



**Memphis Urban Area Metropolitan Planning Organization (MPO)**

**Engineering and Technical Committee**

**Thursday, April 19, 2018 10:00 AM**

UT Health Science Center – Student Alumni Building  
800 Madison Avenue - Memphis, Tennessee

Ms. Pragati Srivastava called the meeting to order at 10:06 AM. In addition to Ms. Srivastava the following voting members were present at the meeting:

Antoine Hawkins	TDOT	Perry Brown	MDOT
Austin Cardosi	DeSoto County	Vince Malavasi	Horn Lake
B.J. Page	Olive Branch	Shea Skeen	Southaven
Christopher Pate	Oakland	Harvey Matheny	Piperton
Darren Sanders	Shelby County	Kevin Eason	Shelby County
Steve Hill	Arlington	Rick McClanahan	Bartlett
Frank McPhail	Collierville	Tim Gwaltney	Germantown
Emily Harrell	Lakeland	Randall Tatum	Memphis
Steven Edwards	Memphis	Jason Dixon	Millington
John Lancaster	MATA	Randy Richardson	Port Commission

The following Ex-officio members were present:

Bobby Williams	W. Memphis MPO
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The following Interested Individuals were present:

Brandon Akins	TDOT	Mohamed Osman	TDOT
Julie Carmean	TDOT	Brian Copeland	MDOT
Bob Rogers	SCHD	Sonja Owens	SCHD
James Collins	Kimley-Horn	Kenny Monroe	Kimley-Horn
Andy Pinkley	Buchart Horn	Ben Ledsinger	SSR
Wain Gaskins	Cannon & Cannon, Inc	James Stokes	Bass River Advisors
Suzanne Carlson	Innovate Memphis	Mark Grey	HDR Engineering
Amanda Meadows	Waggoner Engineering	Peter Kauffman	Barge Design
Jonathan Smith	Barge Design	Russ Brasfield	Barge Design
Patrick Neal	Pickering Firm		

The following MPO Staff members were present:

Mavrick Fitzgerald	Kate Horton	Sajid Hossain	Alvan-Bidal Sanchez
Jordan Smith	Betty Turner	Nick Warren	Zylavian Watley
Jennifer Marshall (intern)			

A quorum was present.

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1) **Call to Order @ 10:06 AM**

Ms. Pragati Srivastava called the meeting to order at 10:06 AM.

2) **Approval of February 8, 2018 Minutes:**

Mr. Tim Gwaltney moved to approve the minutes as presented; Mr. Darren Sanders seconded the motion and the motion carried out without dissent.

**NO DISCUSSION/QUESTIONS**

3) **CMAQ Performance Measures (Tri-State Targets):**

Ms. Kate Horton gave a presentation on the CMAQ Performance Measures (Tri-State Targets).

Mr. Darren Sanders moved to approve the CMAQ Performance Measures (Tri-State Targets) as presented; Mr. Steve Hill seconded the motion and the motion carried without dissent.

**DISCUSSION/QUESTIONS**

Mr. Rick McClanahan inquired if TDOT was setting one target for entire State or was it broken down so that Memphis has one and Nashville has one, etc.

Ms. Kate Horton responded that at this time the Memphis Urbanized Area is the only part of the state (of Tennessee) that is required to set the CMAQ tri-state targets due to meeting the criteria for both population & air quality. For this round, the tri-state area including(TN-MS-AR) will set the same targets. For the next round of target setting the population threshold will change and at this time Knoxville could also be included.

Mr. Rick McClanahan asked if the target would be separate for each individual area or a composite for the whole state.

Ms. Pragati Srivastava replied that at this point, the State is submitting only one Target and in a few years, Knoxville will be added in and at that time guidance will be requested from Federal Highway Administration (FHWA) to determine if the State will submit a combined target or separate target for Memphis and Knoxville.

Mr. Steve Hill inquired if Nashville would be required to submit a target.

Ms. Pragati Srivastava responded that Nashville did not have to submit a target because they did not meet the criteria.

Ms. Suzanne Carlson inquired about the policy implication for setting targets, how can it help with assessing their program, and as the target currently exists it doesn't describe any difference. Also, could the targets be more aggressive or what does it mean to have the targets remain the same.

Ms. Pragati Srivastava responded that FHWA guidance was followed, which discourages setting aspirational targets. Idea is to meet the target based upon the US Census data. As for the advancement of the various programs in the area, the target does not say that the programs are invalid.

4) **TDOT/MPO Unobligated Balance:**

Ms. Pragati Srivastava gave a brief update on the TDOT/MPO Unobligated Balance.

Ms. Pragati Srivastava informed the members that the MPO staff will reach out to member agencies to obtain updated project status reports. Based on the information provided by the agencies, the MPO staff will present a plan to both the ETC and Board addressing the unobligated balance for Tennessee.

**NO DISCUSSION/QUESTIONS**

5) **Memorandum of Understanding (MOU) – TDOT, Memphis MPO and MATA:**

Approval of MOU between TDOT, Memphis MPO and MATA for cooperatively developing, sharing and reporting information related to performance measures and performance targets.

Ms. Pragati Srivastava gave a brief overview of the TDOT, Memphis MPO, and MATA MOU.

Mr. Christopher Pate moved to approve the Approval of MOU between TDOT, Memphis MPO and MATA as presented; Mr. John Lancaster seconded the motion and the motion carried without dissent.

**NO DISCUSSION/QUESTIONS**

Mr. Darren Sanders inquired if the MOU is a data sharing agreement.

Ms. Pragati Srivastava responded, that the agreement addresses data sharing & collaboration, making sure all entities work together in developing and reporting targets.

6) **Roadway Functional Classification Amendments:**

The Memphis and Shelby County Port Commission along with the City of Memphis, is requesting to amend the functional classification on Presidents Island, by extending the Harbor Avenue and Channel Avenue to Buoy Street as Urban Major Collector, adding Buoy Street as Urban Major Collector and reclassifying Pier Street to Urban Local. Staff have reviewed the requests and recommends approval.

Ms. Pragati Srivastava gave a brief overview of the Roadway Functional Classification Amendments.

Mr. Steve Hill moved to approve the Roadway Functional Classification Amendments as presented; Mr. Randy Richardson seconded the motion and the motion carried without dissent.

**NO DISCUSSION/QUESTIONS**

7) **Other Business:**

i. Next Scheduled ETC Meeting: August 2, 2018 1:30 pm, Location: UT Health Science Center

**NO DISCUSSION/QUESTIONS**

8) **Adjourn @ 10:26 AM**

Mr. Daren Sanders moved to adjourn; Mr. BJ Page seconded the motion, and the meeting was adjourned at 10:26 AM.

**Note:** *The meeting minutes are a summary of the meeting. If you would like to review the tape recording of the entire meeting you may do so by scheduling an appointment with Kate Horton, Transportation Planner at (901) 636-7218*