SUMMARY OF MINUTES

Ms. Pragati Srivastava called the meeting to order at 1:35 PM. In addition to Ms. Pragati Srivastava, the following voting members were present at the meeting:

- Perry Brown  MDOT
- Frank McPhail  Collierville
- Rick McClanahan  Bartlett
- Darren Sanders  Shelby County
- Ted Garrod  Desoto County
- Steve Hill  Arlington
- John Lancaster  MATA
- Esther Sykes-Wood  Fayette County
- David Smith  Lakeland
- Mayor Chester Cocke  Braden
- Carlos McCloud  TDOT
- Tim Gwaltney
- Bob Evans
- B. J. Page
- Mike Lantrip
- James Hay
- John Cameron
- Pat Brown
- Manny Belen
- Germantown
- Shelby County
- Olive Branch
- Millington
- Airport Authority
- Memphis
- Gallaway
- Memphis

The following Interested Individuals were present:

- Dean Thomas  Dalhoff Thomas Design
- Anurag Komanduri  Cambridge
- Ian Engstrom  SSR
- Mark Grey  Buchart Horn
- Sean Isham  Collierville
- Kenny Monroe  Kimley-Horn
- Bob Wenner  Wolf River
- Erik Cempel  Cambridge
- Patrick Neal  Pickering
- Brian Copeland  MDOT
- Larry Smith  SCHD
- Bob Rogers
- Stephen Edwards
- Thomas Rossi
- Art Wolff
- Aury Kangelos
- Gregory Dotson
- Ben Ledsinger
- Chris Triplett
- Randall Tatum
- SCHD
- Memphis
- Cambridge
- Citizen
- TDOT
- Gannett Fleming
- SSR
- BWSC
- MemN

The following Ex-officio members were present:

- Corbin Davis  FHWA-TN

The following MPO Staff members were present:

- Sajid Hossain
- Jonathan Spencer
- Andrew Ray
- Nicholas Oyler
- Kwasi Agyakwa
- Linda Kay Lawrence
- Mitchell Lloyd
- Peter Jenkins
- Kyle Wagenschutz

A quorum was present.
1) **Call to Order @ 1:35 PM**

2) **Approval of May 1st, 2014 Minutes**

   Mr. Steve Hill moved to approve the minutes as presented; Mr. Rick McClanahan seconded the motion and the motion carried without dissent.

3) **Memphis MPO Administrator’s Report**
   a. 2014 Public Participation Plan Update
   b. MS LPA Meeting at the DeSoto County Administration Building, Hernando – August 25th at 9am
   c. MDOT Quarterly Meeting, Jackson, MS (September 18th – September 20th)
   d. 2015 TDOT Transportation Alternatives Program (TAP) - application deadline November 3, 2014

4) **TIP Project Status Updates from ETC Members**

   Mr. Andrew Ray gave a presentation/update on the TIP Project Status

5) **FY 2014-17 Transportation Improvement Program (TIP) Amendments**

   Ms. Pragati Srivastava gave an overview

   Mr. Ted Garrod moved to approve the FY 2014-17 TIP Amendments as presented; Mr. Darren Sanders seconded the motion and the motion carried without dissent.

### Congestion Mitigation & Air Quality (CMAQ) Amendments

*Note: The following three TIP Amendments were associated with an Air Quality Exempt packet that was submitted to the Interagency Consultation (IAC) Group for a 14-day review ending on August 5, 2014.*

a. **TIP Amendment CMAQ-2008-02: Air Quality Outreach**

   The Memphis and Shelby County Health Department is requesting to amend the TIP by adding $395,877 in federal CMAQ-M funds and $79,175 in Local Match funds to demonstrate the air quality benefits of improved public awareness through establishing a major public education and outreach campaign on clean air. The goal of this project is to educate the public, area leaders and businesses about connections among trip making and transportation alternatives, traffic congestion and air quality. This campaign will help the Shelby-Crittenden nonattainment area reduce emissions and congestion by encouraging change in transportation choices.

b. **TIP Amendment CMAQ-2014-02: Congestion Mitigation and Air Quality Group**

   MDOT is requesting to amend the TIP by adding the Congestion Mitigation and Air Quality Group for FY 2014, $364,000 in federal CMAQ funds and $16,000 in state CMAQ funds and for FY 2015, $8,300,000 in federal CMAQ funds. This
The project will fund programs to reduce congestion and improve air quality in DeSoto County in accordance with CMAQ guidelines. These projects and programs include, but are not limited to: Signal Corridor Timing on MS-302, Stateline Road and Airways Boulevard; Active Traffic Signal Management on MS-302, and US-51; and the ITS Long Range Plan for DeSoto County.

