



Active Transportation Advisory Committee Meeting

Tuesday, January 24, 2017 4:30 PM – 6:00 PM

Benjamin L. Hooks Central Library, 3030 Poplar Avenue, Memphis TN, Room A

SUMMARY OF MINUTES

Ms. Zylavian “Zay” Watley called the meeting to order at 4:30 PM. In addition to Ms. Watley, the following committee members were present at the meeting:

Mr. Dale Chrystie	Citizen
Mr. Brad Corey	Mid-South Trails Association
Mr. John Paul Shaffer	Livable Memphis
Mr. Dennis Lynch	Sierra Club
Mr. Nicholas Oylar	City of Memphis
Mr. Bob Rogers	Shelby County Health Dept.
Mrs. Barbara McClanahan	University of Memphis
Mr. Rick McClanahan	City of Bartlett
Mr. Sean MacInnes	Christian Brothers University
Ms. Bridget McCall	BikeWalk Memphis
Mr. Scott Fox	MATA

The following members of the general public were present at the meeting:

Mr. Louis Patrick	MACCP
Mr. Peter Kauffmann	BWSC
Mr. Colin McDonald	Innovate Memphis

The following members of the Memphis MPO were present at the meeting:

Kate Horton	Mitchell Lloyd
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1) **Welcome & Introductions**

Ms. Zylavian Watley welcomed everyone to the meeting. The attendees introduced themselves.

2) **Announcements and Briefings**

i. FHWA Bike Counter Pilot Program Update

Mrs. Kate Horton gave an overview of this topic. She informed the committee that the MPO has received three Bicycle/Pedestrian Counters and recommended three test counter locations from the highest pedestrian and bicycle count done in 2014 to compare data taken previously to begin. The placements of the counters will be in April 2017, and data will be collected for seven days.

3) **FY 2016-17 Transportation Alternatives Program**

Ms. Watley gave the presentation on this topic. She outlined all of the projects within the Memphis Metropolitan region that had been selected for the FY 2016-17 with a total of 12 applications received. As well as and provided funding breakdown of previous TAP program from 2013-2015, explaining that TA funds have an obligation term of 3 years, and once that 3 years is up the funds will expire. Next, Ms. Watley gave an update on each project for the current FY2016-17 application process, the total funds, and the shortfall for available funding. She finally provided the MPO's recommendation for nine projects which provided funding by size of projects and divided them into groups by their size and scope, with one project receiving partial funding and the remaining projects are fully funded.

Mr. Rick McClanahan mentioned that some projects in the Right-of-Way phase take longer could be the reason for some projects not being obligated in time for three year funding expiration term.

Mr. Sean MacInnes what could be the reasons for some projects not getting obligated by the deadline. Mr. Stephan Edwards expressed that they are working with TDOT on their projects to get those funds obligated.

Mr. Nick Oyler requested a copy of the final scoring breakdown for each project to note where future improvements could be made regarding to future applications for City projects.

The next step will be approval of the recommendations at the upcoming ETC and TPB meetings.

4) **New Business**

i) 2018 Call for Applications

Ms. Watley mentioned that the Call for Applications is expected to come fall 2017.

The next meeting is April 11, 2017.

5) **Adjourn**

The meeting was adjourned at 5:30 PM.

NOTE: The meeting minutes are a summary of the meeting. If you would like to review the tape recording of the entire meeting you may so do by scheduling an appointment with Zylavian Watley, Transportation Planner (901) 576-7216.