



## Website Accessibility General Guide

The Memphis Urban Area Metropolitan Planning Organization (Memphis MPO) strives to provide an active and representative forum for all segments of the regional community, including individuals with disabilities or vision impairments that use our website. While this document is intended to serve as a guide for the use of the Memphis MPO's website for those with vision impairments, it is by no means exhaustive.

The Memphis MPO website is a Drupal 9 site, which means that all features of the Drupal core conform to the World Wide Web Consortium (W3C) guidelines: WCAG 2.0 (Website Content Accessibility Guidelines) and ATAG 2.0 (Authoring Tool Accessibility Guidelines). The World Wide Web Consortium is an international community where trade members, a full-time staff, and the public work together to develop international and accessibility web standards.

The Memphis MPO site has been tested and continues to be tested for accessibility compliance through online W3C validators. Additionally, manual tests have been performed on various desktop and mobile devices using several of the most popular browsers. With the proper assistive technology, which can be obtained from a third-party source, individuals with disabilities can enlarge type or have our web content read out loud to them.

Because this is an ongoing effort, we welcome feedback and input from the public in order to make this information more accessible. Please contact our office with any questions or comments at (901) 636-7190 or by mail at 125 North Main St., Suite 450, Memphis, TN 38103.

**Disclaimer:** *The accessibility products referenced below are provided for informational purposes only and do not imply the Memphis MPO's endorsement of the website or products listed below. The linked sites below are not under the control of the Memphis MPO and the Memphis MPO is not responsible for any content therein. Any opinions and/or ratings and reviews of the linked sites do not reflect the opinions of the Memphis MPO.*

### 1. USING SCREEN READERS

#### 1.1. For Windows Users:

**General information and accessibility support:**

<http://www.microsoft.com/enable/guides/vision.aspx>

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## 1.2. For Apple Users:

Accessibility comes standard in a Mac. Whether you have difficulties with vision, hearing, or physical mobility, OS X includes a variety of features to help you work in alternative ways.


**General information and accessibility support:**

<https://support.apple.com/accessibility>

## 2. ADJUSTING YOUR BROWSER WITHOUT A SCREEN READER:


### 2.1. Using Microsoft Edge:

#### 2.1.1. To zoom in on a webpage:

While viewing your Microsoft Edge window from the desktop, select the **Settings and More**  icon at the top of the window, and then select the + icon to **Zoom in**, or the – icon **Zoom out**.

### 2.2. Using Google Chrome:

#### 2.2.1. To zoom in on a webpage:

While viewing your Microsoft Edge window from the desktop, select the **Customize and Control Google Chrome**  icon at the top of the window, and then select the + icon to **Zoom in**, or the – icon **Zoom out**.

Shortcut	Action
Ctrl++ (Cmd++ on Mac)	Increase zoom level.
Ctrl+– (Cmd+– on Mac)	Decrease zoom level.
Ctrl+0 (Cmd+0 on Mac)	Set zoom level to default level.

#### 2.2.2. Accessibility Extensions available for Google Chrome:

<https://chrome.google.com/webstore/category/ext/22-accessibility>


#### 2.2.3. Additional information:

<http://www.google.com/accessibility/all-products-features.html>

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### 2.3. Using Internet Explorer:

#### 2.3.1. To zoom in on a webpage:

While viewing your Internet Explorer window from the desktop, select the **Tools**  icon at the top of the window, select **Zoom**, and then select **Zoom in**, **Zoom out**, or the desired percentage. You can also select **Custom** to set a percentage up to 1,000 percent.

### 2.4. Using Firefox:

#### 2.4.1. Full Page Zoom:

The Full Page Zoom feature in Firefox allows you to zoom in and out of web pages including text, images and other content. Firefox provides several ways to access this feature.

#### 2.4.2. Zoom Buttons:

Right click on a toolbar > select Customize > Drag the Zoom Controls to the toolbar of your choice. Ctrl (Cmd on Mac)+ 0 to reset zoom.

#### 2.4.3. Zoom Using the Keyboard:

Hold down the Ctrl key (Cmd on Mac) and press the plus key to zoom in, and the minus key to zoom out. Ctrl (Cmd on Mac)+ 0 to reset zoom.

#### 2.4.4. Zoom Using the Keyboard and Mouse:

Press the Ctrl key (Cmd on Mac) and use the scroll wheel on your mouse to zoom in and out. Ctrl (Cmd on Mac) + 0 to reset zoom.

To zoom text only in Firefox, press Alt v + z + t. (On a Mac press Cmd++ or Cmd+-).

If your Menubar is not hidden, go to View > Zoom > Zoom Text Only.

#### 2.4.5. Page Zoom Buttons Add-on:

For even more control of zooming, get the Page Zoom Buttons add-on (<https://addons.mozilla.org/en-US/firefox/addon/6827>) for Firefox. It allows you to zoom in, zoom out, and reset zoom from a single button that can be placed on any toolbar.

#### 2.4.6. Additional Information:

<https://support.mozilla.org/en-US/kb/accessibility-features-firefox-make-firefox-and-we>