



**Memphis Urban Area Metropolitan Planning Organization (MPO)  
Active Transportation Advisory Committee (ATAC)**

**Tuesday, October 10, 2017 4:30PM**

Benjamin L. Hooks Central Library, Conference Room A  
3030 Poplar Avenue  
Memphis, Tennessee 38111

**SUMMARY OF MINUTES**

Ms. Zylavian Watley called the meeting to order at 4:35 PM. In addition to Ms. Watley the following committee members were present at the meeting:

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|--------------------|---|
| Whitney Mason      | Via Web Conference – TN Department of Transportation, Multimodal Division |
| Antoine Hawkins    | TDOT, Region 4  |
| Calvin Abram       | TDOT, Region 4  |
| Barbara McClanahan | University of Memphis   |
| Sonja Owen         | Shelby County Dept. of Health   |
| Rick McClanahan    | City of Bartlett  |
| Scarlet Ponder     | MATA  |
| Gia Matheny        | City of Hernando  |
| Sylvia Crum        | Revolutions Bicycle Coop  |
| Colin McDonald     | Innovate Memphis  |
| Nicholas Oyler     | City of Memphis   |
| Sean MacInnes      | Christian Brothers University   |
| Frank McPhail      | Town of Collierville  |
| Tim Gwaltney       | City of Germantown  |
| Brad Corey         | Mid-South Trails  |
| Gene Carkeet       | Citizen   |
| Vivian Ekstrom     | Shelby County Office of Sustainability                                    |

MPO Staff members present:

- |             |             |                     |
|-------------|-------------|---------------------|
| Kate Horton | Nick Warren | Alvan-Bidal Sanchez |
|-------------|-------------|---------------------|

1) **Welcome and Introduction**

Ms. Zylavian “Zay” Watley welcomed everyone to the meeting. The members of the committee and audience introduced themselves.

2) **TDOT Safety Initiatives with PRESENTATION by Whitney Mason, Bicycle and Pedestrian Coordinator, TDOT Multimodal Transportation Resources Division**

Mrs. Whitney Mason presented on Planning for the Most Vulnerable Users. She mentioned the importance of including designing guidelines, air quality, health, traffic calming techniques, and slowing traffic with providing details. There are efforts to slow down traffic where FHWA is encourage TDOT to use and discuss national campaigns like Vision Zero; that brings in the safety campaign that all can learn about at via newsletter at [www.visionzero.org](http://www.visionzero.org). Mrs. Mason discussed the TDOT Multimodal Safety Initiative, where they received 4 million dollars in Highway and Safety Improvement Program (HSIP) funds towards improvements for high pedestrian crash locations/corridors/intersections in Shelby and Davidson County. TDOT Multimodal Design guidelines are in the final draft stages and will train their Regional Engineers as next steps.

Mr. Gene Carkeet mentioned that road construction is not motorcycle friendly to unexperienced drivers. Mrs. Mason stated at this point there is not discussion about motorcycles at TDOT, but mentioned that topic is great questions for TDOT to ask at future presentations.

Mr. Rick McClanahan asked how to deal with inconsistent requirements at the MPO level with regards to congestion and air quality issues with slowing traffic down? Mrs. Kate Horton responded that project level changes are captured during the modeling process.

Mr. Carkeet mentioned that controlling traffic signals could reduce pollution; there are frequent stops that do not help with reducing pollution. Mr. Oyler stated that there are corridors that have impending coordination like Germantown Parkway.

3) **Announcements and Briefings**

**Regional Bicycle and Pedestrian Report**

Mrs. Kate Horton gave a briefing on Bicycle and Pedestrian Report and provided what will be included in the update like jurisdiction and agency updates, safety, mapping, and including best practices for bicycle and pedestrian safety. The questionnaires were sent in August 2017 to inquire jurisdictions and agencies as a progress report for regional bicycle and pedestrian projects. Safety will include crash data analysis with data from 2014-2017, where the last Bicycle and Pedestrian Plan provided crash analysis from 2009-2013. There will also be mapping included that will display existing and programmed facilities that are part of the TIP and provide webmap updates.

Mr. Nick Olyer asked for clarification if report is the same as the plan, and if the MPO expects to have a new Bicycle and Pedestrian Plan. Ms. Kate Horton stated that the report is not update to the plan but it shows trends and new crash analysis that has changed since the last plan. Mrs.

Horton also commented that as the Long Range Transportation Plan moves forward the MPO will address the next phases for a new bicycle and pedestrian plan.

Mrs. Horton mentioned the next steps will be to provide the report in early 2018 to ETC and TPB members.

**4) FY 2018 Transportation Alternatives (Tennessee and Mississippi)**

Ms. Watley gave the presentation on this topic. She outlined all of the projects within the Memphis Metropolitan region that had been selected for the FY 2018 with a total of 16 applications received from Tennessee and Mississippi. As well as and provided funding breakdown of previous TA program from 2013-2017, explaining that TA funds have an obligation term of 3 years, and once that 3 years is up the funds will expire. Next, Ms. Watley gave an update on each project for the current FY2018 application process, the total funds, and the shortfall for available funding. She finally provided the MPO's recommendation for nine projects which provided funding into grouping by bicycle/pedestrian and transit project, as well as ADA Transition Plans.

Mr. Sean MacInnes asked what was the process for the MPO Staff to recommend partial funding for all project instead of fully funding a fewer projects. Mr. MacInnes also asked would the MPO select the same projects to receive the remaining funds for the next fiscal year. Ms. Watley responded that the MPO wanted to get all projects started especially in the initial phase and to express the importance of getting the entire project obligated within these phases soon. Mrs. Horton added that as part of the application we asked jurisdictions and agencies to include their phases of projects. We looking at projects to get beyond initial phases and the amounts associated with that.

Mr. Sean MacInnes also mentioned the vitality of scoring the projects and if ATAC scoring reflects the changes necessary when looking at projects and plan. He recommended looking at those processes moving forward with how the criteria can reflect both plans and projects. Ms. Watley stated that staff will work on the application and a criterion to make sure it reflects all applications and not just projects. This way will reflect all projects and plans are even scale to help ATAC scoring more efficient and understandable.

**5) New Business**

Ms. Watley informed the committee that she will email ATAC's 2018 Meetings and the next meeting will be in January 2018.

The next meeting is tentative date is January 16, 2018 at the same location.

**6) Adjourn**

Meeting was adjourned at 5:45 PM.

*NOTE: The meeting minutes are a summary of the meeting. If you would like to review the tape recording of the entire meeting you may so do by scheduling an appointment with Zylavian Watley at (901) 636-7146.*