



**Memphis Urban Area Metropolitan Planning Organization (MPO)  
Transportation Policy Board (TPB)  
Thursday, February 18, 2021 1:30 PM  
Virtual GotoWebinar Meeting**

**SUMMARY OF MINUTES**

Mayor A. Keith McDonald called the meeting to order at 1:35 PM. In addition to Mayor McDonald, the following voting members were present at the meeting, and a roll call was taken to confirm the attendees.

Antoine Hawkins	<i>TDOT/Rep. Governor</i>	Steve Hill	<i>Arlington</i>
Gary Scruggs	<i>TDOT</i>	Manny Belen	<i>Memphis</i>
Jim Flanagan	<i>MDOT/Rep. Governor</i>	Jason Dixon	<i>Millington</i>
Evan Wright	<i>MDOT</i>	Jay Johnson	<i>Oakland</i>
Mayor Rhea Taylor	<i>Fayette County</i>	Harvey Matheny	<i>Piperton</i>
Darren Sanders	<i>Shelby County</i>	Whitney Choat	<i>Southaven</i>
Supervisor Mark Gardner	<i>DeSoto County</i>	Ethan Greene	<i>Horn Lake</i>
Frank McPhail	<i>Collierville</i>	James Hay	<i>MSCAA</i>
Tim Gwaltney	<i>Germantown</i>	Gary Rosenfeld	<i>MATA</i>
Richard Donovan	<i>Lakeland</i>	Randy Richardson	<i>Port Commission</i>
Jason Gambone	<i>Olive Branch</i>		

The following Ex-officio members were present:

Pamela Kordenbrock	<i>FHWA-TN</i>	Elizabeth Watkins	<i>FHWA-TN</i>
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The following Interested Individuals were present:

Matthew Meservy	<i>TDOT</i>	Stephen Edwards	<i>Memphis</i>
Stacy Morrison	<i>TDOT</i>	James Collins	<i>Kimley-Horn</i>
Susan Steffenhagen	<i>TDOT</i>	Kenny Monroe	<i>Kimley-Horn</i>
Jennifer Marshall	<i>TDOT</i>	Rob Schiffer	<i>Metro Analytics</i>
Ashley Owens	<i>TDOT</i>	Kamillah Kelly	<i>MAAG</i>
Brian Copeland	<i>MDOT</i>	Ethan Skaggs	<i>LDA Engineering</i>

The following MPO Staff members were present:

Pragati Srivastava	Kate Horton	Mavrick Fitzgerald	Jordan Smith
Sajid Hossain	Nick Warren	Zylavian Watley Hines	Jasmine Champion
Natalie Brooks			

A quorum was present.

1) **Call to Order @ 1:35 PM**

Mayor A. Keith McDonald called the meeting to order at 1:35 PM. Ms. Pragati Srivastava provided information on the meeting format and instructions.

2) **Approval of Meeting Format**

Mr. Steve Hill moved to approve the necessity of conducting the meeting by electronic means in light of the COVID-19 outbreak; Mr. Gary Rosenfeld seconded the motion, a roll call was made, and the motion carried without dissent.

**NO DISCUSSION/QUESTIONS**

3) **Approval of November 19, 2020 Minutes**

Mayor Rhea Taylor moved to approve the minutes as presented; Mr. Gary Rosenfeld seconded the motion, a roll call was made, and the motion carried without dissent.

**NO DISCUSSION/QUESTIONS**

4) **Transportation Policy Board Election**

a) Chair

Mr. Steve Hill moved to elect Mayor Jim Strickland as the Transportation Policy Board Chair; Mr. Gary Rosenfeld seconded the motion. Mayor Rhea Taylor moved to cease the nominations; Mr. Darren Sanders seconded the motion. A roll call was made, and the motion carried without dissent to elect Mayor Jim Strickland as the Chair of Transportation Policy Board.

b) Vice-Chair

Mr. Jason Dixon moved to elect Mayor A. Keith McDonald as the Transportation Policy Board Vice-Chair. Mayor Rhea Taylor seconded the motion. Mr. Jay Johnson moved to cease the nominations; Mayor Rhea Taylor seconded the motion. A roll call was made, and the motion carried with one abstain vote from Mayor A. Keith McDonald without dissent to elect Mayor A. Keith McDonald as the Vice-Chair of Transportation Policy Board.

