SUMMARY OF MINUTES

Mr. Nathaniel “Nat” Heyward called the meeting to order at 4:30 PM. In addition to Mr. Heyward, the following committee members were present at the meeting:

Mr. Gene Carkeet Citizen
Mr. Brad Corey Mid-South Trails Association
Mr. Sean MacInnes Christian Brothers University
Mr. Dennis Lynch Sierra Club
Ms. Nicole Seymour TDOT
Mr. Calvin Abram TDOT
Mr. Stephen Edwards City of Memphis
Mr. Nicholas Oyler City of Memphis
Ms. Sonja Owens Shelby County Health Dept.
Mr. Darren Sanders Shelby County
Ms. Barbara McClanahan University of Memphis

The following members of the general public were present at the meeting:

Mr. Louis Patrick MACCP

The following members of the Memphis MPO were present at the meeting:

Zylavian Watley
Kwasi Agaykwa
1) **Welcome & Introductions**

Mr. Nathaniel Heyward welcomed everyone to the meeting. The attendees introduced themselves.

2) **Announcements and Briefings**

   a. **Bus Stop Accessibility and Design Guidelines**

   Mr. Kwasi Agyakwa gave an overview of this study. He informed the committee that the consultants are currently performing field surveys that will provide examples of different bus stop improvements. The MPO hopes for the bus stop guidelines to be completed in the next few months.

   b. **ADA Transition Plans**

   Mr. Heyward provided an update from TDOT requesting jurisdictions to have an ADA Transition Plan and also a designated ADA Coordinator. TDOT is currently accessing the current status of the ADA Transition Plans and to determine if any local jurisdictions and counties will need to update their plans. The MPO has reached out to local jurisdictions on the status of those plans.

   c. **Bicycle/Pedestrian Counter Pilot Program**

   Mr. Heyward gave an overview of the FHWA Bicycle/Pedestrian Counter Pilot Program. Mr. Heyward explained to the committee that we are in the process of getting quotes on the counters and for future projects the MPO could use real time traffic count cameras systems to count bicycle and pedestrian. Mr. Stephen Edwards explained how the City of Memphis traffic cameras systems work and requested to keep the Engineering Department informed on the MPO development of counters and placement to ensure all city camera systems are working effectively for the counters. Mr. Heyward offered that the MPO will follow up with the City of Memphis on that process.
3) **FY 2016-17 Transportation Alternatives Program**

(a) **FY 2016-17 TAP Competition Overview**

Mr. Heyward gave the presentation on this topic. He outlined the new FY 2016-2017 Transportation Alternatives Program that is now available. He gave an update of the funding distribution for the next two years from MDOT and TDOT. The MPO has a total $2,397,508 worth of FY 2016 and FY 2017 TA funding available in Tennessee portion, while the Mississippi portion has about $395,195 available. Call for application begins from October 31, 2016 and the deadline is November 30, 2016. The selection timeline was also outlined for the committee. Applications will be sent to ATAC for scoring around the first week of December.

Mr. Heyward also provided additional background on the project scoring process and criteria.

Mr. MacInnes brought up a discussion regarding funding availability for pedestrian infrastructure inside of parks. Mr. Edwards responded that there are certain funding sources available for these types of projects. Mr. Edwards added that the comprehensive and sustainability planning departments could identify park infrastructure in future planning efforts. Mr. Oyler stated that TAP funding could be available for parks, but should have some connectivity to another sidewalk or trail for possible consideration.

4) **New Business**

(a) **2017 ATAC Calendar**

Mr. Heyward proposed meeting dates for 2017 for ATAC. These were approved by the committee

(b) **MPO Staff Changes**

Mr. Heyward announced that he will be leaving the Memphis MPO and moving to North Carolina. Mr. Heyward stated that Ms. Zylavian Watley will be the new MPO staff contact.

5) **Adjourn**

The meeting was adjourned at 5:15 PM.