



**Memphis Urban Area Metropolitan Planning Organization (MPO)  
Engineering and Technical Committee  
Thursday, February 7, 2019 1:30 PM**

UT Health Science Center – Student Alumni Building  
800 Madison Avenue - Memphis, Tennessee

**SUMMARY OF MINUTES**

Ms. Pragati Srivastava called the meeting to order at 1:30 PM. In addition to Ms. Srivastava the following voting members were present at the meeting:

Gary Scruggs	<i>TDOT</i>	Perry Brown	<i>MDOT</i>
Bennie Hopkins	<i>DeSoto County</i>	Vince Malvasi	<i>Horn Lake</i>
Jason Gambone	<i>Olive Branch</i>	Shea Skeen	<i>Southaven</i>
Christopher Pate	<i>Oakland</i>	Harvey Matheny	<i>Piperton</i>
Jim Crook	<i>Shelby County</i>	Kevin Eason	<i>Shelby County</i>
Rick McClanahan	<i>Bartlett</i>	Frank McPhail	<i>Collierville</i>
Tim Gwaltney	<i>Germantown</i>	Scarlet Ponder	<i>MATA</i>
Emily Harrell	<i>Lakeland</i>	Terry Glover	<i>Memphis</i>
Randall Tatum	<i>Memphis</i>	Jason Dixon	<i>Millington</i>

The following Ex-officio members were present:

Eddie Brawley	W. Memphis MPO
---------------	----------------

The following Interested Individuals were present:

Antoine Hawkins	<i>TDOT</i>	Calvin Abram	<i>TDOT</i>
Jennifer Marshall	<i>TDOT</i>	Brian Copeland	<i>MDOT</i>
Sonja Owens	<i>SCHD</i>	Bob Rogers	<i>SCHD</i>
Larry Smith	<i>SCHD</i>	Kenny Monroe	<i>Kimley-Horn</i>
Andy Pinkley	<i>Burchart Horn</i>	Wain Gaskins	<i>CCI</i>
Mark Grey	<i>HDR, Inc</i>	Jim Czarnecry	<i>HDR, Inc</i>
James Stokes	<i>Bass River Advisors</i>	John Cameron	<i>Neel-Schaffer</i>
Greg Dotson	<i>Barge Design Solutions</i>	Patrick Neal	<i>Pickering</i>
Ben Ledsinger	<i>SSR</i>	Peter Kauffmann	<i>Barge Design Solutions</i>
Emmanuel Tuombe	<i>ABES Engineering</i>	Willie Davidson	<i>Horn Lake</i>

The following MPO Staff members were present:

Mavrick Fitzgerald	Kate Horton	Alvan-Bidal Sanchez
Jordan Smith	Nick Warren	Zylavian Watley

A quorum was present.

**Memphis Urban Area Metropolitan Planning Organization (MPO)**

**Engineering and Technical Committee**

**Thursday, February 7, 2019 1:30 PM**

UT Health Science Center – Student Alumni Building

800 Madison Avenue - Memphis, Tennessee

**1) Call to Order @ 1:30 PM**

Ms. Pragati Srivastava called the meeting to order at 1:30 PM.

**2) Approval of November 1, 2018 Minutes**

Mr. Randall Tatum moved to approve the minutes as presented; Mr. Tim Gwaltney seconded the motion and the motion carried without dissent.

**NO DISCUSSION/QUESTIONS**

**3) Memphis MPO's Administrator's Report**

Ms. Pragati Srivastava gave an overview of the following items:

- a)** 2018 State of the MPO Annual Report
- b)** 2018 Congestion Management Process (CMP) Biennial Report
- c)** FY 2020-21 Unified Planning Work Program (UPWP) Major Planning Activities List
- d)** MPO Unobligated Balance (TN) – Update
- e)** FY 2020-23 Transportation Improvement Program (TIP) – Update
- f)** 2019 Transportation Management Area (TMA) Certification

**NO DISCUSSION/QUESTIONS**

**4) Memphis Urban Area MPO and West Memphis MPO Cooperative Agreement**

Ms. Srivastava provided an overview of the proposed update to the cooperative agreement between the Memphis MPO and the West Memphis MPO for coordination of transportation planning activities, as required by 23 CFR 450.314.

Mr. Shea Skeen moved to approve the cooperative agreement as presented; Mr. Rick McClanahan seconded the motion and the motion carried without dissent.

**NO DISCUSSION/QUESTIONS**

**5) Tri State Umbrella Memorandum of Understanding (MOU)**

Ms. Srivastava provided an overview of the proposed MOU between the Memphis MPO, West Memphis MPO, TDOT, TDEC, MDOT, MDEQ, ARDOT, ADEQ, MATA, and the SCHD for coordination of the transportation planning process within the Memphis, TN-MS-AR Urbanized Area, as required by 23 CFR 450.314.

Mr. Jason Dixon moved to approve the MOU as presented; Mr. Randall Tatum seconded the motion and the motion carried without dissent.

**NO DISCUSSION/QUESTIONS**

**6) FY 2018-19 Unified Planning Work Program (UPWP) Amendment**

Ms. Srivastava provided an overview of the following amendments to the UPWP:

- a)** Develop a Regional Bicycle and Pedestrian Plan – MPO Task

- b) Update Congestion Management Process (CMP) – MPO Task
- c) Update MPO’s Public Participation Plan (PPP) – MPO Task
- d) Multimodal Corridor Study (I-55, I-75 & 26 and I-40 & I-81) – TDOT Task

Mr. Chris Pate moved to approve the amendments to the UPWP as presented; Mr. Tim Gwaltney seconded the motion and the motion carried without dissent.

**NO DISCUSSION/QUESTIONS**

7) **Other Business**

- i. Next Scheduled ETC Meeting: May 2, 2019 1:30 pm, Location: UT Health Science Center

**DISCUSSION/QUESTIONS**

Ms. Srivastava discussed the importance of quorum, and asked that each agency make their best effort to send a representative to each ETC meeting.

8) **Adjourn @ 1:50 PM**

Mr. Terry Glover moved to adjourn; Mr. Tim Gwaltney seconded the motion, and the meeting was adjourned at 1:50 PM.

**Note:** *The meeting minutes are a summary of the meeting. If you would like to review the tape recording of the entire meeting you may do so by scheduling an appointment with Kate Horton, Transportation Planner at (901) 636-7218.*