



**Memphis Urban Area Metropolitan Planning Organization (MPO)
Transportation Policy Board Meeting**

Thursday, May 25, 2017 1:30 PM

UT Health Science Center – Student Alumni Building
800 Madison Avenue - Memphis, Tennessee

SUMMARY OF MINUTES

Mayor Mark H. Luttrell, Jr. called the meeting to order at 1:32 PM. In addition to Mayor Luttrell the following voting members were present at the meeting:

Calvin Abram	TDOT/ Rep. Governor	Tabitha Cavaness	TDOT
Jessica Dilley	MDOT	Bennie Hopkins	Desoto County
Collins Simpson	Hernando	Keith Briley	Horn Lake
Jason Gambone	Olive Branch	Whitney Choat-Cooke	Southaven
Mayor Rhea Taylor	Fayette County	Christopher Pate	Oakland
Steve Hill	Arlington	Rick McClanahan	Bartlett
Mayor Stan Joyner	Collierville	Tim Gwaltney	Germantown
Tom Skehan	Lakeland	Manny Belen	Memphis
Jason Dixon	Millington	John Lancaster	MATA
Randy Richardson	Port Commission		

The following Ex-Officio Members were present:

Theresa Claxton	FHWA-TN	Bobby Williams	W. Memphis MPO
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The following Interested Individuals were present:

Antoine Hawkins	TDOT	Nicole Seymour	TDOT
Mohamed Osman	TDOT	Brandon Akins	TDOT
Stephen Edwards	City of Memphis	Sean Santalla	FHWA-TN
Frank McPhail	Collierville	Tom Word	MLGW
James Stokes	Bass River Advisors	Michelle McGuire	County Attorney
Carter Gray	County Attorney	Ben Ledsinger	Smith, Seckman, Reid
Greg Dotson	Neel-Schaffer	Patrick Neal	Pickening
James Collins	Kimley-Horn		

The following MPO Staff members were present:

Kate Horton	Sajid Hossain	Alvan-Bidal Sanchez	Parker Sherwood
Jordan Smith	Pragati Srivastava	Betty Turner	Zylavian Whatley

A quorum was present

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1. Call to Order @ 1:32 PM

2. Approval of February 23, 2017 Minutes:

Mr. Tim Gwaltney moved to approve the minutes as presented; Mr. Keith Briley seconded the motion and the motion carried without dissent.

NO DISCUSSION/QUESTIONS:

3. Memphis MPO Administrator's Report:

Ms. Pragati Srivastava gave an overview of the following items:

- a. **Regional Freight Plan Update:** Since August 2016, the MPO has been working to develop a Regional Freight Plan for the entire Memphis MPO area. Once a draft plan has been completed, the consultants will give a presentation at the upcoming ETC/TPB meetings. The plan is on schedule to be adopted in 2017.
- b. **Critical Urban Freight Corridor Update:** The FAST Act includes a new funding category for freight projects and the MPO is working with both TDOT/MDOT to identify Urban Freight Corridors, which is required to access the funds. Freight corridors in the large urban areas are the responsibility of the MPO and those in the rural area are the responsibility of the State DOT.
- c. **Bicycle and Pedestrian Counter Check-out:** The test period for the Bicycle and Pedestrian Counters, purchased through a FHWA grant is complete and the counters are now available to be checked-out by MPO member agencies.
- d. **Performance Measures Target Setting:** Safety will be the first performance measure to be set. The MPO is continuing to work with TDOT and MDOT to discuss target setting for this measure. Once the State adopts the target, the MPO will have 180 days to adopt targets for the region.
- e. **FY 2017-20 Transportation Improvement Program (TIP) Project Status Updates:** An obligation summary for the projects in the TIP was included in the TPB Agenda Packet.
- f. **FY 2018 Transportation Alternatives (TA) Call for Applications:** The FY 2018 TA Call for Projects will go out in August with the project approval will be at the ETC/TPB meetings in November 2017.
- g. **Bus Stop Design and Accessibility Guidelines Update:** The plan has been completed and the final document is available on the Memphis MPO website.
- h. **IMPROVE Act Information:** The Act was signed into Law in April 2017 and will provide additional funding to TDOT and local jurisdiction to funds transportation projects. Updates on TDOT projects included in the 3 year program was also given to the Board
- i. **Metropolitan Planning Organization Coordination Bill Update:** The bill related to the Metropolitan Planning Organization Merger has been repealed by the Congress and signed by the President.
- j. **MPO Awarded:**
 1. **2017 FHWA Transportation Planning Excellence Award** – Coordinated Public Transit – Human Services Transportation Plan (CHPT-HSTP) Recognized as One of the Ten Best Plans/Studies in the Country.
 2. **USDOT Named “Notable Best Practices”** - Public Involvement Efforts for the Livability 2040 RTP named a “Notable Best Practice”
- k. Passing of Mr. Wade Towles – Assistant City Engineer, Bartlett & Mr. Gene Pearson – Chairman of the University of Memphis Program of City Regional Planning