**Transit Amendments**

c. **TIP Amendment 5309-2014-01: Bus Facility Improvements**

MATA is requesting to amend the TIP by adding the Bus Facility Improvements project for FY 2014, $120,000 in federal FTA Section 5309 funds and $30,000 in Local Match funds to perform various routine improvements to bus-related facilities such as construction and repairs to maintenance, operations and passenger facilities. Typical items include roof repairs, equipment repairs, painting, security elements, HVAC modifications, paving, etc.

8) **Presentations**

a. **Household Travel Survey** – Cambridge Systematics

By: Mr. Tom Rossi and Mr. Anurag Komanduri

- Started last fall (2013)
- Goal is to conduct various travel Surveys throughout the region
- Expecting completion by year end i.e. December 2014
- All household survey’s completed
- Preparing HH Survey data to be used for model estimation, sharing information with TDOT and MDOT
- Preparing Transportation networks
- Coordinate with the MPO to provide data

b. **Land Use Model Update** – Kimley-Horn Associates

By Mr. Kenny Monroe

- Land Use Model boundaries need to be expanded to match the model update
- Expanded area includes 3 States
- Community Viz model will be used to allocate growth in the future
- To Work with Planning and Land use Committees
- Updates will be given at both ETC and TPB meetings

c. **Congestion Management Process Update** – Gannett Fleming

By Mr. Greg Dotson

- To identify CMP strategies
- Completion is scheduled for June, 2015
- The Mobility Summit will be held in October, 2014 – everyone is invited to participate
- Everyone may not be able to access online tools, other means will be provided
- Implementation Planned for June, 2015

d. **2040 Regional Transportation Plan** – Cambridge Systematics, Corradino Group

Mr. Joe Corradino

- To assist MPO Staff and Consultants
- Reach out to Community aggressively
- Technique for using Community remarks tool
- Tutorial is only 15 minutes
- There will be additional techniques, including Survey Monkey as well as Stakeholder interviews

**Cambridge Systematics**
Mr. Erik Cempel

**Key Themes**
- Livability
- Performance based planning process
- MAP-21 Compliance
- Inclusiveness
- Estimated completion around fall of 2015

**QUESTIONS/DISCUSSIONS:**

Mr. Rick McClanahan-
- Stated the way the rules are set up now will drastically alter the way projects are put through.

Ms. Pragati Srivastava-
- We are just mirroring what is being proposed from the Federal Level.

Mr. Corbin Davis –
- Stated currently FHWA has gone through the safety performance measures.
- The process involves going through the Federal register opening up the rules for review and comments.

Mr. BJ Page –
- In regards to the Regional Transportation Plan suggested not to use Robo calling.

Mr. Art Wolff-
- Had many concerns regarding what the studies are about, how they were able to predict where, what kinds of roads are needed in the future and is it worth the money? Including the Shelby Farms Parkway.

Mr. Erik Cempel –
- The needs may not be just where people are going but also the economic development potential.
- Transportation creates development and it affects land use as well.
- As a regional transportation plan it will look at regional needs.

9) **Other Business**
a. Next Scheduled ETC Meeting: November 6, 2014 1:30pm, Location: UT Health Science Center

10) **Adjourn @ 2:30 PM**

Mr. John Lancaster moved to adjourn; Mr. B. J. Page seconded the motion and the motion carried without dissent.

**NOTE:** The meeting minutes are a summary of the meeting. If you would like to review the tape recording of the entire meeting you may do so by scheduling an appointment with Kate Horton, Transportation Planner at (901) 576-7218.