Ms. Pragati Srivastava called the meeting to order at 1:33 PM. In addition to Ms. Srivastava the following voting members were present at the meeting:

- Calvin Abram  TDOT
- Bennie Hopkins  Desoto County
- Keith Briley  Horn Lake
- Christopher Pate  Oakland
- Darren Sanders  Shelby County
- Jason Allen  Arlington
- Frank McPhail  Collierville
- Emily Harrell  Lakeland
- Randall Tatum  Memphis
- John Lancaster  MATA
- Perry Brown  MDOT
- Jared Darby  Hernando
- Nicholas Kreunen  Southaven
- Harvey Matheny  Piperton
- Kevin Eason  Shelby County
- Rick McClanahan  Bartlett
- Tony Ladd  Germantown
- Manny Belen  Memphis
- Jason Dixon  Millington
- James Hay  MSCAA

The following Ex-Officio members were present:

- Scott Allen  FHWA-TN

The following Interested Individuals were present:

- Greg Dyer  TDOT
- Michael Welch  TDOT
- Scarlet Ponder  MATA
- Stephen Edwards  Memphis
- Eddie Brawley  W. Memphis MPO
- Greg Strangeways  Nelson\Nygaard
- John Cameron  Neel-Schaffer
- Douglas Dretz  Tetra Tech
- Ian Engstrom  SSR
- Nicole Seymour  TDOT
- Brian Copeland  MDOT
- Scott Fox  MATA
- Justin Abart  SSR
- Andy Pinkley  Buchart Horn
- Patrick Neal  Pickering Firm
- Kenny Monroe  Kimley-Horn
- Suzanne Carlson  Innovate Memphis

The following MPO Staff members were present:

- Kwasi Agyakwa
- Sajid Hossain
- Betty Turner
- Mitchell Lloyd

A quorum was present.
1) **Call to Order @ 1:33 PM**

2) **Approval of August 4, 2016 Minutes**
   Mr. James Hay moved to approve the minutes as presented; Mr. Darren Sanders seconded the motion and the motion carried out without dissent.
   
   **NO DISCUSSION/QUESTIONS**

3) **Memphis MPO Administrator’s Report:**
   Ms. Pragati Srivastava gave an overview of the following items.
   a) FY 2016 Annual Listing of Obligated Projects
   b) 2016 TDOT SRTS Grant Application (November 1 – January 31)
   c) Transportation Alternatives Program (TAP) Application (FY 2016 & FY 2017 Funds) - Application due date November 30, 2016
   d) Alternative Fuel and Electric Charging Network map released November 3, 2016 by USDOT
   e) FHWA’s Local Empowerment for Accelerating Projects (LEAP) Pilot Program- Application due November 25, 2016
   f) MDOT’s Local Technical Assistance Program (LTAP) survey- Due Date November 15, 2016
   g) Mississippi Project Status meeting- November 28, 2016 @ 10 AM, Desoto County
   
   **NO DISCUSSION/QUESTIONS**
   Mr. Rick McClanahan wanted to know if projects submitted through the LEAP Pilot Program projects were required to be in the current TIP or would new projects outside of TIP would be considered. Mr. McClanahan also inquired about any possible future funding being tied to the program. Mr. Scott Allen stated that details still needed to be provide and Mr. Allen would provide those details when they become available.

   Mr. Darren Sanders announced that Mr. Robert Evans is retiring from Shelby County at the end of the year, and Mr. Kevin Eason will be assuming his role on the committee.

4) **2017 Memphis MPO Calendar**
   Mr. Darren Sanders moved to approve the 2017 Memphis MPO Calendar; Mr. Rick McClanahan seconded the motion and the motion carried without dissent.
   
   **NO DISCUSSION/QUESTIONS**
5) **Memphis Area Routes of Significance (ROS) - TDOT**

Ms. Pragati Srivastava gave a brief overview of the Memphis Area Routes of Significance (ROS) – TDOT. Mr. Greg Dyer gave a presentation.

Mr. Rick McClanahan answered about the possible of included routes in Northern Shelby County. Mr. Dyer explained that Northern Shelby County routes were scored, but fell below their cutoff line according to the ranking criteria. Mr. Christopher Pate suggested examining neighboring states ROS criteria to compare results. Ms. Srivastava stated that the MPO staff is coordinate with both MDOT and TDOT on criteria and results.

6) **Bus Stop Study**

Mr. Greg Strangeways gave a presentation.

**NO DISCUSSION/QUESTIONS:**

7) **FY 2014-17 Transportation Improvement Program (TIP) Amendments**

Ms. Pragati Srivastava gave an overview of this item.

Mr. James Hays moved to approve the Transit Amendment; Mr. Darren Sanders seconded the motion and the motion carried without dissent.

**NO DISCUSSION/QUESTIONS**

**Transit Amendment**

i. **TIP Amendment 5339-2013-01: Fixed-Route Buses**

The Memphis Area Transit Authority (MATA) is requesting to amend the FY 2014-17 TIP by adding $5,480,000 in 5339 federal funds, $150,000 in state funds and $1,220,000 in local funds to FY 2017 for the purchase of buses to replace diesel buses that have met their useful service life.

8) **Other Business**

Next Scheduled ETC Meeting: February 9, 2017 1:30 PM, Location: UT Health Science Center

9) **Adjourn @ 2:15 PM**

Mr. James Hayes moved to adjourn; Mr. Bennie Hopkins seconded the motion. The meeting was adjourned at 2:15 PM.

*Note: The meeting minutes are a summary of the meeting. If you would like to review the tape recording of the entire meeting you may do so by scheduling an appointment with Mitchell Lloyd, Transportation Planner at (901) 576-7146.*