DISCUSSION/QUESTIONS:

Mayor Luttrell briefly acknowledged the contributions and passing of Mr. Wade Towles. Mr. Tom Skehan spoke briefly about Mr. Gene Pearson's contributions and passing. Mayor Luttrell asked for a moment of silence in remembrance of both Mr. Towles and Mr. Pearson.

4. FY 2016-17 Transportation Alternatives (TA) Projects, MS

Ms. Pragati Srivastava gave an overview of the FY 2016-17 Transportation Alternatives (TA) Projects, MS:

The City of Hernando's Nesbit Sidewalk Project has been selected as the recipient for the Mississippi portion of the Memphis MPO's FY 2016-17 Transportation Alternatives (TA) grant funding. The total available funding for the project is \$570,352 with \$456,282 in TA federal funds and a local match of \$114,070. The project will be included in the Transportation Alternatives Grouping, MS-TAP-2014-01 in the FY 2017-20 Transportation Improvement Program (TIP).

Mr. Steve Hill moved to approve the FY 2016-17 Transportation Alternatives (TA) Projects MS as presented; Mr. Tom Skehan seconded the motion and the motion carried without dissent.

NO DISCUSSION/QUESTIONS:

5. Livability 2040 Regional Transportation Plan (RTP) Amendment

Ms. Pragati Srivastava gave an overview of the Livability 2040 Regional Transportation Plan (RTP) Amendment:

Note: The following RTP Amendment was associated with an Air Quality Short Conformity Determination Report (CDR) Shelby County – Amendment 1 that was submitted to the Interagency Consultation (IAC) Group for a 30-day review ending on April 26, 2017. The IAC has completed the review and concurs with the Air Quality Short CDR

I. RTP Amendment : Livability RTP ID #314 – Midtown Area Connection Alternative 11 – Union Avenue and Poplar Avenue Corridor

Memphis Area Transit Authority (MATA) is requesting to amend the 2040 RTP by adding the Midtown Area Connection Alternative 11 – Union Avenue and Poplar Avenue Corridor project that is being advanced as the Locally Preferred Alternative resulting from the Midtown Alternative Analysis Study. Including the project in the RTP is the next step in moving forward with FTA's Small Starts Program.

Mr. Tim Gwaltney moved to approve the Livability 2040 Regional Transportation Plan (RTP) Amendment as presented; Mr. Christopher Pate seconded the motion and the motion carried without dissent.

NO DISCUSSION/QUESTIONS:

6. Other Business

I. Next Scheduled TPB Meeting: August 17, 2017 1:30 PM, Location: UT Health Science Center

Ms. Srivastava announced that as per email from TDOT - CMAQ call for applications will start in June 2017, announcement of selected projects in fall of 2017 (similar process to 2016).

7. Adjourn @ 2:00 PM

Note: *The meeting minutes are a summary of the meeting. If you would like to review the tape recording of the entire meeting you may do so by scheduling an appointment with Alvan-Bidal Sanchez, Transportation Planner at (901) 576-7156.*