



**Memphis Urban Area Metropolitan Planning Organization (MPO)
Transportation Policy Board (TPB)**

Thursday, February 21, 2019 1:30 PM

UT Health Science Center – Student Alumni Building
800 Madison Avenue - Memphis, Tennessee

SUMMARY OF MINUTES

Mayor Rhea “Skip” Taylor called the meeting to order at 1:35 PM. In addition to Mayor Taylor, the following voting members were present at the meeting:

Mayor Lee Harris	<i>Shelby County</i>	Calvin Abrams	<i>TDOT/Rep. Gov.</i>
Gary Scruggs	<i>TDOT</i>	Trung Trinh	<i>MDOT</i>
Manny Belen	<i>Memphis</i>	Jason Dixon	<i>Millington</i>
Bennie Hopkins	<i>DeSoto County</i>	Kristen Duggan	<i>Hernando</i>
B. J. Page	<i>Olive Branch</i>	Steve Hill	<i>Arlington</i>
Christopher Pate	<i>Oakland</i>	Harvey Matheny	<i>Piperton</i>
Rick McClanahan	<i>Bartlett</i>	Frank McPhail	<i>Collierville</i>
Tim Gwaltney	<i>Germantown</i>	Gary Rosenfeld	<i>MATA</i>
Forrest Owens	<i>Lakeland</i>	Randy Richardson	<i>Port Commission</i>

The following Ex-officio members were present:

Elizabeth Watkins	<i>FHWA-TN</i>	Eddie Brawley	<i>West Memphis MPO</i>
Sean Santalla	<i>FHWA-TN</i>		

The following Interested Individuals were present:

Antoine Hawkins	<i>TDOT</i>	Kwabena Aboagye	<i>TDOT</i>
Jennifer Marshall	<i>TDOT</i>	Tom Needham	<i>Shelby County</i>
Scarlet Ponder	<i>MATA</i>	Sonja Owens	<i>SCHD</i>
Suzanne Carlson	<i>Innovate Memphis</i>	Megan Higgins	<i>Mid-South Regional Greenprint</i>
John Cameron	<i>Neel-Schaffer</i>	Nisha Powers	<i>Powers Hill Design</i>

The following MPO Staff members were present:

Mavrick Fitzgerald	Kate Horton	Alvan-Bidal Sanchez	Pragati Srivastava
Jordan Smith	Nick Warren	Zylavian Watley	Connie Jordan
Sajid Hossain			

A quorum was present.

Memphis Urban Area Metropolitan Planning Organization (MPO)

Transportation Policy Board (TPB)

Thursday, February 21, 2019 1:30 PM

UT Health Science Center – Student Alumni Building

800 Madison Avenue - Memphis, Tennessee

1) Call to Order @ 1:35 PM

Mayor Rhea “Skip” Taylor called the meeting to order at 1:35 PM.

2) Approval of November 15, 2018 Minutes

Mr. Bennie Hopkins moved to approve the minutes as presented; Mr. Tim Gwaltney seconded the motion and the motion carried without dissent.

NO DISCUSSION/QUESTIONS

3) Transportation Policy Board Election

a) Chair

Mr. Randy Richardson moved to elect Mayor Jim Strickland as the Transportation Policy Board Chair; Mr. Tim Gwaltney seconded the motion and the motion carried without dissent.

b) Vice Chair

Mr. Manny Belen moved to elect Mayor A. Keith McDonald as the Transportation Policy Board Vice Chair; Mr. Tim Gwaltney seconded the motion and the motion carried without dissent.

NO DISCUSSION/QUESTIONS

4) Election of Transportation Policy Board Representative for Freight Advisory Committee (FAC) Chair

Mr. Chris Pate moved to elect Mayor Rhea “Skip” Taylor as the Freight Advisory Committee Chair; Mr. Harvey Matheny seconded the motion and the motion carried without dissent.

NO DISCUSSION/QUESTIONS

5) Memphis MPO’s Administrator’s Report

Ms. Pragati Srivastava gave an overview of the following items:

- a)** 2018 State of the MPO Annual Report
- b)** 2018 Congestion Management Process (CMP) Biennial Report
- c)** FY 2020-21 Unified Planning Work Program (UPWP) Major Planning Activities List
- d)** MPO Unobligated Balance (TN) – Update
- e)** FY 2020-23 Transportation Improvement Program (TIP) – Update
- f)** New Employee Introduction – Ms. Connie Jordan

NO DISCUSSION/QUESTIONS

6) Memphis Urban Area MPO and West Memphis MPO Cooperative Agreement

Ms. Pragati Srivastava provided an overview of the proposed update to the cooperative agreement between the Memphis MPO and the West Memphis MPO for coordination of transportation planning activities, as required by 23 CFR 450.314.

Mr. Gary Rosenfeld moved to approve the cooperative agreement as presented; Mr. Randy Richardson seconded the motion and the motion carried without dissent.

NO DISCUSSION/QUESTIONS

7) **Tri State Umbrella Memorandum of Understanding (MOU)**

Ms. Pragati Srivastava provided an overview of the proposed MOU between the Memphis MPO, West Memphis MPO, TDOT, TDEC, MDOT, MDEQ, ARDOT, ADEQ, MATA, and the SCHD for coordination of the transportation planning process within the Memphis, TN-MS-AR Urbanized Area, as required by 23 CFR 450.314.

Mr. Steve Hill moved to approve the MOU as presented; Mr. Manny Belen seconded the motion and the motion carried without dissent.

DISCUSSION

Ms. Elizabeth Watkins expressed her appreciation to the MPO for developing and executing these agreements prior to the MPO's Federal Certification in March.

8) **FY 2018-19 Unified Planning Work Program (UPWP) Amendment**

Ms. Pragati Srivastava provided an overview of the following amendments to the UPWP:

- a) Develop a Regional Bicycle and Pedestrian Plan – MPO Task
- b) Update Congestion Management Process (CMP) – MPO Task
- c) Update MPO's Public Participation Plan (PPP) – MPO Task
- d) Multimodal Corridor Study (I-55, I-75 & 26 and I-40 & I-81) – TDOT Task

Mayor Lee Harris moved to approve the amendments to the UPWP as presented; Mr. Gary Rosenfeld seconded the motion and the motion carried without dissent.

NO DISCUSSION/QUESTIONS

9) **2019 Transportation Management Area (TMA) Certification**

Ms. Elizabeth Watkins from FHWA gave a presentation on the MPO's upcoming Transportation Management Area Certification.

NO DISCUSSION/QUESTIONS

10) **Other Business**

Next Scheduled ETC Meeting: May 16, 2019 1:30 pm, Location: UT Health Science Center

NO DISCUSSION/QUESTIONS

11) **Adjourn @ 2:05 PM**

Mr. B. J. Page moved to adjourn; Mr. Rick McClanahan seconded the motion, and the meeting was adjourned at 2:05 PM.

Note: *The meeting minutes are a summary of the meeting. If you would like to review the tape recording of the entire meeting you may do so by scheduling an appointment with Kate Horton, Transportation Planner at (901) 636-7218.*