Memphis MPO
METROPOLITAN PLANNING ORGANIZATION

Strengthening Regional Transportation

Memphis Urban Area Metropolitan Planning Organization (MPO)
Engineering and Technical Committee Meeting
Thursday, May 23, 2024, 11:00 AM
Holiday Inn University of Memphis – Shelby Ballroom
3700 Central Avenue, Memphis, TN 38111

SUMMARY OF MINUTES

Ms. Pragati Srivastava called the meeting to order at 11:05 AM. The following voting members were present:

Gary Scruggs	*TDOT*	Kristen Duggan	*Hernando*
Perry Brown	*MDOT*	Chris Howie	*Horn Lake*
Bennie Hopkins	*DeSoto County*	Paul Luker	*Lakeland*
Darren Sanders	*Shelby County*	John Lancaster	*MATA*
James Crook	*Shelby County*	Manny Belen	*Memphis*
Steve Hill	*Arlington*	Randall Tatum	*Memphis*
John Horne	*Bartlett*	Nathaniel McHaffie	*Millington*
Tim Gwaltney	*Collierville*	Scott Young	*Olive Branch*
Ethan Skaggs	*Germantown*	Harvey Matheny	*Piperton*

The following Interested Individuals were present:

Brian Copeland	*MDOT*	Drew Gaskins	*Gresham Smith*
Katie McGinnis	*TDOT*	Greg Dotson	*Gresham Smith*
Theira Taylor	*TDOT*	Peter Kauffmann	*HDR*
Hannah Owenga	*DeSoto County*	Robert Tworek	*Kimley Horn*
Erin Campbell	*Bartlett*	Ben Campbell	*Michael Baker*
Becky Bailey	*Bartlett*	Robin Richardson	OSR
Jason Dixon	*Millington*	Ben Ledsinger	*SSR*
Katherine Webb	*Millington*	Mehul Patel	*SSR*
Richard Mills	*Piperton*	Mike Brugge	*Citizen*

The following MPO Staff Members were present:

Sajid Hossain	Kate Horton	Nick Warren
Mavrick Fitzgerald	Torey Sanders	Andrea Blue

A quorum was present.

T 901.636.7190 **F** 901.636.9404
125 N Main Street, Suite 450
Memphis, TN 38103
memphismpo.org

1) **Call to Order @ 11:05 PM**

Ms. Pragati Srivastava called the meeting to order at 11:05 AM.

2) **Approval of February 15, 2024 Minutes**

Mr. Tim Gwaltney moved to approve the minutes as presented; Mr. Randall Tatum seconded the motion and the motion carried without dissent.

NO DISCUSSION OR QUESTIONS

3) **Memphis MPO's Administrator's Report**

Ms. Pragati Srivastava gave an overview of the following items:

a) Freight Report
b) Upcoming Projects

NO DISCUSSION OR QUESTIONS

4) **Federal Highway Administration (FHWA)** & **Tennessee Department of Transportation (TDOT)**

No updates.

NO DISCUSSION OR QUESTIONS

5) **2024 Public Participation Plan**

Mr. Nick Warren gave a presentation on the 2024 Public Participation Plan.

Mr. Darren Sanders moved to approve the 2024 Public Participation Plan as presented; Mr. Tim Gwaltney seconded the motion and the motion carried without dissent.

NO DISCUSSION OR QUESTIONS

6) **Performance Measure Targets**

Mr. Nick Warren gave a presentation on the following Performance Measure Targets.

a) PM3 – Updated 4-Year Congestion Mitigation & Air Quality (CMAQ) Targets

Mr. Darren Sanders moved to approve the PM Targets as presented; Mr. Jim Crook seconded the motion and the motion carried without dissent.

NO DISCUSSION OR QUESTIONS

7) **Functional Classification Amendments**

Ms. Pragati Srivastava provided an overview of the Functional Classification Amendments.

Mr. Steve Hill moved to approve the Functional Classification Amendments as presented; Mr. Ethan Skaggs seconded the motion and the motion carried without dissent.

DISCUSSION / QUESTIONS

Mr. Steve Hill asked when the functional classification changes would become official. Ms. Pragati Srivastava responded that the recommended changes will be submitted to TDOT and MDOT following the meeting, which will be reviewed and submitted to FHWA for final approval. Mr. Hill asked how we should consider the changes with the applications for the new TIP cycle going out at the end of the year and Ms. Srivastava responded that it is anticipated that it would be completed by this time.

Mr. Ethan Skaggs stated that the functional classification amendments were included in the City of Germantown's Major Road Plan and asked if they needed to change anything. Ms. Pragati Srivastava and Mr. Mavrick Fitzgerald responded that once FHWA approves the amendments, it would be good to make any updates if needed for consistency, but there is no requirement that local plan needs to match the federal roadway classification definitions.

Mr. Hill asked when TDOT will update the functional classification on its website. Mr. Gary Scruggs stated that he was unsure but could check on this. Mr. Fitzgerald responded that the functional classification map on the Memphis MPO's website will be updated once approved.

8) **Approval of the FY 2023-26 Transportation Improvement Program (TIP) Amendment & Air Quality for Shelby County**

Ms. Pragati Srivastava provided an overview of the FY 2023-26 TIP Amendment & the associated Air Quality Short Conformity for Shelby County.

a) TIP Amendment STBG-M-2017-07: Hacks Cross Road

Mr. Darren Sanders moved to approve the FY 2023-26 Transportation Improvement Program (TIP) Amendment & Air Quality for Shelby County as presented; Mr. Jim Crook seconded the motion and the motion carried without dissent.

NO DISCUSSION OR QUESTIONS

9) **Memphis Regional Pedestrian and Bicycle Greenprint Plan**

Mr. Drew Gaskins, Gresham Smith gave a presentation on the kick-off of the Memphis Regional Pedestrian and Bicycle Greenprint Plan.

DISCUSSION OR QUESTIONS

Mr. John Lancaster asked if transit would be included as part of the plan. Mr. Drew Gaskins responded that pedestrian and bicycle connections to transit would be included as part of the analysis and plan development.

10) **Open Grant/Funding Opportunities**

a) TDOT Traffic Signal Modernization Program
b) Active Transportation Infrastructure Investment Program (ATIIP)
c) Community Change Grants Program
d) TDOT Multimodal Access Grant

11) **Other Business**

a) Next Scheduled ETC Meeting: November 21, 2024, 11:00 AM, Location: Holiday Inn University of Memphis –3700 Central Avenue, Memphis, TN 38111

12) **Adjourn**

Mr. Steve Hill moved to adjourn; Mr. Darren Sanders seconded the motion, and the meeting was adjourned at 11:50 AM.

Note: *The meeting minutes are a summary of the meeting. If you would like to review the tape recording of the entire meeting you may do so by scheduling an appointment with Kate Horton, Transportation Planner at (901) 636-7218.*