MEMPHIS URBAN AREA METROPOLITAN PLANNING ORGANIZATION (MPO)
ENGINEERING AND TECHNICAL COMMITTEE
THURSDAY, NOVEMBER 3, 2016 1:30 PM
UT HEALTH SCIENCE CENTER – STUDENT ALUMNI BUILDING
800 MADISON AVENUE - MEMPHIS, TENNESSEE

SUMMARY OF MINUTES

Ms. Pragati Srivastava called the meeting to order at 1:33 PM. In addition to Ms. Srivastava the following voting members were present at the meeting:

- Calvin Abram (TDOT)
- Bennie Hopkins (Desoto County)
- Keith Briley (Horn Lake)
- Christopher Pate (Oakland)
- Darren Sanders (Shelby County)
- Jason Allen (Arlington)
- Frank McPhail (Collierville)
- Emily Harrell (Lakeland)
- Randall Tatum (Memphis)
- John Lancaster (MATA)

- Perry Brown (MDOT)
- Jared Darby (Hernando)
- Nicholas Kreunen (Southaven)
- Harvey Matheny (Piperton)
- Kevin Eason (Shelby County)
- Rick McClanahan (Bartlett)
- Tony Ladd (Germantown)
- Manny Belen (Memphis)
- Jason Dixon (Millington)
- James Hay (MSCAA)

The following Ex-Officio members were present:

- Scott Allen (FHWA-TN)

The following Interested Individuals were present:

- Greg Dyer (TDOT)
- Michael Welch (TDOT)
- Scarlet Ponder (MATA)
- Stephen Edwards (Memphis)
- Eddie Brawley (W. Memphis MPO)
- Greg Strangeways (Nelson\Nygaard)
- John Cameron (Neel-Schaffer)
- Douglas Dretz (Tetra Tech)
- Ian Engstrom (SSR)

- Nicole Seymour (TDOT)
- Brian Copeland (MDOT)
- Scott Fox (MATA)
- Justin Abart (SSR)
- Andy Pinkley (Buchart Horn)
- Patrick Neal (Pickering Firm)
- Kenny Monroe (Kimley-Horn)
- Suzanne Carlson (Innovate Memphis)

The following MPO Staff members were present:

- Kwasi Agyakwa
- Sajid Hossain
- Betty Turner
- Mitchell Lloyd

A quorum was present.
1) Call to Order @ 1:33 PM

2) Approval of August 4, 2016 Minutes
Mr. James Hay moved to approve the minutes as presented; Mr. Darren Sanders seconded the motion and the motion carried out without dissent.

NO DISCUSSION/QUESTIONS

3) Memphis MPO Administrator’s Report:
Ms. Pragati Srivastava gave an overview of the following items.

a) FY 2016 Annual Listing of Obligated Projects
b) 2016 TDOT SRTS Grant Application (November 1 – January 31)
c) Transportation Alternatives Program (TAP) Application (FY 2016 & FY 2017 Funds) - Application due date November 30, 2016
d) Alternative Fuel and Electric Charging Network map released November 3, 2016 by USDOT
e) FHWA’s Local Empowerment for Accelerating Projects (LEAP) Pilot Program - Application due November 25, 2016
f) MDOT’s Local Technical Assistance Program (LTAP) survey - Due Date November 15, 2016
g) Mississippi Project Status meeting - November 28, 2016 @ 10 AM, Desoto County

NO DISCUSSION/QUESTIONS

Mr. Rick McClanahan wanted to know if projects submitted through the LEAP Pilot Program projects were required to be in the current TIP or would new projects outside of TIP would be considered. Mr. McClanahan also inquired about any possible future funding being tied to the program. Mr. Scott Allen stated that details still needed to be provided and Mr. Allen would provide those details when they become available.

Mr. Darren Sanders announced that Mr. Robert Evans is retiring from Shelby County at the end of the year, and Mr. Kevin Eason will be assuming his role on the committee.

4) 2017 Memphis MPO Calendar
Mr. Darren Sanders moved to approve the 2017 Memphis MPO Calendar; Mr. Rick McClanahan seconded the motion and the motion carried without dissent.

NO DISCUSSION/QUESTIONS
5) **Memphis Area Routes of Significance (ROS) - TDOT**

Ms. Pragati Srivastava gave a brief overview of the Memphis Area Routes of Significance (ROS) – TDOT. Mr. Greg Dyer gave a presentation.

Mr. Rick McClanahan answered about the possible of included routes in Northern Shelby County. Mr. Dyer explained that Northern Shelby County routes were scored, but fell below their cutoff line according to the ranking criteria. Mr. Christopher Pate suggested examining neighboring states ROS criteria to compare results. Ms. Srivastava stated that the MPO staff is coordinate with both MDOT and TDOT on criteria and results.

6) **Bus Stop Study**

Mr. Greg Strangeways gave a presentation.

**NO DISCUSSION/QUESTIONS:**

7) **FY 2014-17 Transportation Improvement Program (TIP) Amendments**

Ms. Pragati Srivastava gave an overview of this item.

Mr. James Hays moved to approve the Transit Amendment; Mr. Darren Sanders seconded the motion and the motion carried without dissent.

**NO DISCUSSION/QUESTIONS**

**Transit Amendment**

i. **TIP Amendment 5339-2013-01: Fixed-Route Buses**

The Memphis Area Transit Authority (MATA) is requesting to amend the FY 2014-17 TIP by adding $5,480,000 in 5339 federal funds, $150,000 in state funds and $1,220,000 in local funds to FY 2017 for the purchase of buses to replace diesel buses that have met their useful service life.

8) **Other Business**

Next Scheduled ETC Meeting: February 9, 2017 1:30 PM, Location: UT Health Science Center

9) **Adjourn @ 2:15 PM**

Mr. James Hayes moved to adjourn; Mr. Bennie Hopkins seconded the motion. The meeting was adjourned at 2:15 PM.

*Note: The meeting minutes are a summary of the meeting. If you would like to review the tape recording of the entire meeting you may do so by scheduling an appointment with Mitchell Lloyd, Transportation Planner at (901) 576-7146.*