



MEETING MINUTES

Project: Livability 2050 Regional Transportation Plan Update
Meeting: Regional Transportation Plan Advisory Committee (RTPAC) Meeting #4
Date: October 16, 2018
Time: 2:00 PM – 4:00 PM
Location: Shelby County Training Conference Room, 6463 Haley Road, Building 10,
Memphis, TN 38134

Attendees Present:

Manny Belen, City of Memphis (CoM)
Eddie Brawley, West Memphis MPO
James Collins, Kimley-Horn and Associates (KHA)
Jessica Dilley, Mississippi Department of Transportation, (MDOT)
Stephen Edwards, CoM
Allison Fluitt, KHA
Antoine Hawkins, Tennessee Department of Transportation (TDOT)
Kate Horton, Memphis Metropolitan Planning Organization (MPO)
Sajid Hossain, MPO
Jennifer Marshall, TDOT
Rick McClanahan, City of Bartlett
Kenneth Monroe, KHA
Sonja Owens, Shelby County Health Department
Scarlet Ponder, Memphis Area Transit Authority
Randy Richardson, Memphis and Shelby County Port Commission
Darren Sanders, Shelby County (SC)
Alvan-Bidal Sanchez, MPO
Pragati Srivastava, MPO
Robert Tworek, KHA
Jim Vazquez, SC

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1. Mrs. Allison Fluitt and Mr. Kenny Monroe gave an update to the Livability 2050 Regional Transportation Plan (RTP) to the Regional Transportation Plan Advisory Committee (RTPAC).
 2. Mr. Monroe opened the meeting by welcoming the members of the RTPAC and had each member make a brief introduction of who they were and which agency they represented.
 3. Mrs. Fluitt went over the agenda for the meeting and gave an overview of what the meeting hoped to accomplish.
 4. Mrs. Fluitt displayed the timeline of the RTP, which included key dates and the current phase of the planning process.
 5. Next, Mrs. Fluitt summarized the adopted funding scenario, Expanded Travel Options, which had been presented and explained more in-depth during the last RTPAC meeting.
 6. Mrs. Fluitt presented an update of the financial plan of the RTP, which included the funding structure, funding summary, and financial constraint. In the funding summary, the breakdown of the total funding for both the Tennessee and Mississippi portions of the MPO was displayed. \$11.8 Billion will be available for use



- over the life of the RTP, \$8.5 Billion for Tennessee and \$3.3 Billion for Mississippi. Further, a breakdown of how those funds will be spent in each state was given. For Tennessee, 50% will be used on system maintenance, 12% will be used for bike/ped/complete streets/safety projects, and the remaining 38% will be used for roadway/transit capitol. A member asked if the maintenance funds could only be used roads that are a part of the National Highway System (NHS). Mrs. Fluitt and Mr. Monroe clarified that the maintenance funds can be used on any road that meets TDOT roadway requirements, not just NHS roads. For Mississippi, 80% will be used on system maintenance, 2% will be used for bike/ped/complete streets/safety projects, and the remaining 18% will be used for roadway/transit capitol. It was noted that **these values are subject to change based on final project selection and prioritization.**
7. Mr. Monroe introduced the prioritization process that will be used to prioritize the projects in the RTP. Mr. Monroe summarized the procedure that was undertaken to identify the projects for each member agency. At this time, a handout was given to each member displaying the draft of the list of projects that will be considered for funding.
 8. Mr. Monroe discussed the different scales of projects, i.e. interregional, regional, etc., and gave examples of each scale to give a better representation of what projects fall into each scale. A member of the committee mentioned that the Florida Street project, which is listed under the Neighborhood Communities scale, might actually be better represented somewhere else due to the large amount of freight movement that currently uses that roadway.
 9. Mrs. Fluitt explained the prioritization process and noted that the prioritization of the RTP and TIP will be closely coordinated in this instance. It is important for prioritization for the RTP to be concluded before the TIP applications are sent out in early December.
 10. Mrs. Fluitt went through the criteria that will be used in the prioritization process. Each of the five guiding principles (Connections & Choices, Economic Vitality, Safety & Security, Sustainable Growth, and System Preservation) has their own criteria. In total, there are 26 different criteria that will be used in prioritization. During the discussion of the Economic Vitality criteria, a committee member asked if retail will be considered in any way during the prioritization process as it is not a direct criterion for Economic Vitality. In response, Mr. Monroe and Mrs. Fluitt acknowledged that it is not directly considered, but explained that it will be covered in other criteria, such as amount of jobs and areas with high congestion.
 11. Mrs. Fluitt then presented the weighting percentages that will be applied to each of the guiding principles and each of the project scales. Each project will be weighted based on the project scale and the allotted percentage of weight given to each guiding principle. This has been done so that a relatively small neighborhood communities project can compete with an interregional interstate project. A committee member asked who will be assigning the project scales to the individual projects. Mrs. Fluitt clarified that Kimley-Horn will be assigning the scales to each project. Another member asked a question regarding what roads are currently considered alternate fuel corridors. Mrs. Fluitt responded that currently only I-40 is an alternate fuel corridor, but that this criteria is included so that the prioritization process can be used in future prioritization exercises when other roadways get this designation. A committee member then asked for clarification regarding the scale of a Poplar Avenue project and whether it would be



- considered interregional or regional. Mrs. Fluit and Mr. Monroe responded by explaining that Poplar Avenue would be classified as a regional project and stated that interregional projects would mainly be access-controlled routes that connect the Memphis region to other regions around the county.
12. Mrs. Fluit concluded the meeting by inviting everyone to the second round of Public Workshops that will be taking place next Tuesday, October 23rd in three locations throughout the region. A flyer is attached to the minutes. More information about the next RTPAC meeting will be sent out when the date and agenda has been finalized.
 13. The full project list to be considered for funding, as well as the list of vision projects, will be sent ETC by the end of this week. Prompt review and responses are required in order to complete the financially constrained project list before the TIP applications are sent out in early December.
 14. Please email all feedback, questions, and comments to kenny.monroe@kimley-horn.com and/or allison.fluit@kimley-horn.com.