**NO DISCUSSION/QUESTIONS**

5) **Election of Transportation Policy Board Representative for the Freight Advisory Committee**

Mr. Harvey Matheny moved to elect Mayor Rhea Taylor as the Freight Advisory Committee Chair; Mr. Jason Dixon seconded the motion. Mr. Jay Johnson moved to cease the nominations; Mr. Tim Gwaltney seconded the motion. A roll call was made, and the motion carried with one abstain vote from Mayor Rhea Taylor without dissent to elect Mayor Rhea Taylor as the Transportation Policy Board representative for the freight Advisory Committee.

**NO DISCUSSION/QUESTIONS**

6) **Memphis MPO's Administrator's Report**

Ms. Pragati Srivastava gave an overview of the following items.

a) 2020 State of the MPO Annual Report

b) FY 2021 Transportation Alternatives (TA) Program Projects – Tennessee & Mississippi

c) FY 2022-23 Unified Planning Work Program (UPWP) Major Planning Activities List

- d) Transportation Improvement Program (TIP) Project Status & Federal Funding Updates
  - FY 2021 First Quarter Obligations
  - Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA)
  - FY 2023-26 TIP Cycle – Begin Fall 2021
- e) Safe Transportation for Every Pedestrian (STEP) Workshop – April 13<sup>th</sup>
- f) TDOT Active Transportation Counts Program
- g) ADA Transition Plan Update
- h) New MPO Staff Announcement – Ms. Natalie Brooks

**NO DISCUSSION/QUESTIONS**

**7) Federal Highway Administration Update**

Ms. Pamela Kordenbrock gave an update on current and upcoming federal initiatives including Transportation Secretary Pete Buttigieg’s confirmation by the Senate, the Biden Administration initiatives including COVID relief, economic recovery, climate change, and equity, with anticipate priorities will expand in the future to include safety. Additionally, Ms. Kordenbrock gave an update on Stephanie Pollack, the new FHWA Deputy Administrator, the CRRSAA funding and future guidance regarding eligibilities, the INFRA Discretionary Grant application deadline of March 19, 2021, and the expectations for the upcoming UPWP.

Mr. Gary Rosenfeld asked if the CRRSAA funding has pre-award authority and if we can go backwards and collect. Ms. Kordenbrock said that the FHWA funding works differently than FTA funds and they cannot go backwards on funding sources such as STBG.

**8) Tennessee Department of Transportation (TDOT) Update**

Mr. Matt Meservy, TDOT’s new Long-Range Planning Division Director announced that the Summer Avenue Corridor was awarded an Urban Transportation Planning Grant in this first round of the program. A consultant will be selected as part of TDOT’s On-Call Consultant process, and the study is scheduled to begin in mid-April.

**NO DISCUSSION/QUESTIONS**

**9) Coordinated Public Transit-Human Services Transportation Plan (CPT-HSTP) Update Adoption**

Mr. Jordon Smith gave a presentation on the Public Transit -Human Service Transportation Plan.

Mr. Manny Belen moved to approve the CPT-HSTP as presented; Mayor Rhea Taylor seconded the motion, a roll call was made, and the motion carried without dissent.

**NO DISCUSSION/QUESTIONS**

**10) Resolution Recommending MATA be the Designated Recipient of the CARES Act Funding**

Mayor Rhea Taylor moved to approve the MATA Resolution as presented; Mr. Darren Sanders seconded the motion, a roll call was made, and the motion carried without dissent.

Mayor A. Keith McDonald asked the amount of the CARES Act Funding. Mr. Gary Rosenfeld responded that the TN portion of the Memphis MPO area received \$30 million.

**NO DISCUSSION/QUESTIONS**

**11) FY 2020-23 Transportation Improvement Program (TIP) Amendments**

Ms. Pragati Srivastava provided an overview of the FY 2020-23 Transportation Improvement Program (TIP) amendments.

Mayor Rhea Taylor moved to approve TIP Amendments as presented; Mr. Manny Belen seconded the motion, a roll call was made, and the motion carried without dissent.

**NO DISCUSSION/QUESTIONS**

**12) Open Grant/Funding Opportunities**

Current grant and funding opportunities, which might be of interest to the TPB, were provided and will be included in future agendas, as well as distributed via email.

**13) Other Business**

- a) Next Scheduled TPB Meeting: May 20, 2021, 1:30 pm, Format/Location: TBD (closer to meeting date)

**Adjourn @2:43 pm**

Mayor Rhea Taylor moved to adjourn; Mr. Jason Dixon seconded the motion, and the meeting was adjourned at 2:43 pm.

**Note:** *The meeting minutes are a summary of the meeting. If you would like to review the tape recording of the entire meeting you may do so by scheduling an appointment with Kate Horton, Transportation Planner at (901) 636-7218.*