



U.S. Department
of Transportation
**Federal Highway
Administration**

Tennessee Division

September 28, 2017

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Nashville, Tennessee 37217
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In Reply Refer To:
HPP-TN

Ms. Tanisha Hall
Director, Long Range Planning Division
Tennessee Department of Transportation
James K. Polk Building, Suite 900
Nashville, TN 37243

Subject: Memphis MPO Fiscal Year 2018 & 2019 Unified Planning Work Program

Dear Ms. Hall:

Thank you for the opportunity to review and comment on the Fiscal Year (FY) 2018 & 2019 Unified Planning Work Program (UPWP) for the Memphis Urban Area Metropolitan Planning Organization (MPO).

In coordination with the Federal Transit Administration (FTA) Region Four Office and our bi-state Federal Highway Administration (FHWA) Division Office partners, the FHWA Tennessee Division has performed a review of the FY 2018 & 2019 UPWP for the Memphis MPO. Based on this review, we have determined that the document satisfies the requirements of 23 United States Code (U.S.C.) Section 134, 49 U.S.C. Section 5303, 23 Code of Federal Regulations (CFR) Parts 420 and 450, and 2 CFR Part 200. Additionally, we have determined that all Federal comments on the draft UPWP have been adequately addressed.

Accordingly, and as delegated in the Memorandum of Agreement between the Federal Transit Administration Region Four and the Federal Highway Administration Tennessee Division, the FHWA approves the Memphis MPO's FY 2018 & 2019 UPWP.

This approval applies to both fiscal years in the adopted UPWP. The Federal funds for FY 2018 will be available upon an approved authorization. However, the programmed Federal funding for FY 2019 will not be available for authorization until October 1, 2018, and may need to be adjusted prior to this date to accurately reflect the federal funds available to the MPO at that time. Expenditures incurred without prior authorization will not be reimbursed.

Expenditure invoicing and progress reports should continue to be submitted quarterly, with copies provided to FHWA.

As has been discussed with TDOT and the MPOs, FHWA intends to coordinate with TDOT and the MPOs early in the development of the next cycle of UPWPs to identify further opportunities to improve the detail and consistency of the documents statewide.

Finally, we commend your staff's efforts in the development and review of the Memphis MPO's UPWP. If you have any questions, please contact me by phone at (615) 781-5772 or by email at theresa.claxton@dot.gov.

Sincerely,



Theresa Claxton
Planning & Program Mgmt. Team Leader

cc: Mr. Sean Santalla, Planning & Air Quality Specialist, FHWA Tennessee Division
Mr. Andres Ramirez, General Engineer, FTA Region IV
Mr. Randy Jansen, Transportation Specialist/Planner, FHWA Mississippi Division
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Ms. Deborah Fleming, Senior Regional Planner, Long Range Planning Division, TDOT
Ms. Pragati Srivastava, MPO Coordinator, Memphis MPO