SUMMARY OF MINUTES

Ms. Pragati Srivastava called the meeting to order at 1:33 PM. In addition to Ms. Pragati Srivastava, the following voting members were present at the meeting:

Carlos McCloud  TDOT  James Hay  Airport Authority
Perry Brown  MDOT  Ron Smith  Southaven
Frank McPhail  Collierville  Tim Gwaltney  Germantown
Rick McClanahan  Bartlett  Jason Allen  Horn Lake
Tom Needham  Shelby County  Darren Sanders  Shelby County
Jared Darby  Hernando  B.J. Page  Olive Branch
Tom Haysley  Desoto County  Darek Baskin  Millington
Steve Hill  Arlington  Bob Conrad  Piperton
John Lancaster  MATA  Stephen Edwards  Memphis
Esther Sykes-Wood  Fayette County  Pat Brown  Gallaway
Mayor Chester Cocke  City of Braden  Randy Tatum  Memphis

The following Interested Individuals were present:

Mike Merry  MDOT  Russ Brasfield  Barge Waggoner
James Collins  Kimley-Horn  Bob Rogers  SCHD
Art Wolff  Citizen  Ian Engstrom  SSR
Andy Pinkley  Buchart Horn  Austin Cardosi  Horn Lake
David Nicholson  SSR  Bob Wenner  Wolf River
Patrick Neal  Pickering  Dennis Lynch  Sierra Club
Ben Ledsinger  SSR  Josh Shumaker  MAAG
Stacey Morris  ETI  Sean Isham  Collierville
Nisha Powers  Powers Hill  Brian Copeland  MDOT

A quorum was present.
1) Call to Order at 1:33 PM

2) Approval of November 7, 2013 Minutes

   Mr. James Hay moved to approve the minutes as presented; Mr. Darren Sanders seconded the motion, and the motion carried without dissent.

3) Memphis MPO Administrator’s Report
   a. 2014-17 TIP Project Tracking (Update May 2014)
   b. Paperless Meeting Technology Update
      • Moving forward with plan to implement the paperless meeting technology
   c. MATA and Memphis MPO Agreement Update
   d. Regional Transportation Plan Update- Livability 2040
      • Started the process with the release of three MPO Livability videos, featuring Mayor AC Wharton and Mayor Sharon Goldsworthy, Mayor Mark Luttrell and Desoto County Supervisor Mark Gardner, Mayor Keith McDonald and Mayor Rhea “Skip” Taylor
      • MPO presented the livability videos at the meeting
   e. MPO Studies Update- Bike and Pedestrian Plan Update, Household, Freight, Bike Ped and Transit Travel Survey, Coordinated Human Services Plan Update.
      • Bike and Pedestrian Plan Update targeted completion of November
      • Transit Travel Survey is completed
      • Household Travel Survey is underway
      • Freight and Bike/Ped Survey is upcoming
   f. Air Quality State Implementation Plan (SIP) Amendment
      • Mr. Bob Rogers stated that comments can be sent directly to Shelby County Health Department through March 14th.
      • There will be public hearings on the SIP Amendment on March 4, 2014 at 6:00 PM at the Benjamin Hooks, Jr. Central Library and March 6, 2014 at 6:00 PM in Millington at the Baker Community Center.
      • Public Comment: Mr. Dennis Lynch asked if there are varying air quality measurements and requirements depending on if the area is residential, industrial or parks or if it is uniform across the entire region? Is there any way to ensure or encourage improved air quality requirements and measures within parks and residential areas?
      • Response: Mr. Bob Rogers stated our air monitoring network goes through the State of Tennessee. All the location sites go through an extensive EPA approval process. Mr. Rogers suggested that Mr. Lynch call his office to obtain information on monitoring. He added that the Health Department has started a county-wide study of toxic pollutants and there should be preliminary results in approximately 1 year.
   g. Introduction of new MPO staff member, Mr. Kwasi Agyakwa

4) Amendment to the Roadway Functional Classification System: Nail Road, DeSoto Co, MS

   Ms. Pragati Srivastava provided an overview of Agenda Item #4.

   Mr. Jared Darby moved to adopt Desoto County Roadway Functional Classification System amendment as presented; Mr. James Hay second the motion, and the motion was carried without dissent.
QUESTIONS/COMMENTS:
Mr. Tom Haysley asked what is the process after the amendment to the roadway functional classification system for Nail Road?
Ms. Pragati Srivastava stated that we will work with FHWA after the TPB meeting approval to get the roadway functional classification system updated.

