford Smoothed Urban Boundary falls within Shelby County and TDOT is requesting the Memphis MPO to approve the recommended changes to the smoothed urban boundary along with TDOT continuing to be the lead agency for the portion that falls within Shelby County.
Ms. Pragati Srivastava gave an overview of this item and made a correction that the Memphis MPO is not approving the boundary, but only acknowledging the smoothed urban boundary for Atoka-Brighton-Munford.

Mr. David Smith moved to approve the acknowledgement of the Atoka-Brighton-Munford Smoothed Urban Boundary as presented; Mr. Darek Baskin seconded the motion, and the motion carried without dissent.

6) Direction 2040 Long Range Transportation Plan (LRTP) Amendment

**TN Local Road Amendments**

*Note: The following one LRTP Amendment was associated with an Air Quality Conformity Determination Report: Amendment 6 that was submitted to the Interagency Consultation (IAC) Group for a 30-day review ending on February 9, 2015.*

a. **LRTP Amendment 01090009-01090010: Houston Levee Road Widening**

Shelby County is requesting to amend the TIP by changing the project description to widening the segment of Houston Levee Road from Walnut Grove Road to the Wolf River Bridge from two to six lanes to two to four lanes.

**UPDATES BY:** Ms. Pragati Srivastava

Mr. James Hay moved to approve the Direction 2040 Long Range Transportation Plan (LRTP) Amendment as presented; Mr. Steve Hill seconded the motion, and the motion carried without dissent.

**COMMENTS:**

Mr. Dennis Lynch requested documentation on what public participation was engaged regarding this project-date, time, place, public notifications, published meeting minutes etc. Mr. Lynch requested that approval be delayed until such public meetings, sufficiently promoted and attended can be held.

Mr. Darren Sanders responded that he will provide the information to Mr. Lynch.

7) FY 2014-17 Transportation Improvement Program (TIP) Amendments

**UPDATES BY:** Ms. Pragati Srivastava

Mr. David Smith moved to approve the FY 2014-17 Transportation Improvement Program (TIP) Amendments as presented; Mr. BJ Page seconded the motion, and the motion carried without dissent.

**TN Local Road Amendments**

*Note: The following one TIP Amendment was associated with an Air Quality Conformity Determination Report: Amendment 6 that was submitted to the Interagency Consultation (IAC) Group for a 30-day review ending on February 9, 2015.*

a. **TIP Amendment STP-M-2014-03: Houston Levee Road Widening**

Shelby County is requesting to amend the TIP by changing the project description to widening the segment of Houston Levee Road from Walnut Grove Road to the Wolf River Bridge from two to six lanes to two to four lanes.

**MS Local Road Amendments**
Note: The following one TIP Amendment was associated with an Air Quality Short Conformity Determination: Amendment 6 that was submitted to the Interagency Consultation (IAC) Group for a 30-day review ending on February 9, 2015.

b. TIP Amendment MS-LSTP-2014-02: Nail Road Extension
   The City of Southaven is requesting to amend the TIP by removing this project from the TIP.

MS State Road Amendments
Note: The following two TIP Amendments were associated with an Air Quality Exempt Packet that was submitted to the Interagency Consultation (IAC) Group for a 14-day review ending on January 22, 2015. The IAC has completed the review and concurs with the Air Quality Exempt Packet.

c. TIP Amendment MS-HSIP-2015-01: MS 302 (US-61 to I-55)
   The Mississippi Department of Transportation (MDOT) is requesting to amend the TIP by adding $1,350,000 in Highway Safety Improvement Program (HSIP) federal funds and $150,000 in state funds to FY 2016 to complete intersection improvements, access management, and signal upgrades along approximately 8.1 miles of MS 302 from US 61 to I-55.

d. TIP Amendment MS-HSIP-2015-02: MS 302 (I-55 to the Marshall County Line)
   The Mississippi Department of Transportation (MDOT) is requesting to amend the TIP by adding $1,800,000 in Highway Safety Improvement Program (HSIP) federal funds and $200,000 in state funds to FY 2016 to conduct an access management study and geometric improvements/equipment upgrades at five (5) signalized intersections along MS 302, including, Southcrest Parkway, Tchulahoma Road, Getwell Road, Craft Road, and Center Hill Road.

Congestion Mitigation and Air Quality (CMAQ) Amendments
Note: The following one TIP Amendment was associated with an Air Quality Conformity Determination Report: Amendment 6 that was submitted to the Interagency Consultation (IAC) Group for a 30-day review ending on February 9, 2015.

e. TIP Amendment CMAQ-2015-01: I-40 Corridor/ Shelby Farms Transit Service Improvements
   Memphis Area Transit Authority (MATA) is requesting to amend the TIP by adding $290,667 in Congestion Mitigation & Air Quality Program (CMAQ) federal funds and $72,667 in local funds for FY 2015 and $274,667 in CMAQ federal funds and $68,667 in local funds for FY 2016 and FY 2017. MATA will provide transit service on three new routes and to two new park and ride locations under the CMAQ program. The three routes include the I-40 Corridor Circulator, the Route 34 Express and the Shelby Farms Circulator. The two new park and ride lots will serve the Route 53 Express-Greenline and the Route 34 Express-Agricenter.

f. TIP Amendment CMAQ-2015-02: TDOT HELP Truck Program Expansion
   The Tennessee Department of Transportation (TDOT) is requesting to amend the TIP by adding $403,809 in Congestion Mitigation & Air Quality (CMAQ) federal funds and $100,952 in state funds for FY 2015 and $369,780 in CMAQ federal funds and $92,445 in state funds for FY 2015, FY 2016, and FY 2017. TDOT will be expanding the existing TDOT Freeway Service Patrol Program by acquiring six new HELP trucks, adding six operators and adding/expanding routes to provide coverage and services during peak hours in the Memphis-Shelby County area.

Comments:
Mr. Dennis Lynch questioned what exactly the amendment was changing. Mr. Lynch requested that CMAQ funds be allocated to improve the functioning of the Farm Rd.-Walnut Grove Intersection.
8) **Other Business**

   a. **Next Scheduled ETC Meeting:** April 9, 2015 1:30pm, Location: UT Health Science Center

**Comments:**
Mr. Dennis Lynch mentioned the calendar on the MPO website did not show the meeting and that he also did not receive the agenda for the meeting. Mr. Lynch asked the MPO staff be sure to update the meeting calendar with the correct meeting time, date and location.

Mr. Art Wolff mentioned that he did not receive an email notification about the meeting. Mr. Wolff asked about current plans for the construction on Walnut Grove Avenue and the Shelby Farms area. Mr. Wolff mentioned that Friends of Shelby Farms Park are upset with the City of Memphis for not speaking at meetings.

9) **Adjourn @ 2:00 PM**

   Mr. Steve Hill moved to adjourn; Mr. Tim Gwaltney seconded the motion, and the motion carried without dissent.

*NOTE: The meeting minutes are a summary of the meeting. If you would like to review the tape recording of the entire meeting you may do so by scheduling an appointment with Kate Horton, Transportation Planner at (901) 576-7218*