5) Unified Planning Work Program (UPWP) FY 2015 Major Tasks and Timeline

Ms. Pragati Srivastava gave an overview of Agenda Item #5.
NO QUESTIONS/COMMENTS

6) 2014-2017 Transportation Improvement Program (TIP) Amendments

Ms. Pragati Srivastava gave an overview of Agenda Item #6.

Mr. BJ Page moved to adopt the 2014-2017 TIP amendments as presented; Mr. Frank McPhail seconded the motion and the motion carried without dissent

QUESTIONS/COMMENTS:
Mr. Steve Hill stated there he only saw five proposed TIP Amendments in the packet.
Ms. Kate Horton responded that the sixth amendment was under the CMAQ amendment heading for the Vehicle Fuel Cap Replacement project.

MS Local Road TIP Amendments

a. TIP Amendment MS-LSTP-2002-02: Getwell Road
Amend the TIP by adding the Getwell Road project for FY 2014 construction. The Getwell Road project is from Goodman Road to the Tennessee State Line and was included in the 2011-14 TIP. An additional $689,597 in federal STP funds has been added for construction.

b. TIP Amendment MS-LSTP-2012-02: Tulane Road Connector
Amend the TIP by adding the Tulane Road Connector project for FY 2014 construction. The Tulane Road Connector project is from north of Goodman Road to Pentail Drive and was included in the 2011-14 TIP.

TN Local Road TIP Amendments

c. TIP Amendment STP-M-2011-05: Douglas and Airline Intersection Improvements
Amend the TIP by removing the Douglas and Airline Intersection Improvements project; $1,101,000 in federal STP funds project funds were obligated in the 2011-14 TIP for construction.

d. TIP Amendment ENH-2013-01: Bike and Pedestrian Connector – Phase 2A & B
Amend the TIP by adding the Bike and Pedestrian Connector – Phase 2A & B Transportation Alternatives Program (TAP) project. The project includes bike and pedestrian facilities along Memphis-Arlington Road between Milton Wilson and Jetway to connect Arlington Elementary and Middle schools and was included in the 2011-14 TIP.
e. **TIP Amendment STP-M-2014-01: SR-57 Widening**
Amend the TIP by changing the extents of the SR-57 (Poplar) widening project to extend from Collierville-Arlington Road to SR-385. The City of Piperton has removed their portion of the widening project from SR-385 to SR-196 and the federal STP funds for PE-N and PE-D have been reduced by $750,000 as a result of the shortening of the project.

**Congestion Mitigation and Air Quality (CMAQ) Amendment**

f. **TIP Amendment CMAQ-2011-01: Vehicle Fuel Cap Replacement Program**
Amend the TIP by removing the Vehicle Fuel Cap Replacement project; the total project cost is $716,250 of which $573,000 was from federal CMAQ funds and the remaining $143,250 was from local match funds.

7) **Presentations**
   a) **TDOT CMAQ Application Process – Sajid Hossain**
      • There were 4 City of Memphis projects and 2 Shelby County projects that were submitted.
      • There will be an ETC Workshop, Thursday, February 13, 2014; 1:30-3:30, at Central Station in the MATA Board Room if needed to discuss the project applications.
      • Funds not obligated in two years will revert back to the state. Quarterly updates must be given.

   b) **ITS Architecture update – Kimley-Horn Associates**
      • There will be an ITS Kick-off Workshop on March 6, 2014 from 10:00-12:00 at Shelby County Code Enforcement Training Room
      • Project reviews will be done at a June workshop

**QUESTIONS/COMMENTS:**
Mr. BJ Page asked where does MDOT and Desoto County fit into the Regional process?
Mr. James Collins stated that the ITS Architecture is a regional plan and DeSoto County and MDOT will be a part of the planning process throughout the update.

8) **Other Business**
a. **Next Scheduled ETC Meeting: May 1, 2014 1:30pm, Location: UT Health Science Center**

**QUESTIONS/COMMENTS:**
Mr. Darren Sanders asked about the status of the Multi-Modal access grants?
Mr. Carlos McCloud stated TDOT is currently reviewing the projects.

**PUBLIC COMMENT:**
Mr. Dennis Lynch asked about the Citizens Advisory Committee (CAC) status
Ms. Pragati Srivastava stated that we will give an update at the next meeting.

9) **Adjourn at 2:09 PM**
Mr. James Hay moved to adjourn; Mr. B.J. Page seconded the motion and the motion carried without dissent

**NOTE:** The meeting minutes are a summary of the meeting. If you would like to review the tape recording of the entire meeting you may do so by scheduling an appointment with Kate Horton, Transportation Planner at (901) 576-7218.